

General Institution

1 **AP 3205 PROGRAM ACCREDITATION**

2 **References:**

- 3 ACCJC Accreditation Eligibility Requirement 21;
4 ACCJC Accreditation Standards I.C.12 and 13

5 Prior to seeking initial accreditation by any agency that accredits special programs, the
6 program shall obtain institutional approval to pursue external accreditation. Institutional
7 approval shall require the program to submit the following information to the Vice
8 President of Academic Affairs:

- 9 • Accrediting agency name and purpose
10 • Fees and/or other costs associated with the accreditation process
11 • Rationale for seeking external program accreditation
12 • Any other information requested by the Vice President of Academic Affairs and/or
13 the President/Superintendent

14 Once approval to seek and/or renew external accreditation is granted by the Vice
15 President of Academic Affairs, each program seeking or renewing external accreditation
16 shall, in accordance with the processes and standards of the agencies that accredit
17 special programs, prepare all required reports on time and host any required visits by
18 representatives of the accrediting agency.

19 Upon completion of the accreditation process, each program participating in external
20 accreditation shall provide the following information to the Vice President of Academic
21 Affairs:

- 22 • Copies and/or summaries of reports prepared by the accrediting agency
23 • Information about actions taken by the agency with respect to accreditation of the
24 program
25 • Information about actions to be taken by the program as a result of the
26 accreditation process and/or report

27 Office of Primary Responsibility: Vice President, Academic Affairs

Date Approved: November 26, 2007

Date Revised: August 13, 2012

Dates Reviewed: January 16, 2019; September 26, 2022