

Human Resources

1 **AP 7371 PERSONAL USE OF PUBLIC RESOURCES**

2 **References:**

3 Government Code, Section 8314;

4 Penal Code, Section 424

5 No employee or consultant shall use or permit others to use public resources including
6 the District's telephone, mail, and computer services, except that which is incidental and
7 minimal, for personal purposes or any other purpose not authorized by law.

8 Office of Primary Responsibility: Vice President, Human Resources

Date Approved: December 10, 2008

Date Reviewed: May 15, 2019

(Replaces former Cerritos CCD Policies 8004 and 8005)