



CERRITOS COMMUNITY COLLEGE DISTRICT
AGENDA FOR THE REGULAR MEETING OF THE
BOARD OF TRUSTEES

CHERYL A. EPPLE BOARD ROOM
11110 ALONDRA BOULEVARD, NORWALK CA 90650

Wednesday, March 6, 2019 at 7:00 p.m.

CALL TO ORDER:

Carmen Avalos, Board President

Carmen Avalos, President
Trustee Area 2

Marisa Perez, Vice President
Trustee Area 4

Martha Camacho-Rodriguez, Board Clerk
Trustee Area 1

James Cody Birkey, Member
Trustee Area 3

Zurich Lewis, Member
Trustee Area 7

Dr. Shin Liu, Member
Trustee Area 5

Dr. Sandra Salazar, Member
Trustee Area 6

Phil Herrera
Student Trustee

Dr. Jose Fierro
President/Superintendent

Cerritos College Mission

Cerritos College values its diverse student population and is committed to providing these students with high quality, comprehensive instructional programs and support services that improve student success and offer clear pathways to achieve personal, educational, and career goals. In doing so, the college develops in students the knowledge, skills, and values that prepare them to be productive participants in the global community.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Foreign language translation, sign language interpretation, materials in alternative formats and other accommodations are available to the public upon request. All requests for reasonable accommodations to participate in a Board meeting must be made at least three working days (72 hours) in advance of the scheduled meeting date. For assistance, please contact:

President's Office - 11110 Alondra Boulevard - Norwalk, California 90650
(562) 860-2451, Extension 2204 - (562) 860-1104 – FAX

Copies of the agenda materials are available in the President's Office and are available online at
www.cerritos.edu/board

1. **Invocation**
2. **Pledge of Allegiance**
3. **Roll Call**

AGENDA ORGANIZATION

The Board of Trustees will discuss any changes in the order of agenda items. Per [Board Policy 2340](#), the order of business may be changed by consent of the Board of Trustees.

COMMENTS FROM THE AUDIENCE

(Government Code Section 54954.3)

The Board of Trustees welcomes public comment on issues within the jurisdiction of the college. Public comment request cards must be completed and returned to the secretary prior to the start of the meeting. Late arrivals will not be permitted to speak. Comments should be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker.

Note: Members of the board may not discuss or take legal action on matters raised unless the matters are properly noticed for discussion and legal action. Also, be advised that college personnel and processes are available for further communication.

REPORTS AND COMMENTS FROM CONSTITUENT GROUPS

At this time, a brief report and summary of initiatives will be given by identified constituent group leaders:

- Associated Students of Cerritos College (ASCC) President
- Faculty Senate President
- Cerritos College Faculty Federation (CCFF) President
- California School Employees Association (CSEA) President
- Association of Cerritos College Management Employees (ACCME) President

OPEN SESSION AGENDA

CONSENT CALENDAR ITEMS

Agenda Items 4-23 are presented as Consent Calendar Items. All items may be approved by adoption of the Consent Calendar, individually and collectively by one (1) motion. There will be no separate discussion of these items unless Members of the Board of Trustees, the public, or staff request that specific items be removed from the Consent Calendar for separate discussion and action.

4. Provide Compensation to Board Member for Absences from Board Meeting

It is recommended that the Board of Trustees approve Dr. Salazar’s absence and that she be compensated for the February 20 board meeting. No fiscal impact.

5. Minutes

It is recommended that the Board of Trustees approve the minutes of the meetings of February 6 and February 20, 2019. No fiscal impact.

6. New Courses and Programs, and Modifications to Existing Courses and Programs

It is recommended that the Board of Trustees approve new course offerings and modifications to curriculum, as attached. There is no fiscal impact.

7. Stipend for Faculty Assisting with Tutor Training for Fall 2018

It is recommended that the Board of Trustees approve a stipend for faculty member Lee Anne McIlroy, who helped train Success Center tutors. Coordination with faculty members in this way assures that tutors continue to develop content knowledge in their field. No general funds will be used. Basic Skills Initiative funds in the amount of \$200 will be utilized.

8. Learning Community Faculty Stipends

It is recommended that the Board of Trustees approve individual stipends totaling \$2,400 for faculty teaching in Learning Communities during the Spring 2019 semester. Funds from the Learning Community Program budget will be utilized for this expenditure.

9. Liberal Arts-funded Stipends for Forensics Mentorship Program

It is recommended that the Board of Trustees approve stipends of \$250 to each part-time faculty mentee: Ken Carrell, Eddie Ayala, and Selene Aguirre, as compensation for completing the Forensics Mentorship Program. Funds will be drawn from the Liberal Arts-Forensics' general fund budget in the total amount of \$750.

10. Strong Workforce Program Regional Grant Funds Round 2 (SWP) Faculty Stipends

It is recommended that the Board of Trustees approve individual stipends totaling \$6,100 for faculty mentoring for the Strong Workforce Program Regional Grant funds round 2 (SWP) taking place during the spring 2019 semester. Funds from the Strong Workforce Program Regional Grant will be utilized for these expenditures. No general funds will be used.

11. Notice of Completion for Bid No. 17P008, Stadium ADA Upgrades

It is recommended that the Board of Trustees approve the Notice of Completion for Dalke & Sons Construction, Inc. of Riverside, California for the Stadium ADA Upgrades project at Cerritos Community College District as presented. The total final contract amount was \$903,860 which was paid by the G.O. Bond.

12. Ratification of Change Order No. 2 [Deductive Credit, Owner Added Scope], (Contract No. 16P011), Dalke & Sons Construction, Inc., Social Science Elevator Project

It is recommended that the Board of Trustees ratify Change Order No. 2 [Deductive Credit, Owner Added Scope] in the amount of \$3,368 for the Social Science Elevator project. The amount from Change Order No. 2 will be \$3,368, increasing the contract amount to \$2,464,425. Funding will be reallocated to the GO Bond.

13. Purchase Orders for the Month of January 2019

It is recommended that the Board of Trustees approve the purchase orders processed during the month of January 2019. Funding sources vary and are dependent upon the goods/services purchased.

14. Contracts for the Month of January 2019

It is recommended that the Board of Trustees approve the contracts that were processed during the month of January 2019. Funding sources vary and are dependent upon the goods/services purchased.

15. Agreement with Phillips Design and Marketing, Inc. for Website Management and Marketing Services for Clean Transportation and Logistics

It is recommended that the Board of Trustees approve the agreement with Phillips Design and Marketing, Inc. for website management and marketing services for Clean Transportation and Logistics. The contract shall be for the not-to-exceed amount of \$43,000; funding is made possible through Cerritos College's Sector Navigator grant agreement with the California Community Colleges Chancellor's Office.

16. Agreement with Social Enterprises, Inc. for Event Planning and Management for the Advanced Transportation Summit

It is recommended that the Board of Trustees approve the agreement with Social Enterprises, Inc. for event planning and management for the Advanced Transportation Summit. The contract shall be for the not-to-exceed amount of \$38,900; funding is made possible through Cerritos College's Sector Navigator grant agreement with the California Community Colleges Chancellor's Office.

17. Ratification of the Amendment to the Subgrantee Agreement with Rancho Santiago Community College District for the Deputy Sector Navigator for Advanced Transportation & Logistics in the Los Angeles and Orange County Region

It is recommended that the Board of Trustees ratify the amendment to the subgrantee agreement with Rancho Santiago Community College District for the Deputy Sector Navigator for Advanced Transportation & Logistics in the Los Angeles and Orange County region. There will be no change to the previously approved funding levels; funding is made possible through Rancho Santiago Community College District's grant agreement with the California Community Colleges Chancellor's Office.

18. Ratification of the Amendment to the Subgrantee Agreement with Rancho Santiago Community College District for the Deputy Sector Navigator for Business & Entrepreneurship in the Los Angeles and Orange County Region

It is recommended that the Board of Trustees ratify the amendment to the subgrantee agreement with Rancho Santiago Community College District for the Deputy Sector Navigator for Business & Entrepreneurship in the Los Angeles and Orange County region. There will be no change to the previously approved funding levels; funding is made possible through Rancho Santiago Community College District's grant agreement with the California Community Colleges Chancellor's Office.

19. Ratification of Amendment to the Subgrantee Agreement with Rancho Santiago Community College District for the Strong Workforce Program – Regional Fund Agreement

It is recommended that the Board of Trustees ratify the second amendment to the subgrantee agreement with Rancho Santiago Community College District for acceptance of the Strong Workforce Program – Regional Fund Agreement allocated to Cerritos College. Cerritos College will receive additional funding in the amount of \$98,810 increasing the contract total to \$567,810; funding is made possible through Rancho Santiago Community College District's agreement with the California Community Colleges Chancellor's Office.

20. Make Budget Transfers and Budget Adjustments

It is recommended that the Board of Trustees approve the budget transfers and budget adjustments as presented. The overall fiscal impact of the budget transfers and budget adjustments will have no effect on the Restricted General Fund, Capital Outlay Projects Fund, and Student Financial Aid Fund ending balances; and decrease the Unrestricted General Fund, and Insurance-Property and Liability Fund ending balances.

21. Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2018-2019 Academic Year

It is recommended that the Board of Trustees approve the employment of temporary and/or substitute hourly faculty personnel as needed for the 2018-2019 academic year and as presented on the attached list.

22. Employment of Classified, Short-Term, Substitute, Professional Expert, and/or Student Hourly Personnel

It is recommended that the Board of Trustees approve and/or ratify the employment of classified, short-term, substitute, professional expert, and/or student hourly personnel.

23. Public Employment: Tenured

It is recommended that the Board of Trustees approve the continued employment of the probationary contract faculty members as tenured employees, effective 2019-2020 academic year. No additional financial effect. This is budgeted in the General Fund.

INFORMATION ITEMS

Agenda Item 24 is presented as an Information Item.

24. Information Item: College Coordinating Committee Minutes

The Board of Trustees will review the January 28 and February 11, 2019 College Coordinating Committee Minutes.

ADMINISTRATIVE ITEMS

Agenda Items 25-29 are presented as Administrative Items.

25. Presentation and Consideration of Approval of Sabbatical Leave Reports for 2017-2018 Academic Year

It is recommended that the Board of Trustees review and approve sabbatical leaves reports submitted for the 2017-2018 Academic Year. No fiscal impact.

26. Consideration of Approval to Reschedule the Regular Board Meeting of April 17, 2019 to April 24, 2019

It is recommended that the Board of Trustees reschedule the regular Board Meeting of April 17, 2019 to April 24, 2019 at 7:00 p.m. No fiscal impact.

27. Consideration of Approval to Appoint Two Board Members to the Executive Director, Foundation and Institutional Advancement Hiring Committee

It is recommended that the Board of Trustees appoint two board members to the Executive Director, Foundation and Institutional Advancement Hiring Committee. No fiscal impact.

28. Consideration of Approval to Award Food Services Agreements for the District's Campus Food Services for Various Vendor Locations on Campus

It is recommended that the Board of Trustees award and authorize the District to negotiate and enter into Food Service Vendor Operating Agreements as follows:

- a. Campus Food Services, Inc. for the District's Campus Food Services for Vendor Location No. 1, 2, 7, and Mobile Coffee and/or Concession Cart/Kiosk.
- b. Saikrupa Foods, Inc. dba SUBWAY for the District's Campus Food Services for Vendor Location No. 3.
- c. Kelvin Khang, Inc. dba Yago Juice for the District's Campus Food Services for Vendor Location No. 4.
- d. Zebra Café for the District's Campus Food Services for Vendor Location No. 5.
- e. Fran-Tone, Inc. dba Frantone's Pizza & Spaghetti Villa for the District's Campus Food Services for Vendor Location No. 6.
- f. Cassidy's Corner Café for the District's Campus Food Services for Vendor Location No. 8 and Coffee and/or Concession Cart/Kiosk.

There is no fiscal impact to the District. The District will receive a 12% monthly operating fee based on gross sales from each food service vendor. In addition, the District will receive a one-time signing bonus of \$2,500 for each location under contract.

29. Consideration of Approval of Naming of Facility - Main Men's Room in Performing Arts Building

It is recommended that the Board of Trustees approve to permanently name the main men's restroom in the lobby of the new Performing Arts building the "Jack Finnell Restroom." The naming will consist of a commemorative plaque near the entry of the restroom. Mr. Finnell made a five thousand dollar (\$5,000) gift to the Foundation for this naming opportunity in November of 2018. He previously made a first-time gift in June of 2018 for five thousand dollars (\$5,000) and is a President Circle donor.

REPORTS AND COMMENTS FROM DISTRICT OFFICIALS

At this time, members of the Board of Trustees will provide brief reports on meetings attended on matters pertaining to their service as a representative of the Cerritos Community College District Board of Trustees pursuant to Government Code 53232.3(d).

Following the Board of Trustees, the President/Superintendent will provide an executive report which includes reports from the Vice President of Business Services, Vice President of Academic Affairs, Vice President of Student Services, Vice President of Human Resources, and Director, College Relations, Public Affairs & Governmental Relations.

CLOSED SESSION WILL BEGIN NO LATER THAN 9:00 P.M. AND WILL LAST NO LONGER THAN 90 MINUTES

30. Liability Clams: Significant exposure to litigation pursuant to Government Code Section sections 54954.5(d) and 54956.95 (JPA liability claims)

Claimant: (Name withheld pursuant to Government Code Section 54961)

Agency claimed against: Cerritos Community College District

31. Conference with Labor Negotiators (GC #54957.6)

A. Agency Representatives: Dr. Adriana Flores-Church, Dr. Jose Fierro

B. Employee Organizations:
California School Employees Association (CSEA)
Cerritos College Faculty Federation (CCFF)

C. Unrepresented Employees:
Management Employees
Contract Management Employees
Confidential Employees
Child Development Center Teachers and Instructional Associates
Short-term, Temporary, and Substitute Staff

32. Reconvene to Open Session

33. Adjournment

***The Next Regular Meeting of the Board of Trustees is set for
Wednesday, March 20, 2019 at 7:00 p.m.***

I, Dr. Jose Fierro, Secretary to the Board, certify that a true and correct copy of the foregoing Meeting Agenda was posted on March 1, 2019 at 3:00 p.m., as required by law.

Dr. Jose Fierro, President/Superintendent