



CERRITOS COMMUNITY COLLEGE DISTRICT
AGENDA FOR THE REGULAR MEETING OF THE
BOARD OF TRUSTEES

CHERYL A. EPPLE BOARD ROOM
11110 ALONDRA BOULEVARD, NORWALK CA 90650

Wednesday, April 11, 2018 at 7:00 p.m.

CALL TO ORDER:

Zurich Lewis, Board President

Zurich Lewis, Board President
Trustee Area 7

James Cody Birkey, Member
Trustee Area 3

Dr. Shin Liu, Board Vice President
Trustee Area 5

Marisa Perez, Member
Trustee Area 4

Martha Camacho-Rodriguez, Board Clerk
Trustee Area 1

Dr. Sandra Salazar, Member
Trustee Area 6

Carmen Avalos, Member
Trustee Area 2

Raul Avalos
Student Trustee

Dr. Jose Fierro
President/Superintendent

Cerritos College Mission

Cerritos College values its diverse student population and is committed to providing these students with high quality, comprehensive instructional programs and support services that improve student success and offer clear pathways to achieve personal, educational, and career goals. In doing so, the college develops in students the knowledge, skills, and values that prepare them to be productive participants in the global community.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Foreign language translation, sign language interpretation, materials in alternative formats and other accommodations are available to the public upon request. All requests for reasonable accommodations to participate in a Board meeting must be made at least three working days (72 hours) in advance of the scheduled meeting date. For assistance, please contact:

President's Office - 11110 Alondra Boulevard - Norwalk, California 90650
(562) 860-2451, Extension 2204 - (562) 860-1104 – FAX

Copies of the agenda materials are available in the President's Office and are available online at
www.cerritos.edu/board

1. **Invocation**
2. **Pledge of Allegiance: Martha Camacho-Rodriguez**
3. **Roll Call**

AGENDA ORGANIZATION

The Board of Trustees will discuss any changes in the order of agenda items. Per [Board Policy 2340](#), the order of business may be changed by consent of the Board of Trustees.

COMMENTS FROM THE AUDIENCE

(Government Code Section 54954.3)

The Board of Trustees welcomes public comment on issues within the jurisdiction of the college. Public comment request cards must be completed and returned to the secretary prior to the start of the meeting. Late arrivals will not be permitted to speak. Comments should be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker.

Note: Members of the board may not discuss or take legal action on matters raised unless the matters are properly noticed for discussion and legal action. Also, be advised that college personnel and processes are available for further communication.

REPORTS AND COMMENTS FROM CONSTITUENT GROUPS

At this time, a brief report and summary of initiatives will be given by identified constituent group leaders:

- Associated Students of Cerritos College (ASCC) President
- Faculty Senate President
- Cerritos College Faculty Federation (CCFF) President
- California School Employees Association (CSEA) President
- Association of Cerritos College Management Employees (ACCME) President

OPEN SESSION AGENDA

4. **Institutional Presentation: Recognition of Classified Employee of the Month**

The Board of Trustees will recognize Phally Lay, Curriculum Assistant, as Classified Employee of the Month for March 2018.

5. **Institutional Presentation: Budget Update**

The Board of Trustees will receive a budget update from Felipe Lopez, Vice President of Business Services. The presentation will also include a discussion of the proposed funding formula.

CONSENT CALENDAR ITEMS

Agenda Items 6-37 are presented as Consent Calendar Items. All items may be approved by adoption of the Consent Calendar, individually and collectively by one (1) motion. There will be no separate discussion of these items unless Members of the Board of Trustees, the public, or staff request that specific items be removed from the Consent Calendar for separate discussion and action.

6. Minutes

It is recommended that the Board of Trustees approve the minutes of the meetings from January 17, 2018 to March 21, 2018.

7. New Courses and Programs, and Modifications to Existing Courses and Programs

It is recommended that the Board of Trustees approve new course offerings and modifications to curriculum. There is no fiscal impact.

8. Acceptance of a Grant from the California Community Colleges Chancellor's Office: Education Futures – Scaling Teacher Preparation Pipeline Programs

It is recommended that the Board of Trustees approve the acceptance of the California Community College Chancellor's Office Educational Futures Grant, which will run from February 1, 2018 – December 31, 2018.

The Cerritos College Teacher TRaining ACademy (Teacher TRAC) will receive a Regional Model Grant award of \$96,670 with an augmentation of \$20,000 to serve as the Los Angeles County Regional Lead, for a total of \$116,670. This one (1) year renewable grant supports regional efforts to scale up TPP Programs in order to maximize the Chancellor's Office's impact on expanding and diversifying the teacher workforce. Where regional Strong Workforce leadership prioritized this work, and where TPP leadership and local capacity are strongest, these funds augment local resources to expand services while encouraging TPP integration into the core operations of the college. The Education Futures Initiative supports regional efforts to align systems, develop infrastructure, and disseminate resources needed for colleges to grow their own TPPs. Regional and local resources, however, are essential to the development and sustainability of any TPP program. Pending Board of Governor's approval, the performance period for the grant activities will commence February 1, 2018. Seventy-five percent (75%) of the total amount of the grant will be released upon execution of the contract, and twenty-five percent (25%) will be released when the grant is closed out at the end of the first year. Grant funds are renewable for a second year based upon performance in the first year. Reporting will be required on a quarterly basis, as follows: July 31, 2018; October 30, 2018; and December 31, 2018 (final report). A contract will be sent to Rio Hondo College from Chabot-Las Positas Community College District, the fiscal agent for the Education Futures Initiative mini-grants.

9. Teacher Preparation Pipeline Grant (TPP) Faculty Stipends

It is recommended that the Board of Trustees approve individual stipends totaling \$600 for faculty mentoring for the Teacher Preparation Pipeline (TPP) Grant taking place during the Spring 2018 semester. Funds from the Teacher Preparation Pipeline Grant will be utilized for this expenditure. No general funds will be used.

10. Embedded Tutoring Program Stipends for Fall 2017

It is recommended that the Board of Trustees approve stipends for faculty members who participated in the Embedded Tutoring program in Fall 2017. Instructors attended training sessions and met with tutors. The coordination between classroom instructors and tutors provides integrated support for students and increases student success. General funds will not be used for these stipends. Student Equity funds will be utilized.

11. Ratification of Change Order No. 2, (Bid No. 16P006, Category 02), Verne's Plumbing, Inc., Health and Wellness Complex

It is recommended that the Board of Trustees approve Change Order No. 2 in the amount of \$20,032 for the Health and Wellness Complex project. The amount from Change Order No. 2 will be \$20,032, increasing the contract amount to \$2,087,764.35. Funding will be allocated from the GO Bond.

12. Notice of Completion for Bid No. 17P007, Parking Lot Phase 2

It is recommended that the Board of Trustees approve the Notice of Completion for Pave West, Inc. of La Habra, California for the Parking Lot Phase 2 project at Cerritos Community College District as presented. The total final contract amount was \$2,500,527 which was paid by the G.O. Bond.

13. Notice of Completion for Contract No. 16P015, Stadium Turf Replacement

It is recommended that the Board of Trustees approve the Notice of Completion for FieldTurf International, Inc. dba FieldTurf USA, Inc. ("FieldTurf") of Montreal, Quebec, Canada for the Stadium Turf Replacement project at Cerritos Community College District as presented. The total final contract amount was \$1,697,982 which was paid by the G.O. Bond.

14. Resolution No. 18-0411A, Performing Arts Center Project Substantial Complexity, Authorization for Retention Exceeding 5%

It is recommended that the Board of Trustees approve Resolution No. 18-0411A, authorizing Cerritos College to declare that the Performing Arts Center project is substantially complex and withhold retention at 10% per Public Contract Code Section 7201(b)(4) for remaining Trade Contractors. There is no cost to Cerritos College.

15. Ratification of Acceptance of Gifts

It is recommended that the Board of Trustees ratify the acceptance of the gifts on behalf of Cerritos College. There is no cost to Cerritos College for the donated items.

16. Records Disposal Per Title V of the California Code of Regulations

It is recommended that the Board of Trustees approve the disposal/destruction of records as presented per Title V of the California Code of Regulations. Cost for the destruction of the documents will be approximately \$1000.

17. Purchase Orders for the Month of February 2018

It is recommended that the Board of Trustees approve the purchase orders processed during the month of February 2018. Funding sources vary and are dependent upon the goods/services purchased.

18. Contracts for the Month of February 2018

It is recommended that the Board of Trustees approve the contracts that were processed during the month of February 2018. Funding sources vary and are dependent upon the goods/services purchased.

19. Sub-Contractor Agreement with Independence High School for the Clean Fuels Transportation Pilot Career Opportunity Project

It is recommended that the Board of Trustees approve the sub-contractor agreement with Independence High School as part of the Clean Fuels Transportation Pilot Career Opportunity Project (“Clean Fuels Project”) funded by Cerritos College’s agreement with the California Energy Commission. The total contract sum shall be for the not-to-exceed amount of \$55,000; funding is made possible through Cerritos College’s agreement with the California Energy Commission.

20. Sub-Contractor Agreement with Mira Mesa High School for the Clean Fuels Transportation Pilot Career Opportunity Project

It is recommended that the Board of Trustees approve the sub-contractor agreement with Mira Mesa High School as part of the Clean Fuels Transportation Pilot Career Opportunity Project (“Clean Fuels Project”) funded by Cerritos College’s agreement with the California Energy Commission. The total contract sum shall be for the not-to-exceed amount of \$55,000; funding is made possible through Cerritos College’s agreement with the California Energy Commission.

21. Sub-Contractor Agreement with Buena Park High School for the Clean Fuels Transportation Pilot Career Opportunity Project

It is recommended that the Board of Trustees approve the sub-contractor agreement with Buena Park High School as part of the Clean Fuels Transportation Pilot Career Opportunity Project (“Clean Fuels Project”) funded by Cerritos College’s agreement with the California Energy Commission. The total contract sum shall be for the not-to-exceed amount of \$55,000; funding is made possible through Cerritos College’s agreement with the California Energy Commission.

22. Sub-Contractor Agreement with Davis Senior High School for the Clean Fuels Transportation Pilot Career Opportunity Project

It is recommended that the Board of Trustees approve the sub-contractor agreement with Davis Senior High School as part of the Clean Fuels Transportation Pilot Career Opportunity Project (“Clean Fuels Project”) funded by Cerritos College’s agreement with the California Energy Commission. The total contract sum shall be for the not-to-exceed amount of \$55,000; funding is made possible through Cerritos College’s agreement with the California Energy Commission.

23. Sub-Contractor Agreement with Castro Valley High School for the Clean Fuels Transportation Pilot Career Opportunity Project

It is recommended that the Board of Trustees approve the sub-contractor agreement with Castro Valley High School as part of the Clean Fuels Transportation Pilot Career Opportunity Project (“Clean Fuels Project”) funded by Cerritos College’s agreement with the California Energy Commission. The total contract sum shall be for the not-to-exceed amount of \$55,000; funding is made possible through Cerritos College’s agreement with the California Energy Commission.

24. Sub-Contractor Agreement with Schurr High School for the Clean Fuels Transportation Pilot Career Opportunity Project

It is recommended that the Board of Trustees approve the sub-contractor agreement with Schurr High School as part of the Clean Fuels Transportation Pilot Career Opportunity Project (“Clean Fuels Project”) funded by Cerritos College’s agreement with the California Energy Commission. The total contract sum shall be for the not-to-exceed amount of \$55,000; funding is made possible through Cerritos College’s agreement with the California Energy Commission.

25. Sub-Contractor Agreement with Apple Valley High School for the Clean Fuels Transportation Pilot Career Opportunity Project

It is recommended that the Board of Trustees approve the sub-contractor agreement with Apple Valley High School as part of the Clean Fuels Transportation Pilot Career Opportunity Project (“Clean Fuels Project”) funded by Cerritos College’s agreement with the California Energy Commission. The total contract sum shall be for the not-to-exceed amount of \$55,000; funding is made possible through Cerritos College’s agreement with the California Energy Commission.

26. Agreement with National Roofing Consultants, Inc. for Roofing and Waterproofing Inspections for the Performing Arts Center

It is recommended that the Board of Trustees approve the agreement with National Roofing Consultants, Inc. for Roofing and Waterproofing Inspections for the Performing Arts Center. The total contract sum shall be in the not-to-exceed amount of \$125,500; this amount will be funded from the GO Bond. National Roofing Consultants, Inc. is headquartered in Pomona, CA.

27. Contract with Susan Parsons for Consultant Services for the Education Futures Project

It is recommended that the Board of Trustees approve the contract with Susan Parsons for Consultant Services for the Education Futures Project. Cerritos College will receive funding in the amount of \$45,000 to pay for the below consulting services; funding is made possible through the Education Futures Regional Model Grant which is supported by the California Community Colleges Chancellor's Office.

28. Ratification of Amendment to the Subgrantee Agreement with Rancho Santiago Community College District for the Strong Workforce Program – Regional Fund Agreement

It is recommended that the Board of Trustees ratify the amendment to the subgrantee agreement with Rancho Santiago Community College District for acceptance of the Strong Workforce Program – Regional Fund Agreement allocated to Cerritos College. Cerritos College will receive additional funding in the amount of \$470,871; funding is made possible through Rancho Santiago Community College District's agreement with the California Community Colleges Chancellor's Office.

29. Amendment to Project Assignment Agreement No. 3 to the Master Architectural/Engineering Services Agreement with Sinha & Keyfauber Engineering, Inc., DBA S&K Engineers for Additional Services on the Central Plant Expansion Project

It is recommended that the Board of Trustees approve the third amendment to Project Assignment Agreement No. 3 to the Master Architectural/Engineering Services Agreement with Sinha & Keyfauber Engineering, Inc., DBA S&K Engineers for Additional Services on the Central Plant Expansion Project. The total contract sum shall be increased \$3,000 for a new not-to-exceed amount of \$750,603; this amount will be funded from the GO Bond. S&K Engineers is headquartered in Monrovia, CA.

30. Resolution #18-0411B to Approve the Use of Education Protection Account Proceeds Resulting From the Passage of Proposition 30 and 55

It is recommended that the Board of Trustees approve Resolution #18-0411B authorizing the use of an estimated \$12,492,805 of Education Protection Account proceeds resulting from the passage of Proposition 30 to partially fund instructional salaries and benefits. The estimated revenue is projected at \$12,492,805 for Cerritos College and funds will be utilized for faculty salaries and benefits.

31. Make Budget Transfers and Budget Adjustments

It is recommended that the Board of Trustees approve the budget transfers and budget adjustments as presented. The overall fiscal impact of the budget transfers and budget adjustments will have no effect on the Restricted General Funds, Student Health Services Fund, Insurance – Property Liability Fund, and Student Financial Aid Fund ending balances; and decrease the Unrestricted General Fund, and Sustainability Fund ending balances.

32. Declare Unrepresented Employees' Salaries Indefinite for 2018-2019 Fiscal Year

It is recommended that the Board of Trustees approve to declare all management; contract management; confidential; child development center teachers; short-term, substitute, and student hourly; community education hourly; and/or other unrepresented employees' salaries indefinite effective July 1, 2018, for the 2018-2019 fiscal year. No additional financial effect.

33. Board Resolution #18-0411C, to Recognize the Week of May 20-26, 2018, as Classified School Employee Week in California, as Designated by the California School Employees Association and the California State Legislature

It is hereby recommended that the Board of Trustees adopt the attached Resolution #18-0411C, and designate the week of May 20 through May 26, 2018 as Classified School Employee Week, to recognize and honor the contributions of the classified professionals of the Cerritos Community College District. No additional financial impact.

34. Ratification of Employee Resignations (Including Separations and Retirements) Accepted by the President/Superintendent

It is recommended that the Board of Trustees ratify the attached list of resignations accepted by the President/Superintendent according to Board Policy 7350.

35. Employment of Classified, Short-Term, Substitute, Professional Expert, and/or Student Hourly as needed for the 2017-2018 Academic Year

It is recommended that the Board of Trustees approve and/or ratify the employment of classified, short-term, substitute, professional expert, and/or student hourly personnel as presented on the attached list. No additional financial effect. This is budgeted in the General Fund. Some positions are Categorically or Specially funded as indicated.

36. Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2017-2018 Academic Year

It is recommended that the Board of Trustees approve the employment of temporary and/or substitute hourly faculty personnel as needed for the 2017-2018 academic year and as presented on the attached list. No additional financial effect. This is budgeted in the General Fund.

37. Employment of 2018 Summer Session Faculty Personnel

It is recommended that the Board of Trustees approve the employment of temporary and/or substitute hourly faculty personnel as needed for the 2018 Summer Session, as presented on the attached list. No additional financial effect. This is budgeted in the General Fund.

INFORMATION ITEMS

Agenda Items 38-39 are presented as Information Items.

38. Information Item: College Coordinating Committee Minutes (Office of the President)

The Board of Trustees will review the February 26, 2018 College Coordinating Committee Minutes.

39. Information Item: College and Career Access Pathways Partnership Agreement

It is recommended that the Board of Trustees receive and accept Cerritos College's College and Career Access Pathways Partnership (CCAP) agreement. There is no fiscal impact.

ADMINISTRATIVE MATTERS

Agenda Items 40-44 are presented as Administrative Items.

40. Consideration of Approval of Sabbatical Leave Applicants for 2018-19 Academic Year

It is recommended that the Board of Trustees review and approve sabbatical leaves reports submitted for the 2016-2017 Academic Year. No fiscal impact.

41. Consideration of Adoption of Resolution No. 18-0411D, Order of Biennial Governing Board Member Elections

It is recommended that the Board adopt Resolution No. 18-0411D, Order of Biennial Governing Board Member Elections. No fiscal impact.

42. Consideration of Approval of Candidates for CCCT Board of Directors – 2018

It is recommended that the Board consider this item and determine a vote for each of the five vacancies and authorize staff to forward the official ballot to the League office before the April 25 deadline. No financial impact.

43. Consideration of Adoption of Resolution No. 18-0411E Expressing Appreciation to the University of Taipei for the Taipei City Experience Education Program

It is recommended that the Board of Trustees adopt Resolution No. 18-0411E Expressing Appreciation to the University of Taipei for the Taipei City Experience Education Program. No fiscal impact.

44. Consideration of Ratification of Emergency Procurement Contract for Repairs to the Dust Collection System at the Woodworking Building Due to Fire

It is recommended that the Board of Trustees ratify the emergency contract for repairs to the dust collection system at the Woodworking building due to fire. Due to the nature of the repairs, this contract will be conducted on a time and materials basis not to exceed \$83,295.00. Initial funding will be from the general fund. Upon completion of the services, the District's insurance administrator, Keenan & Associates, will reimburse the District the repair costs less a \$5,000.00 deductible.

REPORTS AND COMMENTS FROM DISTRICT OFFICIALS

At this time, members of the Board of Trustees will provide brief reports on meetings attended on matters pertaining to their service as a representative of the Cerritos Community College District Board of Trustees pursuant to Government Code 53232.3(d).

Following the Board of Trustees, the President/Superintendent will provide an executive report which includes reports from the Vice President of Business Services, Vice President of Academic Affairs, Vice President of Student Services, Vice President of Human Resources, and Director, College Relations, Public Affairs & Governmental Relations.

CLOSED SESSION WILL BEGIN NO LATER THAN 9:00 P.M. AND WILL LAST NO LONGER THAN 90 MINUTES

45. Significant exposure to litigation pursuant to Government Code Section sections 54954.5(d) and 54956.95 (JPA liability claims)

Claimant: (Name withheld pursuant to Government Code Section 54961)

Agency claimed against: Cerritos Community College District

46. Public Employment (GC #54957)

A. First-year Contract (Probationary) Faculty position

47. Public Employee Discipline/Dismissal/Release (GC #54957)

A. Case #: 92671107

B. Case #: 73441106

48. Conference with Labor Negotiators (GC #54957.6)

A. Agency Representatives: Dr. Adriana Flores-Church, Dr. Jose Fierro

B. Employee Organizations:

California School Employees Association (CSEA)

Cerritos College Faculty Federation (CCFF)

C. Unrepresented Employees:

Management Employees

Contract Management Employees

Confidential Employees

49. Reconvene to Open Session

50. Adjournment

***The Next Board Retreat of the Board of Trustees is set for
Wednesday, April 18, 2018 at 7:00 p.m.***

I, Dr. Jose Fierro, Secretary to the Board, certify that a true and correct copy of the foregoing Meeting Agenda was posted on April 6, 2018 at 10:00 a.m., as required by law.

Dr. Jose Fierro, President/Superintendent