



CERRITOS COMMUNITY COLLEGE DISTRICT
AGENDA FOR THE REGULAR MEETING OF THE
BOARD OF TRUSTEES

CHERYL A. EPPLE BOARD ROOM

Wednesday, October 4, 2017 at 7:00 p.m.

CALL TO ORDER: Zurich Lewis, Board President

Zurich Lewis, Board President
Trustee Area 7

Martha Camacho-Rodriguez, Member
Trustee Area 1

Carmen Avalos, Board Vice President
Trustee Area 2

Marisa Perez, Member
Trustee Area 4

Dr. Shin Liu, Board Clerk
Trustee Area 5

Dr. Sandra Salazar, Member
Trustee Area 6

James Cody Birkey, Member
Trustee Area 3

Raul Avalos
Student Trustee

Dr. Jose Fierro
President/Superintendent

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Foreign language translation, sign language interpretation, materials in alternative formats and other accommodations are available to the public upon request. All requests for reasonable accommodations to participate in a Board meeting must be made at least three working days (72 hours) in advance of the scheduled meeting date. For assistance, please contact:

President's Office - 11110 Alondra Boulevard - Norwalk, California 90650
(562) 860-2451, Extension 2204 - (562) 860-1104 – FAX

Copies of the agenda materials are available in the President's Office and are available online at
www.cerritos.edu/board

1. **Invocation**
2. **Pledge of Allegiance: Dr. Shin Liu**
3. **Roll Call**

AGENDA ORGANIZATION

The Board of Trustees will discuss any changes in the order of agenda items. Per [Board Policy 2340](#), the order of business may be changed by consent of the Board of Trustees.

COMMENTS FROM THE AUDIENCE

(Government Code Section 54954.3)

The Board of Trustees welcomes public comment on issues within the jurisdiction of the college. Public comment request cards must be completed and returned to the secretary prior to the start of the meeting. Late arrivals will not be permitted to speak. Comments should be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker.

Note: Members of the board may not discuss or take legal action on matters raised unless the matters are properly noticed for discussion and legal action. Also, be advised that college personnel and processes are available for further communication.

REPORTS AND COMMENTS FROM CONSTITUENT GROUPS

At this time, a brief report and summary of initiatives will be given by identified constituent group leaders:

- Associated Students of Cerritos College (ASCC) President
- Faculty Senate President
- Cerritos College Faculty Federation (CCFF) President
- California School Employees Association (CSEA) President
- Association of Cerritos College Management Employees (ACCME) President

OPEN SESSION AGENDA

4. **Information Item: Board Advisory Committee Activities Report**

The Board of Trustees will receive a summary of Board advisory committee activities from the following:

- a. Bond Construction Advisory Committee

CONSENT CALENDAR ITEMS

Agenda Items 5-35 are presented as Consent Calendar Items. All items may be approved by adoption of the Consent Calendar, individually and collectively by one (1) motion. There will be no separate discussion of these items unless Members of the Board of Trustees, the public, or staff request that specific items be removed from the Consent Calendar for separate discussion and action.

5. Stipends for Nursing Faculty for Training Mandated by Clinical Sites

It is recommended that the Board of Trustees approve payment of stipends for the mandated nursing faculty training in the amount of \$4,200. General funds will be used.

6. Strong Workforce – Regional Project – Crosstown Engineering Design Manufacturing Hub Stipends for Faculty

It is recommended that the Board of Trustees approve stipends for faculty upon completion of individual projects designed to improve the Engineering Design & Plastics Manufacturing Departments. Funds from the Strong Workforce – Regional Project – Crosstown Engineering Design Manufacturing Hub grant will be utilized for this expenditure. The total amount for the stipends is \$7,500. No district general funds will be used

7. Teacher Preparation Pipeline Grant (TPP) Faculty Stipends

It is recommended that the Board of Trustees approve individual stipends totaling \$300 for faculty participating in the Teacher Preparation Pipeline (TPP) Grant workgroups, taking place during the Fall 2017 semester. Funds from the Teacher Preparation Pipeline Grant will be utilized for this expenditure. No general funds will be used.

8. Conference Request for Travel Outside the United States – Montreal, Canada for Dr. David Betancourt

It is recommended that the Board of Trustees approve a conference request for Dr. David Betancourt, full-time faculty member and coordinator of the Center for Teaching Excellence, to travel to Montreal, Canada from October 26 to October 29, 2017, to participate in the Professional and Organizational Development Conference. Funds from the Center for Teaching Excellence (CTX) budget will be utilized for this expenditure for a total amount not to exceed \$2,155.

9. Conference Request for Travel Outside the United States – The Hague, Netherlands for Dr. John Haas

It is recommended that the Board of Trustees approve a conference request for Dr. John Haas, full-time faculty member in the Business, Humanities, and Social Sciences division, to travel to Peace Palace – The Hague, Netherlands from October 2, 2017 to October 6, 2017, to showcase the Global Studies Conflict Resolution component being taught at Cerritos College (History 275). Additionally, Professor Haas will deliver a presentation on his work with Women Peace Builders, and film the Peace Palace, the International Court of Justice, and the presentations at the conference for the benefit of students and faculty. Travel costs in the amount of \$2,000 will be expended from the General Fund.

10. Ratification of Change Order No. 2 [Owner Added Scope, Errors, Agency Driven Changes], (Bid No. 13P032, Category 08), Best Contracting Services, Inc., Fine Arts-CIS/Math Building

It is recommended that the Board of Trustees ratify Change Order No. 2 [Owner Added Scope, Errors, Agency Driven Changes]. The amount from Change Order No. 2 will be \$22,804, increasing the contract amount to \$688,067. Funding will be allocated from the GO Bond.

11. Ratification of Change Order No. 3 [Errors, Owner Added Scope], (Bid No. 13P032, Category 08), Best Contracting Services, Inc., Fine Arts-CIS/Math Building

It is recommended that the Board of Trustees ratify Change Order No. 3 [Errors, Owner Added Scope]. The amount from Change Order No. 3 will be \$14,542, increasing the contract amount to \$702,609. Funding will be allocated from the GO Bond.

12. Ratification of Change Order No. 3 [Owner Added Scope], (Bid No. 13P032, Category 12), Southcoast Acoustical Interiors, Inc., Fine Arts-CIS/Math Building

It is recommended that the Board of Trustees ratify Change Order No. 3 [Owner Added Scope]. The amount from Change Order No. 3 will be \$24,042, increasing the total contract amount to \$882,733. Funding will be allocated from the GO Bond.

13. Ratification of Change Order No. 4 [Owner Added Scope], (Bid No. 13P032, Category 12), Southcoast Acoustical Interiors, Inc., Fine Arts-CIS/Math Building

It is recommended that the Board of Trustees ratify Change Order No. 4 [Owner Added Scope]. The amount from Change Order No. 4 will be \$3,750, increasing the total contract amount to \$886,483. Funding will be allocated from the GO Bond.

14. Ratification of Change Order No. 3 [Errors, Agency Driven Changes, Owner Added Scope], (Bid No. 13P032, Category 17), Liberty Climate Control, Inc., Fine Arts-CIS/Math Building

It is recommended that the Board of Trustees approve Change Order No. 3 [Errors, Agency Driven Changes, Owner Added Scope]. in the amount of \$41,553 for the Fine Arts-CIS/Math Building project.

FISCAL IMPACT

The amount from Change Order No. 3 will be \$41,553, increasing the contract amount to \$3,547,031. Funding will be allocated from the GO Bond.

15. Notice of Completion for Bid No. 14P006, Category 15, Fine Arts-CIS/Math Building

It is recommended that the Board of Trustees approve Change Order No. 4 [Owner Added Scope, Agency Driven Changes, Errors] in the amount of \$19,657 for the Fine Arts-CIS/Math Building project. The amount from Change Order No. 4 will be \$19,657, increasing the contract amount to \$3,566,688. Funding will be allocated from the GO Bond.

16. Ratification of Change Order No. 5 [Deductive Credit], (Bid No. 13P032, Category 17), Liberty Climate Control, Inc., Fine Arts-CIS/Math Building

It is recommended that the Board of Trustees approve Change Order No. 5 [Deductive Credit] in the deductive amount of \$10,739 for the Fine Arts-CIS/Math Building project. The deductive amount from Change Order No. 5 will be \$10,739, decreasing the contract amount to \$3,555,949. Funding will be reallocated to the GO Bond.

17. Ratification of Change Order No. 9 [Agency Driven Changes, Omissions], (Bid No. 14P006, Category 05), Anderson Charnesky Structural Steel, Inc., Fine Arts-CIS/Math Building

It is recommended that the Board of Trustees ratify Change Order No. 9 [Agency Driven Changes, Omissions] in the amount of \$44,893 for the Fine Arts-CIS/Math Building project. The amount from Change Order No. 9 will be \$44,893, increasing the contract amount to \$5,236,821. Funding will be allocated to the GO Bond.

18. Ratification of Change Order No. 4 [Deductive Credit], (Bid No. 14P006, Category 10), Golden Glass, Inc., Fine Arts-CIS/Math Building

It is recommended that the Board of Trustees approve Change Order No. 4 [Deductive Credit] in the deductive amount of \$1,493 for the Fine Arts-CIS/Math Building project. The deductive amount from Change Order No. 4 will be \$1,493, decreasing the contract amount to \$2,256,905. Funding will be reallocated to the GO Bond.

19. Ratification of Change Order No. 1 [Owner Added Scope, Agency Driven Changes], (Bid No. 16P001), RDM Electric Co., Multi-Purpose Fire Alarm Upgrade

It is recommended that the Board of Trustees approve Change Order No. 1 [Owner Added Scope, Agency Driven Changes] in the amount of \$11,686 for the Multi-Purpose Fire Alarm project. The amount from Change Order No. 1 will be \$11,686, increasing the contract amount to \$428,686. Funding will be allocated from the GO Bond.

20. Ratification of Change Order No. 1 [Deductive Credit], (Bid No. 16P004, Category 01), RDM Electric Co., Inc., Campus Fiber Upgrade

It is recommended that the Board of Trustees approve Change Order No. 1 [Deductive Credit] in the deductive amount of \$49,029 for the Campus Fiber Upgrade project. The deductive amount from Change Order No. 1 will be \$49,029, decreasing the contract amount to \$199,971. Funding will be reallocated to the GO Bond.

21. Ratification of Change Order No. 1 [Agency Driven Changes], (Bid No. 16P006, Category 02), Verne's Plumbing, Inc., Health and Wellness Complex

It is recommended that the Board of Trustees approve Change Order No. 1 [Agency Driven Changes] in the amount of \$58,732.35 for the Health and Wellness Complex project. The amount from Change Order No. 1 will be \$58,732.35, increasing the contract amount to \$2,067,732.35. Funding will be allocated from the GO Bond.

22. Notice of Completion for Bid No. 13P032, Category 19, Fine Arts-CIS/Math Building

It is recommended that the Board of Trustees approve the Notice of Completion for RDM Electric Co., Inc. of Chino, California for the Fine Arts-CIS/Math Building, Category 19 project at Cerritos Community College District as presented. The total final contract amount was \$6,034,983 which was paid by the G.O. Bond.

23. Notice of Completion for Bid No. 14P006, Category 20, Fine Arts-CIS/Math Building

It is recommended that the Board of Trustees approve the Notice of Completion for PCC Network Solutions a Pacific Coast Cabling, Inc. Company of Chatsworth, California for the Fine Arts-CIS/Math Building, Category 20 project at Cerritos Community College District as presented. The total final contract amount was \$403,643.30 which was paid by the G.O. Bond.

24. Notice of Completion for Bid No. 15P004, Fine Arts-CIS/Math Building Audio Visual

It is recommended that the Board of Trustees approve the Notice of Completion for Audio Associates of San Diego of Chula Vista, California for the Fine Arts-CIS/Math Building Audio Visual project at Cerritos Community College District as presented. The total final contract amount was \$1,288,352 which was paid by the G.O. Bond.

25. Ratification of Acceptance of Gifts

It is recommended that the Board of Trustees ratify the acceptance of the gifts. There is no cost to Cerritos College for the donated items.

26. Purchase Orders for the Month of August 2017

It is recommended that the Board of Trustees approve the purchase orders processed during the month of August 2017. Funding sources vary and are dependent upon the goods/services purchased

27. Contracts for the Month of August 2017

It is recommended that the Board of Trustees approve the contracts that were processed during the month of August 2017. Funding sources vary and are dependent upon the goods/services purchased.

28. Amendment to the Client Services Agreement with eLumen for Curriculum and Student Achievement Software Modules

It is recommended that the Board of Trustees approve the amendment to the Client Services Agreement with eLumen for Curriculum and Student Achievement Software. The total contract sum shall be increased \$39,462 for a new not-to-exceed amount of \$78,924; funding for this contract will be allocated from Instructional Equipment funds.

29. Project Assignment Agreement No. 28 to the Master Independent Consultant Agreement for Engineering Services with Hall & Foreman, a Division of David Evans & Associates, Inc. for Construction Design Survey/Construction Staking at the Performing Arts Center

It is recommended that the Board of Trustees approve Project Assignment Agreement No. 28 to the Master Independent Consultant Agreement for Engineering Services with Hall & Foreman, a Division of David Evans & Associates, Inc. for Construction Design Survey/Construction Staking at the Performing Arts Center. The total contract sum shall be for the amount not-to-exceed \$98,400; this amount will be funded from the GO Bond. Hall & Foreman, a division of David Evans & Associates, Inc. is headquartered in Tustin, CA.

30. Make Budget Transfers and Budget Adjustments

It is recommended that the Board of Trustees approve the budget transfers and budget adjustments as presented. The overall fiscal impact of the budget transfers and budget adjustments will have no effect on the Unrestricted and Restricted General Funds; Expenditures will offset revenue in the Revenue Bond Construction Fund – Measure G 2017-18 Issuance.

31. Bid No. 16P011, Social Science Elevator

It is recommended that the Board of Trustees approve the award of contract for Bid No. 16P011, Social Science Elevator to Dalke & Sons Construction, Inc., Inc. of Riverside, California, as the lowest responsive, responsible bidder in the amount of \$2,485,680, which equals the Total Base Bid Amount. The amount of the lowest responsive, responsible bid for the Total Base Bid Amount is \$2,485,680. Funding for this project will be allocated from the GO Bond.

32. Cerritos College Final Project Proposal Health Sciences Building Renovation

It is recommended that the Board of Trustees approve the updated budget change to Cerritos College's Final Project Proposal (FPP) for the Health Sciences Building Renovation. There is no financial impact to the unrestricted general fund. Funding is provided by the State Capital Outlay and local bond funds.

33. Employment of Classified, Short-Term, Substitute, Professional Expert, and/or Student Hourly Personnel

It is recommended that the Board of Trustees approve and/or ratify the employment of classified, short-term, substitute, professional expert, and/or student hourly personnel. No additional financial effect. This is budgeted in the General Fund. Some positions are Categorically or Specially funded as indicated.

34. Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2017-2018 Academic Year

It is recommended that the Board of Trustees approve the employment of temporary and/or substitute hourly faculty personnel as needed for the 2017-2018 academic year and as presented on the attached list. No additional financial effect. This is budgeted in the General Fund.

35. Employment of Academic Administrator, Interim Associate Dean, Student Health and Wellness Services

It is recommended that the Board of Trustees approve and/or ratify the employment of Ms. Diana Lerner, Family Nurse Practitioner-Board Certified, in the position of Interim Associate Dean, Student Health and Wellness Services, effective October 2, 2017 and through June 30, 2018, or earlier as needed.

INFORMATION ITEMS

Agenda Items 36-38 are presented as Information Items.

36. Information Item: Three Month Look-Ahead Schedule of RFP and RFQ Solicitations

The Board of Trustees will review the Three Month Look-Ahead Schedule of RFP and RFQ Solicitations.

37. Information Item: Associated Students Cerritos College (ASCC) Financial Report for the Period Ending June 30, 2017

The Board of Trustees will review the Associated Students Cerritos College (ASCC) Financial Report for the Period Ending June 30, 2017.

38. Information Item: College Coordinating Committee Minutes (Office of the President)

The Board of Trustees will review the May 8, 2017, August 28, 2017, and September 11, 2017 College Coordinating Committee Minutes.

ADMINISTRATIVE MATTERS

Agenda Item 39-40 are presented as Administrative Items.

39. Consideration of Adoption of Resolution No. 17-1004A in Support of Codifying DACA into Federal Law

It is recommended that the Board of Trustees adopt Resolution No. 17-1004A in Support of Codifying DACA into federal law. There is no fiscal impact.

40. Consideration of Approval to Award Bond Underwriting Services Agreement with Morgan Stanley & Co., LLC for Cerritos College’s Investment Banking and Bond Underwriting Services

It is recommended that the Board of Trustees award and authorize Cerritos College to negotiate and enter into an Investment Banking Agreement with Morgan Stanley & Co., LLC for the purpose of establishing Cerritos College’s Investment Banking and Bond Underwriting Services pursuant to Request for Proposals (RFP) No. 17C0022, Investment Banking and Underwriting Services. The bond underwriters spread, including management fees, takedown, and estimated expenses (currently ranging from approximately \$2.00 to \$3.00 per bond (per 1,000) assuming a single financing in the amount of \$75M) will be negotiated terms under the Investment Banking Agreement and will represent a percentage of the principal amounts of the bonds sold. Any costs incurred will be allocated from the GO Bond proceeds.

REPORTS AND COMMENTS FROM DISTRICT OFFICIALS

At this time, members of the Board of Trustees will provide brief reports on meetings attended on matters pertaining to their service as a representative of the Cerritos Community College District Board of Trustees pursuant to Government Code 53232.3(d).

Following the Board of Trustees, the President/Superintendent will provide an executive report which includes reports from the Vice President of Business Services, Vice President of Academic Affairs, Vice President of Student Services, Vice President of Human Resources, and Director, College Relations, Public Affairs & Governmental Relations.

CLOSED SESSION WILL BEGIN NO LATER THAN 9:00 P.M. AND WILL LAST NO LONGER THAN ONE HOUR

41. Significant exposure to litigation pursuant to Government Code Section 54956.9 paragraph (3) of subdivision (e)

Claimant: Antonia Westerdale

Agency Claimed Against: Cerritos Community College District

42. Significant exposure to litigation pursuant to Government Code Section 54956.9 paragraph (3) of subdivision (e)

Claimant: Victor Deemak

Agency Claimed Against: Cerritos Community College District

43. Salary Adjustment (GC#54957.6)

Unrepresented Employees: Short-Term Temporary

44. Conference with Labor Negotiators (GC #54957.6)

A. Agency Representatives: Dr. Adriana Flores-Church, Dr. Jose Fierro

B. Employee Organizations:

California School Employees Association (CSEA)

Cerritos College Faculty Federation (CCFF)

C. Unrepresented Employees:

Management Employees

Contract Management Employees

45. Reconvene to Open Session

46. Adjournment

***The Next Regular Study Session of the Board of Trustees is set for
Wednesday, October 18, 2017 at 7:00 p.m.***

I, Dr. Jose Fierro, Secretary to the Board, certify that a true and correct copy of the foregoing Meeting Agenda was posted on September 29, 2017 at 10:00 a.m., as required by law.

Dr. Jose Fierro, President/Superintendent