



CERRITOS COMMUNITY COLLEGE DISTRICT
AGENDA FOR THE REGULAR MEETING OF THE
BOARD OF TRUSTEES

CHERYL A. EPPLE BOARD ROOM
11110 ALONDRA BOULEVARD, NORWALK CA 90650

Wednesday, June 6, 2018 at 7:00 p.m.

CALL TO ORDER:

Zurich Lewis, Board President

Zurich Lewis, Board President
Trustee Area 7

James Cody Birkey, Member
Trustee Area 3

Dr. Shin Liu, Board Vice President
Trustee Area 5

Marisa Perez, Member
Trustee Area 4

Martha Camacho-Rodriguez, Board Clerk
Trustee Area 1

Dr. Sandra Salazar, Member
Trustee Area 6

Carmen Avalos, Member
Trustee Area 2

Phil Herrera
Student Trustee

Dr. Jose Fierro
President/Superintendent

Cerritos College Mission

Cerritos College values its diverse student population and is committed to providing these students with high quality, comprehensive instructional programs and support services that improve student success and offer clear pathways to achieve personal, educational, and career goals. In doing so, the college develops in students the knowledge, skills, and values that prepare them to be productive participants in the global community.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Foreign language translation, sign language interpretation, materials in alternative formats and other accommodations are available to the public upon request. All requests for reasonable accommodations to participate in a Board meeting must be made at least three working days (72 hours) in advance of the scheduled meeting date. For assistance, please contact:

President's Office - 11110 Alondra Boulevard - Norwalk, California 90650
(562) 860-2451, Extension 2204 - (562) 860-1104 – FAX

Copies of the agenda materials are available in the President's Office and are available online at
www.cerritos.edu/board

1. **Invocation**
2. **Pledge of Allegiance: Phil Herrera**
3. **Roll Call**

AGENDA ORGANIZATION

The Board of Trustees will discuss any changes in the order of agenda items. Per [Board Policy 2340](#), the order of business may be changed by consent of the Board of Trustees.

COMMENTS FROM THE AUDIENCE
(Government Code Section 54954.3)

The Board of Trustees welcomes public comment on issues within the jurisdiction of the college. Public comment request cards must be completed and returned to the secretary prior to the start of the meeting. Late arrivals will not be permitted to speak. Comments should be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker.

Note: Members of the board may not discuss or take legal action on matters raised unless the matters are properly noticed for discussion and legal action. Also, be advised that college personnel and processes are available for further communication.

REPORTS AND COMMENTS FROM CONSTITUENT GROUPS

At this time, a brief report and summary of initiatives will be given by identified constituent group leaders:

- Associated Students of Cerritos College (ASCC) President
- Faculty Senate President
- Cerritos College Faculty Federation (CCFF) President
- California School Employees Association (CSEA) President
- Association of Cerritos College Management Employees (ACCME) President

OPEN SESSION AGENDA

4. Institutional Presentation: Installation of 2018-2019 Student Trustee

Phil Herrera, Cerritos College student, will be installed as Student Trustee for the 2018-2019 school year.

5. Institutional Presentation: Condensed Calendar

Frederick Trapp, consultant for Cambridge West Partnership, LLC, will present information regarding the proposed condensed calendar.

6. Public Hearing: Presentation of the College and Career Access Pathways Partnership Agreement with ABC Unified School District, and Public Comment

In October 2015, Assembly Bill 288 was passed authorizing the governing board of a community college district to enter into a College and Career Access Pathways (CCAP) partnership with the governing board of a school district with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, or helping high school pupils achieve college and career readiness.

The Board of Trustees received and accepted Cerritos College’s College and Career Access Pathways Partnership (CCAP) agreement at its April 11, 2018 meeting. The agreement is hereby returned to this agenda for public discussion.

7. Public Hearing: Presentation of the Initial Proposal of the California School Employees Association (CSEA), Chapter #161, to the Cerritos Community College District for July 1, 2018 - June 30, 2021, and Public Comment

In accordance with Government Code section 3547, all initial bargaining proposals of an exclusive bargaining representative shall be presented at a public meeting of a public school employer. The initial bargaining proposal of CSEA, Chapter #161, was first made public at the May 2, 2018, meeting of the Board of Trustees and is hereby returned to this agenda for public discussion.

CONSENT CALENDAR ITEMS

Agenda Items 8-41 are presented as Consent Calendar Items. All items may be approved by adoption of the Consent Calendar, individually and collectively by one (1) motion. There will be no separate discussion of these items unless Members of the Board of Trustees, the public, or staff request that specific items be removed from the Consent Calendar for separate discussion and action.

8. New Course Offerings and Modifications to Curriculum

It is recommended that the Board of Trustees consider approval of new course offerings and modifications to curriculum. There is no fiscal impact.

9. BSI-Funded Stipends for Professional Development Training for Implementation of AB705 for English Faculty for Spring 2018

It is recommended that the Board of Trustees approve stipends for part-time faculty who participated in the professional development workshops facilitated by full-time English faculty to develop curriculum in compliance with effective practices associated with implementation of AB705 in English. Faculty participated in two 4-hour long workshops covering the co-requisite model of teaching college level composition and submitted completed syllabi and course schedule for their fall courses. Basic Skills Initiative funds will be used for these stipends. General funds will not be used.

10. Embedded Tutoring Program Stipends for Spring 2018

It is recommended that the Board of Trustees approve stipends for faculty members who participated in the Embedded Tutoring program in Spring 2018. Instructors attended training sessions and met with tutors. The coordination between classroom instructors and tutors provides integrated support for students and increases student success. Student Equity funds will be utilized for these stipends. General funds will not be used.

11. Stipend for the Strong Workforce Regional Health Sector Career Pathway Project Grant 2016-2018

It is recommended that the Board of Trustees approve payment of a stipend in the total amount of \$10,600 for nursing faculty for work, performed January 1, 2018 through June 30, 2018, stipulated in and funded by the Strong Workforce Health Sector Career Pathway Project grant.

Strong Workforce Health Sector Career Pathway Project funds in the amount of \$10,600 will be utilized for this expenditure. No general funds will be used. The stipend will be paid after work is completed.

12. College and Career Access Pathways Partnership Agreement with ABC Unified School District

It is recommended that the Board of Trustees approve Cerritos College's College and Career Access Pathways Partnership (CCAP) agreement with ABC Unified School District. There is no fiscal impact.

13. Rejection of All Bids for Bid No. 17P011, Performing Arts Center – Shoring & Dewatering

It is recommended that the Board of Trustees authorize and approve Cerritos College to reject all bids pursuant to the bid and contract documents, and per Public Contract Code for the reasons as noted below. Funding for the initial advertising of this project, and the rebid, will be allocated from the GO Bond.

14. Ratification of Change Order No. 2 [Deductive Credit], (Bid No. 16P002, Category 01), K.A.R. Construction, Inc., Shade Structures

It is recommended that the Board of Trustees ratify Change Order No. 2 [Deductive Credit] in the deductive amount of \$7,347 for the Shade Structures project. The deductive amount from Change Order No. 2 will be \$7,347, decreasing the contract amount to \$844,620. Funding will be reallocated to the GO Bond.

15. Ratification of Change Order No. 1 [Owner Added Scope], (Bid No. 16P002, Category 02), Pierre Landscape, Inc., Shade Structures

It is recommended that the Board of Trustees ratify Change Order No. 1 [Owner Added Scope] in the amount of \$2,114 for the Shade Structures project. The amount from Change Order No. 1 will be \$2,114, increasing the contract amount to \$228,845. Funding will be allocated from the GO Bond.

16. Ratification of Change Order No. 1 [Deductive Credit], (Bid No. 16P002, Category 03), Anderson Charnesky Structural Steel, Inc., Shade

It is recommended that the Board of Trustees ratify Change Order No. 1 [Deductive Credit] in the deductive amount of \$37,500 for the Shade Structures project. The deductive amount from Change Order No. 2 will be \$37,500, decreasing the contract amount to \$1,770,725. Funding will be reallocated to the GO Bond.

17. Ratification of Change Order No. 1 [Owner Added Scope, Deductive Credit], (Bid No. 16P002, Category 04), Fix Painting Co., Shade

It is recommended that the Board of Trustees ratify Change Order No. 1 [Owner Added Scope, Deductive Credit] in the deductive amount of \$8,662 for the Shade Structures project. The deductive amount from Change Order No. 1 will be \$8,662, decreasing the contract amount to \$301,338. Funding will be reallocated to the GO Bond

18. Ratification of Change Order No. 1 [Owner Added Scope], (Bid No. 16P002, Category 05), RDM Electric Co., Inc., Shade Structures

It is recommended that the Board of Trustees ratify Change Order No. 1 [Owner Added Scope] in the amount of \$8,532 for the Shade Structures project. The amount from Change Order No. 1 will be \$8,532, increasing the contract amount to \$533,532. Funding will be allocated from the GO Bond.

19. Ratification of Change Order No. 1 [Deductive Credit], (Bid No. 16P007), Harwood Construction, Inc., Shade Structures – Category 06

It is recommended that the Board of Trustees ratify Change Order No. 1 [Deductive Credit] in the deductive amount of \$3,299 for the Shade Structures project. The deductive amount from Change Order No. 1 will be \$3,299, decreasing the contract amount to \$796,701. Funding will be allocated from the GO Bond.

20. Ratification of Acceptance of Gifts

It is recommended that the Board of Trustees ratify the acceptance of the gifts on behalf of Cerritos College. There is no cost to Cerritos College for the donated items.

21. Resolution No. 18-0606D, Approving Delegation of Authority Regarding Approval of Subcontractor Substitutions and Potential Hearings on Substitution of Subcontractors

It is recommended that the Board of Trustees approve Resolution No. 18-0606D, Approving Delegation of Authority Regarding Approval of Subcontractor Substitutions and Potential Hearings on Substitution of Subcontractors. No general funds will be used.

22. Resolution No. 18-0606E To Let Purchase Orders or Contracts with Johnson Controls and its Subsidiary Companies as a Sole Source Procurement of Product and Services

It is recommended that the Board of Trustees approve Resolution No. 18-0606E, authorizing Cerritos College to let sole source purchase orders or contracts to Johnson Controls and its subsidiary companies (e.g., Tyco Simplex Grinnell, Grinnell Fire Protection Solutions), without formal, public advertising and receiving of bids, for five fiscal years (i.e. FY 18/19 through 22/23), as needed, to buy products, brands, software, and/or services for fire alarms, mass notification, and security alarm systems, for the reasons set forth below. Procurements for Johnson Control’s products and/or services are processed primarily by the Facilities Departments. Funding for the procurements will be allocated from various District funding sources.

23. Resolution No. 18-0606F To Let Purchase Orders or Contracts with ERP Analysts, Inc. (“ERPA”) as a Sole Source Procurement for Services to Upgrade and Provide Support to Cerritos College’s PeopleSoft Campus Solutions Implementation of Version 9.2.

It is recommended that the Board of Trustees approve Resolution No. 18-0606F, authorizing Cerritos College to let a sole source purchase order and/or contract to ERP Analysts, Inc. (“ERPA”), an Oracle Platinum partner, without formal, public advertising and receiving of bids, to procure services to upgrade and provide support for the College’s PeopleSoft Campus Solutions implementation of Version 9.2. The total sum shall be for the not-to-exceed amount of \$400,000. Funding for the services for Version 9.2 implementation will be allocated from the Capital Outlay Fund.

24. Purchase Orders for the Month of April 2018 (Office of Business Services)

It is recommended that the Board of Trustees approve the purchase orders processed during the month of April 2018. Funding sources vary and are dependent upon the goods/services purchased.

25. Contracts Under \$25,000 for the Month of April 2018 (Office of Business Services)

It is recommended that the Board of Trustees approve the Contracts Under \$25,000 that were processed during the month of April 2018. Funding sources vary and are dependent upon the goods/services purchased.

26. Agreement with Sign This! Inc. for Coordination and Scheduling of Interpreter Services

It is recommended that the Board of Trustees approve the agreement with Sign This! Inc. for Coordination and Scheduling of Interpreter Services. The total contract sum shall be for the not-to-exceed amount of \$60,000. Funding will be allocated from the Disabled Student Programs and Services (DSPS) budget.

27. Amendment to the Agreement for the Clean Fuels Transportation Pilot Career Opportunity Training Plan (No. 600-16-005)

It is recommended that the Board of Trustees approve the amendment to the agreement for the Clean Fuels Transportation Pilot Career Opportunity Training Plan (No. 600-16-005). Cerritos College will receive funding in the amount of \$1,000,000; funding is made possible through Cerritos College’s agreement with the State Energy Resources Conservation and Development Commission.

28. Ratification to Amend the Agreement with Yosemite Community College District for the Child Development Training Consortium

It is recommended that the Board of Trustees ratify the amendment to the agreement with Yosemite Community College District for the Child Development Training Consortium. The total revised contract sum shall be for the not-to-exceed amount of \$28,650; the agreement is being amended to include an additional payment augmentation to Cerritos College for \$4,900. This is a revenue generating agreement whereby funding is provided by the Child Development Training Consortium.

29. Resolution No. 18-0606A to Authorize Temporary Interfund Cash Borrowing for the District for Fiscal Year 2018-19

It is recommended that the Board of Trustees approve the attached Resolution No.18-0606A to authorize temporary borrowing of cash between District funds to meet any cash flow shortages that may occur during Fiscal Year 2018-19. No general funds will be used.

30. Resolution No. 18-0606B District Appropriations Limit for 2018-19 per Article XII-B of the California Constitution (Gann Limit) Which Requires the Board of Trustees to Adopt the Appropriation Limit on “Proceeds of Taxes” Revenues for Public Agencies

It is recommended that the Board of Trustees approve Resolution No.18-0606B District Appropriations Limit for 2018-19 per Article XII-B of the California Constitution (Gann Limit). No general funds will be used.

31. Cash Borrowing Resolution No. 18-0606C for Temporary Transfers from the Los Angeles County Treasurer

It is recommended that the Board of Trustees approve the attached Resolution to request temporary borrowing from the Los Angeles County Treasurer to meet cash flow shortages from July 1, 2018, through April 25, 2019. Maximum amount of temporary transfers from the Los Angeles County Treasurer is set at \$20,000,000.

32. Authorize the Los Angeles County Superintendent of Schools to make Budget Appropriation Transfers as needed at the close of the school year 2017-18 per Education Code 85201 (Office of Business Services)

It is recommended that the Board of Trustees authorize the Los Angeles County Office of Education to make appropriation transfers as needed for the end of the Fiscal Year, June 30, 2018 per Education Code 85201. No general funds will be used.

33. Make Budget Transfers and Budget Adjustments (Office of Business Services)

It is recommended that the Board of Trustees approve the budget transfers and budget adjustments as presented. The overall fiscal impact of the budget transfers and budget adjustments will have no effect on the Unrestricted and Restricted General Funds; Other Special Revenue Fund – Vintage at Cerritos College; and Student Financial Aid Fund ending balances. The Insurance – Property Liability Fund will increase end fund balance coming from Self Insurance Fund.

34. Cerritos College 2020-2024 Five-Year Construction Plan (5YCP) (Office of Business Services)

It is recommended that the Board of Trustees approve Cerritos College's 2020-2024 Five-Year Construction Plan (5YCP). There is no financial impact to the unrestricted general fund. Funding is provided by the State Capital Outlay and local bond funds.

35. Quarterly Fiscal Status Report for the Quarter Ending March 31, 2018

It is recommended that the Board of Trustees approve the attached Quarterly Report (CCFS-311Q) for the quarter ending March 31, 2018. This quarterly report shows a snapshot-in-time financial status of the college. There is no fiscal impact.

36. Ratification of Employee Resignations (Including Separations and Retirements) Accepted by the President/Superintendent

It is recommended that the Board of Trustees ratify the attached list of resignations accepted by the President/Superintendent according to Board Policy 7350. No Fiscal impact.

37. Changes to the Student Health & Wellness Center Short-Term and Student Hourly Salary Schedule

It is recommended that the Board of Trustees approve the changes to the Student Health & Wellness Center Short-Term and Student Hourly salary schedule.

38. Changes to the Aides-Special Short-Term and Student Hourly Salary Schedule

It is recommended that the Board of Trustees approve to add the new Title IX Coordinator I and Title IX Coordinator II job classifications to the Short-Term Hourly Salary Schedule for Aides-Special. The following is proposed: The hourly rate for the new position of hourly Title IX Coordinator I would be \$20.00 and Title IX Coordinator II would be \$30.00. The difference between the hourly rates is based on experience. The maximum number of hours for each hourly employee holding any of these positions would be 25 in a week and 900 in a budget year, the maximum number of days would be 175 in a budget year. The maximum annual cost for each Title IX Coordinator will not exceed \$27,000/year. This position will be funded from the Human Resources short-term hourly budget.

39. Employment of 2018 Summer Session Faculty Personnel

It is recommended that the Board of Trustees approve the employment of temporary and/or substitute hourly faculty personnel as needed for the 2018 Summer Session, as presented on the attached list.

40. Ratification of Employment of Classified, Short-Term, Substitute, Professional Expert, and/or Student Hourly Personnel

It is recommended that the Board of Trustees approve and/or ratify the employment of classified, short-term, substitute, professional expert, and/or student hourly personnel.

41. Temporary Reassignment of Full-Time Faculty Member from 10-Month to 11-Month of Employment

It is recommended that the Board of Trustees approve the temporary reassignment of Ms. Kelli Brooks, full-time tenured faculty Professor from 10-month employment to 11-month employment, effective July 1, 2018 to June 30, 2019.

INFORMATION ITEMS

Agenda Items 42-45 are presented as Information Items.

42. Information Item: Associated Students Cerritos College (ASCC) Financial Report for the Period Ending March 31, 2018

This item is presented for information only. No general funds will be used.

43. Information Item: Three Month Look-Ahead Schedule of RFP and RFQ Solicitations

This item is presented for informational purposes only. Funding sources vary and are dependent upon the type of solicitation.

44. Information Item: Acknowledgement of Receipt of the Initial Proposal of the California School Employees Association (CSEA), Chapter #161, to the Cerritos Community College District for July 1, 2018 - June 30, 2021

It is recommended that the District acknowledge receipt of the attached initial proposal from CSEA Chapter #161, for negotiation of the CSEA District Collective Bargaining Agreement for the period July 1, 2018 - June 30, 2021. The financial implications are contingent on the results of negotiations.

45. Information Item: Citizens' Bond Oversight Committee 2016-17 Annual Report to the Board of Trustees

This item is presented for information only. No general funds will be used.

REPORTS AND COMMENTS FROM DISTRICT OFFICIALS

At this time, members of the Board of Trustees will provide brief reports on meetings attended on matters pertaining to their service as a representative of the Cerritos Community College District Board of Trustees pursuant to Government Code 53232.3(d).

Following the Board of Trustees, the President/Superintendent will provide an executive report which includes reports from the Vice President of Business Services, Vice President of Academic Affairs, Vice President of Student Services, Vice President of Human Resources, and Director, College Relations, Public Affairs & Governmental Relations.

CLOSED SESSION WILL BEGIN NO LATER THAN 9:00 P.M. AND WILL LAST NO LONGER THAN 90 MINUTES

46. **Significant Exposure to Litigation Pursuant to Government Code Section Sections 54954.5(d) and 54956.95 (JPA Liability Claims)**
 Claimant: Razan Anmari. Regarding real property located at 11415 Alondra Blvd., Norwalk, CA 90650
 Agency claimed against: Cerritos Community College District
47. **Consideration of Employment of Acting/Interim Vice President of Student Services/Assistant Superintendent**
48. **Consideration of Employment of Acting/Interim Dean of Liberal Arts**
49. **Consideration of Employment of Acting/Interim Dean of Health, Physical Education, Dance and Athletics**
50. **Consideration of Employment of Acting/Interim of Science, Engineering and Mathematics**
51. **Consideration of Employment of Acting/Interim Executive Director, Cerritos College Foundation and Community Advancement**
52. **Consideration of Extension of Employment Contract (GC#54957)**
 A. Vice President of Business Services /Assistant Superintendent
53. **Conference with Labor Negotiators (GC #54957.6)**
 A. Agency Representatives: Dr. Adriana Flores-Church, Dr. Jose Fierro
 B. Employee Organizations:
 California School Employees Association (CSEA)
 Cerritos College Faculty Federation (CCFF)
 C. Unrepresented Employees:
 Management Employees
 Contract Management Employees
 Confidential Employees

54. **Reconvene to Open Session**

55. **Adjournment**

***The Next Regular Meeting of the Board of Trustees is set for
 Wednesday, June 20, 2018 at 7:00 p.m.***

I, Dr. Jose Fierro, Secretary to the Board, certify that a true and correct copy of the foregoing Meeting Agenda was posted on May 31, 2018 at 10:00 a.m., as required by law.

Dr. Jose Fierro, President/Superintendent