

Academic Affairs

1 **AP 4050 ARTICULATION**

2 **References:**

- 3 Education Code Section 66720-66744
4 Title 5, Sections 51022(b) and 55051;
5 ACCJC Accreditation Standard 2

6 **High School, Regional Occupational Programs (ROP)**

7 Articulation with high schools and ROPs may be course to course or program to program.
8 In either case, the Senior Manager, Dual Enrollment or designee shall coordinate the
9 process with the appropriate faculty and dean, both of whom must approve all written
10 articulation agreements.

11 **Other Colleges and Universities**

12 Designated responsibility for the processes associated with articulation between Cerritos
13 College and other colleges rests with a counseling faculty member with the title of
14 Articulation Officer. These processes incorporate the development, maintenance, and
15 distribution of articulation agreements.

16 The processes followed by the Articulation Officer follow guidelines provided in the
17 California Articulation Policies and Procedures Handbook developed by the California
18 Intersegmental Articulation Council (CIAC).

19 Articulation responsibilities and processes include, but are not limited to, the following:

- 20 1. Consulting with disciplinary faculty, department chairs, counseling faculty, and
21 others, as appropriate;
22 2. Providing necessary materials and information about course articulation proposals
23 and acceptances;
24 3. Initiating faculty-approved articulation agreements between Cerritos College and
25 other institutions of higher education;
26 4. Providing final review and approval for new articulation proposals and agreements
27 between Cerritos College and institutions where agreements had not previously
28 existed;
29 5. Monitoring each stage of the articulation process and following up with department
30 chairs, if necessary, for timely responses and decisions about articulation
31 questions;
32 6. Managing, reviewing, and updating campus articulation data on a regular basis;
33 and
34 7. Disseminating current, accurate articulation information to students, counseling
35 faculty, department chairs and disciplinary faculty, and other appropriate campus
36 personnel.

37 Office of Primary Responsibility: Vice President, Academic Affairs

Date Approved: August 20, 2007

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