

**Student Services**

1 **AP 4400 COMMUNITY EDUCATION SERVICES**

2 **References:**

3 Education Code, Sections 66010.4, 70902, 78300 et seq.;

4 Title 5, Sections 55002 and 55160(b)

5 The District's Community Education policy is based on the following standards against

6 which the program is structured and the Board will measure specific requests:

- 7 1. Offerings are not-for-credit and designed to provide instruction and to contribute to
- 8 the physical, mental, moral, economic, or civic development of the individuals or
- 9 groups enrolled in them.
  
- 10 2. Offerings are established and maintained in civic, career and technical, literacy,
- 11 health, family and consumer sciences, and general education, including, but not
- 12 limited to, offerings in the fields of: music, drama, art, handicraft, science, literature,
- 13 aquatic sports, athletics, and career skills.
  
- 14 3. Offerings are open for the admission of adults and of those minors who may
- 15 benefit, in the judgment of the Board of Trustees.
  
- 16 4. Offerings are to provide educational services for all age groups, which utilize the
- 17 special skills and knowledge of the college staff and other experts and are
- 18 designed to meet the needs of the college District community at large.
  
- 19 5. Students enrolled in community education service offerings will be charged a fee
- 20 not to exceed the cost of maintaining the community education service offerings
- 21 and/or program.
  
- 22 6. Educational courses, cultural events, and recreational activities are to be developed
- 23 through advice from advisory committees, staff, and/or interested citizens.
  
- 24 7. General fund moneys are not expended to establish and maintain community
- 25 service offerings.

26 Cerritos College through its comprehensive Community Education Program shall

27 endeavor to:

- 28 1) Become a center of community life by encouraging the use of college facilities and
- 29 services by community groups when such use does not interfere with the college's
- 30 regularly scheduled instructional and student programs.

31 2) Provide educational services for all age groups, which utilize the special skills and  
32 knowledge of the college staff and other experts and are designed to meet the needs  
33 of community groups and the college District community at large.  
34 (Required Education Code Sections 66010.4, 70902)

35 3) Contribute to and promote the cultural, intellectual, and social life of the college District  
36 community and the development of skills for the use of leisure time. (Discretionary  
37 Education Code Section 78300)

38 Educational courses, cultural events, and recreational activities are to be developed  
39 through advice from staff, previous or current students, and interested citizens. Courses  
40 being removed from college credit and noncredit offerings can be forwarded by the  
41 Curriculum Committee as to the feasibility of their becoming Community Education  
42 courses.

43 It shall be the responsibility of the manager of Community and Continuing Education to  
44 maintain a current Manual on Policies and Procedures for the Community Education  
45 Program.

46 Office of Primary Responsibility: Vice President, Student Services

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**Date Approved:** August 20, 2007

**Dates Revised:** February 25, 2008; December 10, 2018; April 1, 2024

**Date Reviewed:** January 16, 2019

*(Replaces former Cerritos College Policies 6000.2-6000.3, 6001, 6002, 6003)*