

Business Services

1 AP 6750 PARKING AND TRAFFIC-RELATED ITEMS

2 References:

- 3 Education Code, Section 76360;
4 Vehicle Code, Sections 21113 and 40220
5 California Assembly Bill No. 503 (Chapter 741)

6 The President/Superintendent delegates authority to implement these procedures to the
7 Vice President of Business Services.

8 These procedures are intended to promote safe and orderly movement of traffic within
9 District property for the safe and orderly parking of vehicles and bicycles.

10 All applicable provisions of the California Vehicle Code are expressly applicable both on
11 and off paved roadways.

12 Parking of motor vehicles and bicycles is limited to specially designated areas. Fee
13 permits are required for motor vehicles, 24 hours per day and all days of the year.
14 Vehicles or bicycles parked in violation of the provisions of this code are subject to
15 fines, towing, or impoundment.

16 **Permits to Park**

17 **Valid Disabled Person (DP) Placards**

- 18 • Permits parking in DP-designated space by person with disability to whom
19 issued, at no cost
20 • Permits parking in staff space by person with disability to whom issued, with
21 purchase and required display of valid student parking permit
22 • No overnight parking

23 **Valid Timed Parking Permission**

- 24 • Permits parking in green-lined stalls, only. Pay and Display permit required,
25 Daily-Student or Staff permits not valid in timed parking spaces.
26 • Permits parking by students, employees, and visitors
27 • Permission ends at expiration, up to two hours maximum; no overnight parking

28 **Valid Electric Vehicle Charging Station Parking Permission**

- 29 • Permits parking in green-lined EV Charging-designated stalls, only
30 • Permits parking for time of paid per-kWh charging of vehicle, only; no overnight
31 parking

- 32 Valid One-Day Guest Permits
- 33 • Permits parking in lot(s) designated by the authorizing college administrator
 - 34 • Valid on date shown, only; no overnight parking
 - 35 • Not valid in green-lined, time-metered, or carpool stalls

- 36 Valid Daily Parking Permits
- 37 • Permits parking in white-lined stalls, only
 - 38 • Permits parking by students, employees, and visitors
 - 39 • Permission ends at 11:59 p.m. on the date purchased; no overnight parking

- 40 Valid Student Term Permits
- 41 • Permits parking in white-lined stalls, only
 - 42 • Permits parking by students
 - 43 • Terms are fall, spring, or summer
 - 44 • No overnight parking

- 45 Valid Employee Term Permits
- 46 • Permits parking in yellow- and white-lined stalls, only
 - 47 • Permits parking by faculty, classified staff, and managers
 - 48 • Terms are fall, spring, summer, or annual
 - 49 • No overnight parking

50 Fines shall be imposed for violation of regulations. Amounts shall be established based
 51 on severity of offense type and cost recovery for mandates and enforcement.
 52 Reference amounts shall be established and subject to periodic adjustment.

<u>Offense Type</u>	<u>Reference amount</u>
54 Paid Status and Space Use	\$40.00
55 • No valid permit or valid permit not displayed as directed	
56 • Expired meter or other metered parking violation	
57 • Parked outside parking space markings	
58 • Unauthorized use of Reserved or Restricted parking	
59 • Carpool space use without valid permit	
60 • Carpool space use without carpool partner (if applicable)	
61 • Parked in excess of time allowed	
62 • Parked in Electric Vehicle Charging space without charger use	
63 • No current tabs displayed; unregistered vehicle	
64 • No license plate displayed	
65 Safety	\$50.00
66 • Stopping or parking in No Parking or Stopping zones	
67 • Parked on Red Curb	
68 • Parked in fire lane	
69 Accessibility	\$335.00
70 • Parked in disability reserved space without valid permit	

- 71 • Misuse of disability placard
- 72 • Parked with effect of limiting access to disability reserved space
- 73 • Parked with effect of limiting use of disability access path of travel

74 Enforcement and Responsibility \$160.00

- 75 • Use of lost or stolen permit
- 76 • Use of altered, counterfeit, or fraudulent permit

77 Citations that are not contested or paid within statutory guidelines are subject to a late
78 fee of \$32.00 and a DMV lien fee of \$8.00 added to the cost of the fine.

79 All persons who enter on District property are charged with knowledge of the provisions
80 of this procedure and are subject to the penalties for violations of such provisions.

81 Parking fees are established by action of the Board of Trustees.

82 Additional and/or separate charges or waivers for special event parking shall be subject
83 to the prior approval of the Vice President, Business Services or his/her designee.
84 College hosts of regional or other meetings, trainings, or conferences requiring over 15
85 parking spaces may request one-day permits or a citing restriction from the Vice
86 President of Business Services. Requests for less than 15 parking spaces can be
87 requested from the Chief of Campus Police or his/her designee.

88 In accordance with Section 21113a of the California Vehicle Code, the District will
89 enforce these procedures by issuing citations. In addition, this code section stipulates
90 that except with the permission of and subject to any condition or regulation imposed by
91 the Board of Trustees, no person shall drive any vehicle or animal, nor shall any person
92 stop, park, or leave standing any vehicle or animal, whether attended or unattended,
93 upon driveways, paths, parking facilities, or the grounds of any public school, state
94 university, state college, or any educational institution exempted, in whole or part, from
95 taxation.

96 In accordance with Section 21113b of the California Vehicle Code, the Board of
97 Trustees shall erect or place appropriate signs giving notice of any special conditions or
98 regulations that are imposed under this section. The Board shall also make a written
99 statement of those special conditions and regulations available for examination by all
100 interested persons. This statement shall be available in the President/Superintendent's
101 Office.

102 In accordance with Section 21113c of the California Vehicle Code, when the Board of
103 Trustees permits traffic upon driveways, paths, parking facilities, or grounds (except for
104 those conditions imposed or regulations enacted by the Board), all the provisions of this
105 code section relating to traffic upon the highways shall be applicable to the traffic upon
106 the driveways, paths, parking facilities, or grounds.

107 In accordance with Section 21113f of the California Vehicle Code, the Board of Trustees
108 may adopt rules or regulations to restrict, or specify the conditions for, the use of
109 bicycles, motorized bicycles, skateboards, and roller skates on District property.

110 In accordance with California Assembly Bill No. 503 (Chapter 741) A registered owner
111 (CVC 460, 505) or person responsible for vehicle citations received on Cerritos
112 Community College District property shall be eligible to enroll in a payment plan when
113 they have two or more unpaid parking citations or a single citation of at least \$250.
114 Citations from another agency cannot be combined for a payment plan.

- 115 a. Once this threshold is met, any citations associated with this vehicle, registered
116 owner, or person responsible may be added to the payment plan, at the time of
117 enrollment. (Citations in a payment plan must all be issued by the same agency)
- 118 b. If additional citations are accrued during the payment plan period, the plan may
119 not be modified to include these citations, nor will a concurrent payment plan be
120 offered.
- 121 c. Citations in a payment plan will not count towards immobilization/tow/impound
122 eligibility pursuant to CVC 22651(i)(I).
- 123 d. Once a vehicle is immobilized/towed/impounded due to other violations, all
124 citations, including those on a payment plan, are immediately due pursuant to
125 CVC 22651(i)(I)(C).
- 126 e. If an individual requires continued access to parking on campus, the purchase of
127 a parking permit will be required.

128 The fee to enroll in a payment plan is \$25.

129 Applied late fees, as well as any late fees not yet applied, will be placed in abeyance
130 while the payment plan is in place. If the individual adheres to the plan terms, these late
131 fees will be waived once the payment plan is complete.

- 132 a. If an individual defaults on the payment plan, a subsequent payment plan will not
133 be offered for those citations and any late fees placed in abeyance will be
134 immediately reinstated. The total amount due, including all late fees, will be
135 submitted to the appropriate Department of Motor Vehicles for a Registration
136 hold on the vehicle.

137 Once the payment plan is in place and the individual is adhering to its terms, an
138 itemization of unpaid parking penalties and service fees will not be filed with the DMV
139 (also known as a "DMV Registration Hold") and any DMV Registration Hold in place will
140 be temporarily removed pending satisfactorily completing the payment plan.

141 At plan enrollment, an initial payment of 10% of the amount owed (This 10% goes
142 toward the total amount due), plus the \$25 enrollment fee (This fee does not go toward
143 the amount due), is required. There is no penalty for prepayment.

- 144 Payments must be made each calendar month.
145 a. There is no grace period for late payments.
146 b. For mailed payments, a postmark is acceptable to meet this requirement.

147 Payment plan duration

- 148 a. For balances under \$200, payment plans may not exceed four months.
149 b. For balances between \$200 and \$400, payment plans may not exceed six
150 months.
151 c. For balances over \$400, payment plans may not exceed nine months.

152 Offices of Primary Responsibility: Vice President, Business Services

Date Approved: March 26, 2007

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August 27, 2018; March 11, 2019**

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