

**Student Services**

1 **AP 5030 FEES**

2 **References:**

- 3 Education Code Sections 70902(b)(9), 76300, 76300.5, 66025.3, and 68120;  
4 Title 5 Sections 51012, 58520, 58629;  
5 California Community College Chancellor's Office (CCCCO) Student Fee  
6 Handbook;  
7 ACCJC Accreditation Standard I.C.6

8 **Course Fees**

9 **Required fees include**, and are as set out in the CCCCCO Student Fee Handbook and as  
10 otherwise noted:

- 11 • **Enrollment** fees as set out in Education Code, Section 76300; Title 5, Sections  
12 58500-58509 and 58600 et seq.  
13 ○ With waivers for:  
14 ▪ students eligible for Board of Governors Fee Waivers (BOGFW);  
15 ▪ dependents of certain deceased or disabled veterans and California  
16 National Guard members, and Congressional Medal of Honor recipients or  
17 certain children of recipients upon certification;  
18 ▪ the surviving spouse or child of a deceased person who met all of the  
19 requirements of Education Code, Section 68120 regarding active law  
20 enforcement service or active fire suppression and prevention;  
21 ▪ the dependent child of any individual killed in the September 11, 2001  
22 terrorist attacks, if the financial need, California residency, and age  
23 requirements are met;  
24 ▪ Special Admit and College Bridge students, except those granted  
25 permission to enroll in 12 or more units, as set out in Administrative  
26 Procedure 5011 titled Admission and Concurrent Enrollment of High School  
27 and Other Young Students; and  
28 ▪ contract education students.  
29 • **Baccalaureate degree pilot program** fees (Title 5 Section 58520)  
30 • **Nonresident tuition** with these permissive exemptions (Education Code, Sections  
31 76140 and 76300), and as set out in the CCCCCO Student Fee Handbook and as  
32 otherwise noted:  
33 ○ All students, other than nonimmigrant aliens under 8 U.S.C. 1101(a)(15), who  
34 meet the following requirements:  
35 ▪ high school attendance in California for three or more years;  
36 ▪ graduation from a California high school or attainment of the equivalent  
37 thereof;  
38 ▪ registration or enrollment in a course offered for any term commencing on  
39 or after January 1, 2002;

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- completion of a questionnaire form prescribed by the Chancellor verifying eligibility for this nonresident tuition exemption; and
  - in the case of a student without lawful immigration status, the filing of an affidavit that the student has filed an application to legalize his or her immigration status, or will file an application as soon as he or she is eligible to do so.
  - **Exemptions from nonresident tuition** include, as set out in the CCCCCO Student Fee Handbook and as otherwise noted:
    - Students taking noncredit classes as set out in Education Code, Section 76380
    - Apprentices taking classes of related and supplemental instruction as set out in Education Code, Section 76380 and Labor Code, Section 3074
    - Students who are members of the armed forces of the United States stationed or domiciled in California on active duty, except those assigned to California for educational purposes, as well as veterans for up to two years following discharge from a military installation in California with an affidavit as set out in Education Code, Sections 68075 and 68075.5
    - Certain children who are, or a spouse who is a, dependent(s) of a member of the armed forces of the United States stationed or domiciled in California on active duty
    - A student who is covered by the federal Veterans Access, Choice, and Accountability Act (Section 702 of the VACA Act [38 U.S.C. 3679(c)] as stated in parts 1-4 of this bulleted item shall be fully exempt from non-resident fees, including nonresident tuition and the capital outlay fee charged of nonresident students.
      1. A Veteran who lives in California (regardless of his/her formal state of residence) and enrolls in Cerritos College within three years of discharge from a period of active duty service of 90 days or more.
      2. A spouse or child entitled to transferred education benefits who lives in California (regardless of his/her formal state of residence) and enrolls in Cerritos College within three years of the transferor's discharge from a period of active duty service of 90 days or more.
      3. A spouse or child using benefits under the Marine Gunnery Sergeant John David Fry Scholarship (provides Post-9/11 GI Bill benefits to the children and surviving spouses of service members who died in the line of duty while on active duty) who lives in California (regardless of his/her formal state of residence) and enrolls in Cerritos College within three years of the Servicemember's death in the line of duty following a period of active duty service of 90 days or more.
      4. After expiration of the three year period following discharge or death as described in 38 U.S.C. 3679(c), a student who initially qualifies under the applicable requirements above will maintain "covered individual" status as long as he or she remains continuously enrolled (other than during regularly scheduled breaks between courses, semesters or terms) at the institution, even if they enroll in multiple programs and shall continue to be exempt from paying nonresident tuition and other fees, as provided by California EC §68075.5(c) requiring that the District grant a full exemption from the nonresident fee for all students verified to be

- 88 “covered individuals” per the criteria above within this bulleted item **and**  
89 that qualify to use Montgomery GI Bill-Active Duty or Post 9/11 GI Bill  
90 education benefits (Chapters 30 and 33, respectively, of Title 38, U.S.  
91 Code while living in California. Eligibility determination is subject to the  
92 “Certificate of Eligibility” (COE) of the veteran or eligible dependent (who  
93 is made eligible through the Transfer of Entitlement [TOE] to basic  
94 educational assistance under Chapters 30 and 33 of Title 38, U.S.C.).  
95 The DD214, Certificate of Release or Discharge from Active Duty, of the  
96 qualifying individual may also be of assistance in confirming “covered  
97 individual” status as it shows the effective date of the veteran’s  
98 discharge from active service.
- 99     ▪ Certain parents, and certain of their children, who are federal civil service  
100 employees and who moved to California resulting from military realignment  
101 involving relocation of at least 100 employees as set out in Education Code,  
102 Section 68084
  - 103     ▪ Certain job transferees as set out in Education Code, Section 761434
  - 104     ▪ Nonresident minor students taking a class for high school credit
  - 105     ▪ The dependent child of any individual killed in the September 11, 2001  
106 terrorist attacks, if the financial need, California residency, and age  
107 requirements are met;
  - 108     ▪ Students auditing a credit course
- 109     • **Nonresident tuition** shall be charged of nonresident students in credit contract  
110 education courses
  - 111     • **Nonresident tuition** shall be charged of College Bridge and Special Admit  
112 students who are nonresidents as set out in Administrative Procedure 5011 titled  
113 Admission and Concurrent Enrollment of High School and Other Young Students

- 114 **Fees authorized by law include**, and are as set out in the CCCCO Student Fee  
115 Handbook and as otherwise noted:
- 116     • **Noncredit courses** fees as set out in Education Code, Sections 76380 and 84757
  - 117     • **Community service courses** fees as set out in Education Code, Section 78300
  - 118     • **Auditing of courses** fees as set out in Education Code, Section 76370
  - 119     • **Instructional materials** fees as set out in Education Code, Section 73365; Title  
120 5, Sections 59400-59408; and Appendix A of the CCCCO Student Fee Handbook
  - 121     • **Athletic insurance** fees
  - 122     • **Non-District physical education facilities** fees as set out in Education Code,  
123 Section 76395
  - 124     • **Cross-Enrollment with CSU or UC** fees as set out in Education Code, Sections  
125 66752 and 66753

## 126 **Fees for Services**

- 127 **Permitted Fees include**, and are as set out in the CCCCO Student Fee Handbook and  
128 as otherwise noted:
- 129     • **Health** fees as set out in Education Code, Section 76355
  - 130     • **Parking** fees as set out in Education Code, Section 76360
  - 131     • **Transportation** fees as set out in Education Code, Sections 76361

- 132 • **Student representation** fees as set out in Education Code, Section 76060.5; Title
- 133 5, Sections 54801-54805
- 134 • **Student Center** fees as set out in Education Code, Section 76375; Title 5, Section
- 135 58510
- 136 • **Student records** fees as set out in Education Code, Section 76223
- 137 • **Dormitory fees** as set out in Education Code, Section 81670
- 138 • **Child care** fees as set out in Education Code, Sections 79121 et seq. and 66060
- 139 • **Foreign citizen/resident capital outlay** fees as set out in Education Code,
- 140 Sections 68130.5 and 76141
- 141 • **Foreign citizen/resident application processing** fees as set out in Education
- 142 Code, Sections 76140 and 76142
- 143 • **Use of facilities financed by revenue bonds** fees as set out in Education Code,
- 144 Sections 86375, 81901(b)(3) and 81956
- 145 • **Credit by Examination** fees as set out in Education Code, Section 76300; Title 5,
- 146 Section 55050
- 147 • **Refund processing** fees as set out in Title 5, Section 58508
- 148 • **Telephone/Internet registration** fees as set out in Education Code, Section
- 149 70902(a)
- 150 • **Physical fitness test** fees
- 151 • **Instructional video lease/deposit** fees
- 152 • **Credit card use** fees
- 153 • **International student medical insurance** fees
- 154 • **Criminal background check** fees
- 155 • **Special certificate provision** fees

156 **Permissive Optional Fees** (at Cerritos):

- 157 • **Student activities** fees as set out in the CCCC Student Fee Handbook
- 158 • **Technology** fees as set out in the CCCC Student Fee Handbook

159 **Prohibited practices:**

- 160 • **Late application** fees as set out in the CCCC Student Fee Handbook
- 161 • **Add/drop** fees as set out in the CCCC Student Fee Handbook
- 162 • **Mandatory student activities** fees except permissive optional fees as set out in
- 163 the CCCC Student Fee Handbook
- 164 • **Mandatory student identification cards** fees as set out in the CCCC Student
- 165 Fee Handbook
- 166 • **Nonresident application** fees as set out in the CCCC Student Fee Handbook
- 167 • **Field trip** fees as set out in the CCCC Student Fee Handbook
- 168 • **Fees for dependents of certain Veterans** as set out in Education Code, Section
- 169 66025.3 and as set out in the CCCC Student Fee Handbook
- 170 • **Fees for dependents of certain firefighters** employed by the federal government
- 171 as set out in Education Code, Section 68120
- 172 • **Required or funded services** fees as set out in the CCCC Student Fee
- 173 Handbook
- 174 • **Refundable deposits**, applicable to classes, as set out in the CCCC Student
- 175 Fee Handbook

- 176 • **Distance education (Internet access)** fees other than the statutorily authorized
- 177 enrollment fee or an optional fee as set out in the CCCC Student Fee Handbook
- 178 • **Mandatory mailings** fees as set out in the CCCC Student Fee Handbook
- 179 • **Mandatory practice rooms use** fees as set out in the CCCC Student Fee
- 180 Handbook
- 181 • **Apprenticeship courses** fees as set out in Education Code, Section 76350
- 182 • **Technology** fees except permissive optional fees as set out in the CCCC
- 183 Student Fee Handbook
- 184 • **Late payment** fees as set out in Title 5, Sections 58502 and 59410
- 185 • **Nursing/healing arts student liability/malpractice insurance** fees as set out in
- 186 Title 5, Section 55304 and the CCCC Student Fee Handbook
- 187 • **Cleaning** fees as set out in the CCCC Student Fee Handbook
- 188 • **Breakage** fees as set out in the CCCC Student Fee Handbook
- 189 • **Test proctoring** fees as set out in the CCCC Student Fee Handbook

### 190 **Collection and Refund of Fees**

- 191 • The College shall collect fees raised by an act of the legislature and made effective
- 192 on or after the date a student has enrolled in an upcoming or current term.
- 193 • The College shall refund fees collected in error.
- 194 • The College shall refund fees that are refundable because of a reduction in the
- 195 educational program of the College.
- 196 • The College shall refund fees that are refundable because of the student's
- 197 reduction in units or withdrawal from an educational program, in compliance with
- 198 Title 5 Section 58508.
- 199 • The College shall refund fees that are refundable because of changes in law or
- 200 regulation authorizing and establishing enrollment fees.
- 201 • The College shall provide notice to students of availability of exemptions from
- 202 certain mandatory, authorized and permissive fees.

### 203 **Waiver of Fees**

204 The District may waive enrollment fees which were not collected in a previous session  
205 where the enrollment fees were not collected as a result of the District's error in awarding  
206 a Board of Governors Fee Waiver to an ineligible student and not through the fault of the  
207 student, and to collect the enrollment fee would cause the student undue hardship.

208 The Cerritos College Catalog and Schedule of Classes contain the most current  
209 information regarding fees. These documents are updated regularly.

210 Refer also to AP 5015 titled Residence Determination and AP 5020 titled Nonresident  
211 Tuition

212 Office of Primary Responsibility: Vice President, Student Services

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**Date Approved: June 11, 2007**

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