



**CERRITOS COMMUNITY COLLEGE DISTRICT
AGENDA FOR THE REGULAR MEETING OF THE
BOARD OF TRUSTEES**

CHERYL A. EPPLE BOARD ROOM

Wednesday, September 6, 2017 at 7:00 p.m.

CALL TO ORDER:

Zurich Lewis, Board President

Zurich Lewis, Board President
Trustee Area 7

Martha Camacho-Rodriguez, Member
Trustee Area 1

Carmen Avalos, Board Vice President
Trustee Area 2

Marisa Perez, Member
Trustee Area 4

Dr. Shin Liu, Board Clerk
Trustee Area 5

Dr. Sandra Salazar, Member
Trustee Area 6

James Cody Birkey, Member
Trustee Area 3

Raul Avalos
Student Trustee

Dr. Jose Fierro
President/Superintendent

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Foreign language translation, sign language interpretation, materials in alternative formats and other accommodations are available to the public upon request. All requests for reasonable accommodations to participate in a Board meeting must be made at least three working days (72 hours) in advance of the scheduled meeting date. For assistance, please contact:

President's Office - 11110 Alondra Boulevard - Norwalk, California 90650
(562) 860-2451, Extension 2204 - (562) 860-1104 – FAX

Copies of the agenda materials are available in the President's Office and are available online at
www.cerritos.edu/board

1. **Invocation**
2. **Pledge of Allegiance: Carmen Avalos**
3. **Roll Call**

AGENDA ORGANIZATION

The Board of Trustees will discuss any changes in the order of agenda items. Per [Board Policy 2340](#), the order of business may be changed by consent of the Board of Trustees.

COMMENTS FROM THE AUDIENCE

(Government Code Section 54954.3)

The Board of Trustees welcomes public comment on issues within the jurisdiction of the college. Public comment request cards must be completed and returned to the secretary prior to the start of the meeting. Late arrivals will not be permitted to speak. Comments should be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker.

Note: Members of the board may not discuss or take legal action on matters raised unless the matters are properly noticed for discussion and legal action. Also, be advised that college personnel and processes are available for further communication.

REPORTS AND COMMENTS FROM CONSTITUENT GROUPS

At this time, a brief report and summary of initiatives will be given by identified constituent group leaders:

- Associated Students of Cerritos College (ASCC) President
- Faculty Senate President
- Cerritos College Faculty Federation (CCFF) President
- California School Employees Association (CSEA) President
- Association of Cerritos College Management Employees (ACCME) President

OPEN SESSION AGENDA

4. **Institutional Presentation: Students from the Taiwan Experience Education Program**

Cerritos College and Rio Hondo College students who studied in Tainan, Taiwan for five weeks this past summer will briefly discuss their involvement in "TEEP," the Taiwan Experience Education Program. During their stay, the cohort of 20+ students took traditional culture classes, led English summer camps for elementary and junior high school students, and visited various locales around the island nation.

5. Institutional Presentation: Improvements to the Lot Located on 166th Street and Studebaker Road Plan

Felipe Lopez, Vice President of Business Services, will give a presentation outlining the college’s plan to make improvements to the lot located on 166th Street and Studebaker Road. The improvements shall not be executed prior to attaining the temporary use permit (TUP) from the City of Cerritos.

6. Information Item: Board Advisory Committee Activities Report

The Board of Trustees will receive a summary of Board advisory committee activities from the following:

- a. Bond Construction Advisory Committee

<i>CONSENT CALENDAR ITEMS</i>	
<p>Agenda Items 7-29 are presented as Consent Calendar Items. All items may be approved by adoption of the Consent Calendar, individually and collectively by one (1) motion. There will be no separate discussion of these items unless Members of the Board of Trustees, the public, or staff request that specific items be removed from the Consent Calendar for separate discussion and action.</p>	
<p>7. Modification to Curriculum</p>	<p>It is recommended that the Board of Trustees consider approval of a modification to curriculum. It is recommended that the local Administration of Justice (Transfer) Associate in Arts Degree be inactivated. It has been replaced with the Administration of Justice Associate in Science Degree for Transfer (AS-T). There is no fiscal impact.</p>
<p>8. Ratification of Change Order No. 1 [Owner Added Scope], (Contract No. 15P008), Enviser, Campus Energy Management System Project</p>	<p>It is recommended that the Board of Trustees ratify Change Order No. 1 [Owner Added Scope] for the Campus Energy Management System project. The amount from Change Order No. 1 will be \$189,670, increasing the contract amount to \$2,784,579. Funding will be allocated from the GO Bond.</p>
<p>9. Ratification of Change Order No. 7 [Unforeseen Conditions, Deductive Credit], (Bid No. 13P032, Category 19), RDM Electric, Inc., Fine Arts-CIS/Math Building</p>	<p>It is recommended that the Board of Trustees ratify Change Order No. 7 [Unforeseen Conditions, Deductive Credit]. The deductive amount from Change Order No. 7 will be \$4,304, decreasing the contract amount to \$6,025,119. Funding will be reallocated to the GO Bond.</p>

10. Ratification of Change Order No. 8 [Owner Added Scope], (Bid No. 13P032, Category 19), RDM Electric, Inc., Fine Arts-CIS/Math Building

It is recommended that the Board of Trustees ratify Change Order No. 8 [Owner Added Scope] in the amount of \$9,864 for the Fine Arts-CIS/Math Building project. The amount from Change Order No. 8 will be \$9,864, increasing the contract amount to \$6,034,983. Funding will be allocated from the GO Bond.

11. Ratification of Change Order No. 2 [Deductive Credit], (Bid No. 14P006, Category 20), PCC Network Solutions a Pacific Coast Cabling, Inc. Company, Fine Arts-CIS/Math Building

It is recommended that the Board of Trustees ratify Change Order No. 2 [Deductive Credit] in the deductive amount of \$6,455 for the Fine Arts-CIS/Math Building project. The deductive amount from Change Order No. 2 will be \$6,455, decreasing the contract amount to \$403,643.30. Funding will be reallocated to the GO Bond.

12. Ratification of Change Order No. 1 [Deductive Credit] (Bid No. 15P004), Audio Associates of San Diego, Fine Arts & CIS/Math Building Audio Visual

It is recommended that the Board of Trustees approve Change Order No. 1 [Deductive Credit] in the deductive amount of \$41,224 for the Fine Arts-CIS/Math Building Audio Visual project. The deductive amount from Change Order No. 1 will be \$41,224, decreasing the contract amount to \$1,288,352. Funding for this project will be reallocated to the GO Bond.

13. Notice of Completion for Bid No. 13P032, Category 06, Fine Arts-CIS/Math Building

It is recommended that the Board of Trustees approve the Notice of Completion for K & Z Cabinet Co., Inc. of Ontario, California for the Fine Arts-CIS/Math Building, Category 06 project at Cerritos Community College District as presented. The total final contract amount was \$1,093,500 which was paid by the G.O. Bond.

14. Notice of Completion for Bid No. 13P032, Category 07, Fine Arts-CIS/Math Building

It is recommended that the Board of Trustees approve the Notice of Completion for Eberhard of Van Nuys, California for the Fine Arts-CIS/Math Building, Category 07 project at Cerritos Community College District as presented. The total final contract amount was \$938,920 which was paid by the G.O. Bond.

15. Notice of Completion for Bid No. 13P032, Category 13, Fine Arts-CIS/Math Building

It is recommended that the Board of Trustees approve the Notice of Completion for Continental Flooring, Inc. of Rancho Cucamonga, California for the Fine Arts-CIS/Math Building, Category 13 project at Cerritos Community College District as presented. The total final contract amount was \$216,002 which was paid by the G.O. Bond.

16. Notice of Completion for Bid No. 13P032, Category 14, Fine Arts-CIS/Math Building

It is recommended that the Board of Trustees approve the Notice of Completion for Fix Painting Company of Woodland Hills, California for the Fine Arts-CIS/Math Building, Category 14 project at Cerritos Community College District as presented. The total final contract amount was \$1,008,676 which was paid by the G.O. Bond.

17. Notice of Completion for Bid No. 13P032, Category 16, Fine Arts-CIS/Math Building

It is recommended that the Board of Trustees approve the Notice of Completion for Kincaid Industries, Inc. of Thousand Palms, California for the Fine Arts-CIS/Math Building, Category 16 project at Cerritos Community College District as presented. The total final contract amount was \$366,630 which was paid by the G.O. Bond.

18. Notice of Completion for Bid No. 14P006, Category 15, Fine Arts-CIS/Math Building

It is recommended that the Board of Trustees approve the Notice of Completion for Inland Building Construction Companies, Inc. of San Bernardino, California for the Fine Arts-CIS/Math Building, Category 15 project at Cerritos Community College District as presented. The total final contract amount was \$2,534,638 which was paid by the G.O. Bond.

19. Purchase Orders for the Month of July 2017

It is recommended that the Board of Trustees approve the purchase orders processed during the month of July 2017. Funding sources vary and are dependent upon the goods/services purchased

20. Contracts for the Month of July 2017

It is recommended that the Board of Trustees approve the contracts that were processed during the month of July 2017. Funding sources vary and are dependent upon the goods/services purchased.

21. Ratification of the Agreement for the Economic and Workforce Development Deputy Sector Navigator: Advanced Transportation and Renewables Grant (Grant No. 17-153-001) for Fiscal Year 2017-2018

It is recommended that the Board of Trustees ratify the agreement for the Economic and Workforce Development Deputy Sector Navigator: Advanced Transportation and Renewables Grant (Grant No. 17-153-001) for development of curriculum and providing training in colleges and K-12 schools for the Fiscal Year 2017-2018. Cerritos College will receive funding in the amount of \$200,000; funding is made possible through Cerritos College's grant agreement with the California Community Colleges Chancellor's Office.

22. Contract with the Foundation for California Community Colleges (FCCC) for the Annual License Renewal for the Microsoft Campus Agreement

It is recommended that the Board of Trustees approve the contract with the Foundation for California Community Colleges (FCCC) for the annual license renewal for the Microsoft Campus Agreement. The total contract sum shall be for the not-to-exceed amount of \$85,700; funding for this contract will be allocated from the Information Technology budget.

23. Contract with Thomson Reuters for a Legal Reference Subscription

It is recommended that the Board of Trustees approve the contract agreement with Thomson Reuters to provide a Legal Reference subscription. The total contract sum shall be for the not-to-exceed amount of \$120,154.28; this amount will be paid over the twenty-four month term of the agreement and allows for a 6% increase in year two of the agreement. Funding for this contract will be allocated from the Library budget.

24. Ratification of Amendment to Project Assignment Agreement No. 1 to the Master Architectural/Engineering Services Agreement with Pfeiffer Partners Architects for the Performing Arts Center Project

It is recommended that the Board of Trustees ratify the amendment to Project Assignment Agreement No. 1 to the Master Architectural/Engineering Services Agreement with Pfeiffer Partners Architects for the Performing Arts Center Project. The total contract sum shall be adjusted based upon the approved budget for a new not-to-exceed amount of \$5,795,914, which includes additional services and reimbursable costs; this amount will be funded from the GO Bond. Pfeiffer Partners Architects is headquartered in Los Angeles, CA.

25. Quarterly Fiscal Status Report for the Quarter Ending June 30, 2017

It is recommended that the Board of Trustees approve the attached Quarterly Report (CCFS-311Q) for the quarter ending June 30, 2017. This quarterly report shows a snapshot-in-time financial status of the college. There is no fiscal impact.

26. Employment of Classified, Short-Term, Substitute, Professional Expert, and/or Student Hourly Personnel

It is recommended that the Board of Trustees approve and/or ratify the employment of classified, short-term, substitute, professional expert, and/or student hourly personnel. No additional financial effect. This is budgeted in the General Fund. Some positions are Categorically or Specially funded as indicated.

27. Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2017-2018 Academic Year

It is recommended that the Board of Trustees approve the employment of temporary and/or substitute hourly faculty personnel as needed for the 2017-2018 academic year and as presented on the attached list. No additional financial effect. This is budgeted in the General Fund.

28. Ratification of Employee Resignations (Including Separations and Retirements) Accepted by the President/Superintendent

It is recommended that the Board of Trustees ratify the attached list of resignations accepted by the President/Superintendent according to Board Policy 7350. No fiscal impact.

29. Extend the Employment of Academic Administrator, Interim Associate Dean, Student Health and Wellness Services

It is recommended that the Board of Trustees approve and/or ratify to extend the employment of Ms. Chris Kiger in the position of Interim Associate Dean, Student Health and Wellness Services from September 30, 2017, to not to exceed June 30, 2018 or earlier as needed. Ms. Kiger's current salary placement is Grade 35, Step 8 (\$11,986.00) of the Management Salary Schedule. Ms. Kiger is currently compensated proportionally to the time served in the position. This is budgeted in the Student Health Services (69.0) restricted fund.

INFORMATION ITEMS

Agenda Item 30 is presented as an Information Item.

30. Information Item: Request for Proposals (RFP) for Food and/or Concession Services

The Board of Trustees will review the Request for Proposals (RFP) for Food and/or Concession Services.

ADMINISTRATIVE MATTERS

Agenda Items 31-34 are presented as Administrative Items.

31. Presentation and Consideration of Approval of the 2017-18 Adopted Budget

It is recommended that the Board of Trustees approve the proposed Adopted Budget for the 2017-18 Fiscal Year.

32. Consideration of Approval of Amendment No. 1 to Contract No. 16C0210 with the C.A.R. Group and Its Affiliates

It is recommended that the Board of Trustees approve Amendment No. 1 to Contract No. 16C0210 with the C.A.R. Group and Its Affiliates. There is no fiscal impact. The initial contract and amendment shall not be executed prior to attaining the temporary use permit (TUP) from the City of Cerritos.

33. Consideration of Adoption of Resolution No. 17-0906A Regarding Improvements to the Corner Lot Located on 166th Street and Studebaker Road

It is recommended that the Board of Trustees Adopt Resolution No. 17-0906A Regarding Improvements to the Corner Lot Located on 166th Street and Studebaker Road. The improvements shall not be executed prior to attaining the temporary use permit (TUP) from the City of Cerritos.

34. Request for Direction Regarding the Use of Funds from Rental Income

It is recommended that the Board of Trustees provide direction regarding the use of funds from rental income.

REPORTS AND COMMENTS FROM DISTRICT OFFICIALS

At this time, members of the Board of Trustees will provide brief reports on meetings attended on matters pertaining to their service as a representative of the Cerritos Community College District Board of Trustees pursuant to Government Code 53232.3(d).

Following the Board of Trustees, the President/Superintendent will provide an executive report which includes reports from the Vice President of Business Services, Vice President of Academic Affairs, Vice President of Student Services, Vice President of Human Resources, and Director, College Relations, Public Affairs & Governmental Relations.

CLOSED SESSION WILL BEGIN NO LATER THAN 9:00 P.M. AND WILL LAST NO LONGER THAN ONE HOUR

35. Public Employee Discipline/Dismissal Release (Govt. Code Section 54957)

36. Significant exposure to litigation pursuant to Government Code Section sections 54954.5(d) and 54956.95 (JPA liability claims)

Claimant: (Name withheld pursuant to Government Code Section 54961)

Agency claimed against: Cerritos Community College District

37. Conference with Real Property Negotiator (GC §54956.8)

Property: Approximate 5.2 acres situated in southwest portion of the Cerritos College campus

Negotiating Parties: Felipe R. Lopez, Vice President of Business Services/Assistant Superintendent

Under Negotiation: Lease Terms

38. Conference with Labor Negotiators (GC #54957.6)

A. Agency Representatives: Dr. Adriana Flores-Church, Dr. Jose Fierro

B. Employee Organizations:

California School Employees Association (CSEA)

Cerritos College Faculty Federation (CCFF)

C. Unrepresented Employees:

Management Employees

Contract Management Employees



39. Reconvene to Open Session

40. Adjournment

***The Next Regular Study Session of the Board of Trustees is set for
Wednesday, September 20, 2017 at 7:00 p.m.***

I, Dr. Jose Fierro, Secretary to the Board, certify that a true and correct copy of the foregoing Meeting Agenda was posted on August 31, 2017 at 10:00 a.m., as required by law.

Dr. Jose Fierro, President/Superintendent