



**CERRITOS COMMUNITY COLLEGE DISTRICT**  
**AGENDA FOR THE REGULAR MEETING OF THE**  
**BOARD OF TRUSTEES**

CHERYL A. EPPLE BOARD ROOM

Teleconference Location: 1450 1st Street, Napa, CA Napa, CA 94559

**Wednesday, November 15, 2017 at 7:00 p.m.**

**CALL TO ORDER:** Zurich Lewis, Board President

**Zurich Lewis, Board President**  
Trustee Area 7

**Martha Camacho-Rodriguez, Member**  
Trustee Area 1

**Carmen Avalos, Board Vice President**  
Trustee Area 2

**Marisa Perez, Member**  
Trustee Area 4

**Dr. Shin Liu, Board Clerk**  
Trustee Area 5

**Dr. Sandra Salazar, Member**  
Trustee Area 6

**James Cody Birkey, Member**  
Trustee Area 3

**Raul Avalos**  
Student Trustee

**Dr. Jose Fierro**  
President/Superintendent

**REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY**

Foreign language translation, sign language interpretation, materials in alternative formats and other accommodations are available to the public upon request. All requests for reasonable accommodations to participate in a Board meeting must be made at least three working days (72 hours) in advance of the scheduled meeting date. For assistance, please contact:

President's Office - 11110 Alondra Boulevard - Norwalk, California 90650

(562) 860-2451, Extension 2204 - (562) 860-1104 – FAX

**Copies of the agenda materials are available in the President's Office and are available online at**

**[www.cerritos.edu/board](http://www.cerritos.edu/board)**

1. **Invocation: Dr. Daniel Butler, International Pentecostal Church**
2. **Pledge of Allegiance: James Cody Birkey**
3. **Roll Call**

***AGENDA ORGANIZATION***

The Board of Trustees will discuss any changes in the order of agenda items. Per [Board Policy 2340](#), the order of business may be changed by consent of the Board of Trustees.

***COMMENTS FROM THE AUDIENCE***  
(Government Code Section 54954.3)

The Board of Trustees welcomes public comment on issues within the jurisdiction of the college. Public comment request cards must be completed and returned to the secretary prior to the start of the meeting. Late arrivals will not be permitted to speak. Comments should be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker.

**Note:** Members of the board may not discuss or take legal action on matters raised unless the matters are properly noticed for discussion and legal action. Also, be advised that college personnel and processes are available for further communication.

***REPORTS AND COMMENTS FROM CONSTITUENT GROUPS***

At this time, a brief report and summary of initiatives will be given by identified constituent group leaders:

- Associated Students of Cerritos College (ASCC) President
- Faculty Senate President
- Cerritos College Faculty Federation (CCFF) President
- California School Employees Association (CSEA) President
- Association of Cerritos College Management Employees (ACCME) President

**OPEN SESSION AGENDA**

4. **Recognition of Community Task Force Members**  
The Board of Trustees will recognize members of the Community Task Force, representing Trustee Areas #1-7. In 2014, The Board of Trustees established the Community Task Force to encourage more community involvement on campus from local residents.
5. **Institutional Presentation: Recognition of Classified Employee of the Month**  
  
The Board of Trustees will recognize Nadia Benavidez, Disabled Students Program Assistant, as Classified Employee of the Month for October 2017.

**6. Institutional Presentation: Guided Pathways**

The Board of Trustees will receive a presentation from Rick Miranda, Vice President of Academic Affairs, regarding the [California Guided Pathways Project](#).

**7. Public Discussion and Presentation of the Initial Proposal of the Cerritos Community College District to the Cerritos College Faculty Federation (CCFF), AFT, Local 6215, for Negotiation of the CCFF-District Collective Bargaining Agreement for the period July 1, 2018 - June 30, 2021**

In accordance with Government Code section 3547, all initial bargaining proposals of a public school employer shall be presented at a public meeting of a public school employer. The initial bargaining proposal of the Cerritos Community College District to the Cerritos College Faculty Federation (CCFF), AFT, Local 6215, was first made public at the October 18, 2017, meeting of the Board of Trustees and is hereby returned to this agenda for public discussion.

**8. Public Discussion and Presentation of the Initial Proposal of the Cerritos College Faculty Federation (CCFF), AFT, Local 6215, to the Cerritos Community College District for Negotiation of the CCFF-District Collective Bargaining Agreement for the period July 1, 2018-June 30, 2021**

In accordance with Government Code section 3547, all initial bargaining proposals of a public school employer shall be presented at a public meeting of a public school employer. The initial bargaining proposal of the Cerritos College Faculty Federation (CCFF), AFT, Local 6215, to the Cerritos Community College District, was first made public at the October 18, 2017, meeting of the Board of Trustees and is hereby returned to this agenda for public discussion.

**9. Information Item: Board Advisory Committee Activities Report**

The Board of Trustees will receive a summary of Board advisory committee activities from the following:

- a. Bond Construction Advisory Committee

<b><i>CONSENT CALENDAR ITEMS</i></b>
Agenda Items 10-44 are presented as Consent Calendar Items. All items may be approved by adoption of the Consent Calendar, individually and collectively by one (1) motion. There will be no separate discussion of these items unless Members of the Board of Trustees, the public, or staff request that specific items be removed from the Consent Calendar for separate discussion and action.
<b>10. New Courses and Programs, and Modifications to Existing Courses and Programs</b>
It is recommended that the Board of Trustees approve new course offerings and modifications to curriculum. There is no fiscal impact.

**11. Conference Request for Travel Outside the United States – Reggio Emilia, Italy for Dionne Gibson**

It is recommended that the Board of Trustees approve a conference request not to exceed a total of \$5,000 for Dionne Gibson, full-time faculty member in the Health Occupations division, to travel to Reggio Emilia, Italy from March 17, 2018 to March 30, 2018. The Health Occupations Contract Education Account, which is revenue from the child development program generated through contract education, will be used to cover the referenced costs: registration (lodging included), airfare, meals, and taxi/shuttle. Any additional expenses will be covered by the faculty member.

**12. Conference Request for Travel Outside the United States – London, United Kingdom for Dr. Ted Stolze**

It is recommended that the Board of Trustees approve a conference request for Dr. Ted Stolze, full-time faculty member in the Business, Humanities, and Social Sciences division, to travel to London, United Kingdom from November 8-12, 2017 to attend the Historical Materialism 14th Annual London Conference. No cost to the district.

**13. Perkins Honorariums for Workshop Guest Speakers**

It is recommended that the Board of Trustees approve grant honorariums for guest speakers for the 2017-2018 academic year. Strong Workforce Program funds in the amount of \$4,500 will be utilized for this expenditure. No district general funds will be used.

**14. BSI-Funded Stipends for AIME Basic Skills Initiative for Fall 2017**

It is recommended that the Board of Trustees approve stipends for faculty who are participating in the Accelerated Instruction in Math and English (AIME) program providing math and English pathways, integrated student support, and reintegration of services that allow students to complete their developmental education sequence and college-level math and/or English in a timely manner. Basic Skills Initiative funds will be utilized. No district general funds will be used.

**15. Strong Workforce Stipend for Automotive Technology Faculty**

It is recommended that the Board of Trustees approve a stipend for Automotive Technology faculty for the 2017-2018 academic year. Strong Workforce Program funds in the amount of \$2,400 (3 classes, \$800 per class) will be utilized for this expenditure. No district general funds will be used.

**16. Learning Community Faculty Stipends**

It is recommended that the Board of Trustees approve individual stipends totaling \$5,400 for faculty teaching in Learning Communities during the Fall 2017 semester. Funds from the Learning Community Program budget will be utilized for this expenditure.

**17. Stipends for the Assessment, Remediation and Retention for Associate Degree Nursing Registered Nursing (RN) Program Grant RFA #17-200-002 for Fall 2017**

It is recommended that the Board of Trustees approve payment of stipends in the total amount of \$7,200 to nursing faculty members for work which will be performed August 14, 2017 through December 15, 2017 as stipulated in and funded by the RFA #17-200-002 Assessment, Remediation and Retention for Associate Degree Nursing Registered Nursing (RN) Program Grant. The grant will be utilized for these expenditures. No district general funds will be used.

**18. Strong Workforce Stipends for Faculty**

It is recommended that the Board of Trustees approve stipends for faculty for the 2016-2017 and 2017-2018 academic years (January 2017 – September 2018). Strong Workforce Program funds in the amount of \$4,400 will be utilized for this expenditure. No district general funds will be used.

**19. Stipends for Strong Workforce Regional Project**

It is recommended that the Board of Trustees approve payment of stipends for the faculty participation and program development with the Strong Workforce Regional project in the amount of \$5,500. Categorical funds will be used. No district general funds will be used.

**20. Teacher Preparation Pipeline Grant (TPP) Faculty Stipends**

It is recommended that the Board of Trustees approve individual stipends totaling \$3,400 for faculty mentoring for the Teacher Preparation Pipeline (TPP) Grant taking place during the fall 2017 semester. Funds from the Teacher Preparation Pipeline Grant will be utilized for this expenditure. No district general funds will be used.

**21. Consideration of Approval of Bid No. 17P007, Parking Lot Phase 2**

It is recommended that the Board of Trustees approve the award of contract for Bid No. 17P007, Parking Lot Phase 2 to Pave West, Inc. of La Habra, California, as the lowest responsive, responsible bidder in the amount of \$2,312,964, which equals the Total Base Bid Amount.

The amount of the lowest responsive, responsible bid for the Total Base Bid Amount is \$2,312,964. Funding for this project will be allocated from the GO Bond.

**22. Consideration of Ratification of Change Order No. 2 [Deductive Credit], (Bid No. 13P032, Category 02), Fata Construction and Development, Fine Arts-CIS/Math Building**

It is recommended that the Board of Trustees ratify Change Order No. 2 [Deductive Credit] in the deductive amount of \$8,828 for the Fine Arts-CIS/Math Building project. The deductive amount from Change Order No. 2 will be \$8,828, decreasing the total contract amount to \$981,249. Along with the monetary decrease, the change order also provides for an additional 40 working days to the term. Funding will be allocated from the GO Bond.

**23. Consideration of Ratification of Change Order No. 1 [Owner Added Scope], (Bid No. 13P032, Category 03), Preferred Landscape, Inc., Fine Arts-CIS/Math Building**

It is recommended that the Board of Trustees ratify Change Order No. 1 [Owner Added Scope] in the amount of \$44,803 for the Fine Arts-CIS/Math Building project. The amount from Change Order No. 1 will be \$44,803, increasing the total contract amount to \$534,790. Funding will be allocated from the GO Bond.

**24. Consideration of Ratification of Change Order No. 1 [Unforeseen Conditions], (Bid No. 16P006, Category 01), Southern California Grading, Inc., Health and Wellness Complex**

It is recommended that the Board of Trustees approve Change Order No. 1 [Unforeseen Conditions] in the amount of \$35,577.14 for the Health and Wellness Complex project. The amount from Change Order No. 1 will be \$35,577.14, increasing the contract amount to \$1,130,477.14. Funding will be allocated from the GO Bond.

**25. Consideration of Approval of Notice of Completion for Bid No. 13P032, Category 12, Fine Arts-CIS/Math Building**

It is recommended that the Board of Trustees approve the Notice of Completion for Southcoast Acoustical Interiors, Inc. of Fontana, California for the Fine Arts-CIS/Math Building, Category 12 project at Cerritos Community College District as presented. The total final contract amount was \$886,483 which was paid by the G.O. Bond.

**26. Consideration of Approval of Notice of Completion for Bid No. 13P032, Category 17, Fine Arts-CIS/Math Building**

It is recommended that the Board of Trustees approve the Notice of Completion for Liberty Climate Control, Inc. of South El Monte, California for the Fine Arts-CIS/Math Building, Category 17 project at Cerritos Community College District as presented. The total final contract amount was \$3,555,949 which was paid by the G.O. Bond.

**27. Consideration of Approval of Notice of Completion for Bid No. 14P006, Category 05, Fine Arts-CIS/Math Building**

It is recommended that the Board of Trustees approve the Notice of Completion for Anderson Charnesky Structural Steel, Inc. of Beaumont, California for the Fine Arts-CIS/Math Building, Category 05 project at Cerritos Community College District as presented. The total final contract amount was \$5,236,821 which was paid by the G.O. Bond.

**28. Consideration of Approval of Notice of Completion for Bid No. 14P006, Category 10, Fine Arts-CIS/Math Building**

It is recommended that the Board of Trustees approve the Notice of Completion for Golden Glass, Inc. of Fullerton, California for the Fine Arts-CIS/Math Building, Category 10 project at Cerritos Community College District as presented. The total final contract amount was \$2,256,905 which was paid by the G.O. Bond.

**29. Consideration of Approval of Notice of Completion for Bid No. 16P004, Category 01, Campus Fiber Upgrade**

It is recommended that the Board of Trustees approve the Notice of Completion for RDM Electric Co., Inc. of Chino, California for the Campus Fiber Upgrade, Category 01 project at Cerritos Community College District as presented. The total final contract amount was \$199,971 which was paid by the G.O. Bond.

**30. Consideration of Ratification of Acceptance of Gifts**

It is recommended that the Board of Trustees ratify the acceptance of the gifts listed below on behalf of Cerritos College. There is no cost to Cerritos College for the donated items.

**31. Consideration of Approval of Sale of Surplus and Obsolete Materials/Equipment**

It is recommended that the Board of Trustees declare and approve the listed items as surplus and authorize the Director of Purchasing and Contract Administration to sell the listed items by means of a public auction by a contract with an auction company in accordance with the district's board policy and administrative procedures. Proceeds from the sale of surplus items will be deposited into the General Fund.

**32. Purchase Orders for the Month of September 2017**

It is recommended that the Board of Trustees approve the purchase orders processed during the month of September 2017. Funding sources vary and are dependent upon the goods/services purchased

**33. Contracts for the Month of September 2017**

It is recommended that the Board of Trustees approve the contracts that were processed during the month of September 2017. Funding sources vary and are dependent upon the goods/services purchased.

**34. Consideration of Approval of Master Agreement with Erickson Law Firm A.P.C. for Legal Services**

It is recommended that the Board of Trustees approve the Master Agreement with Erickson Law Firm A.P.C. for legal services. Funding will be allocated from the general fund and/or GO Bond funds, as appropriate; the Human Resources department will primarily utilize the agreement with Erickson Law Firm A.P.C. for a variety of legal services.

**35. Consideration of Ratification of the Agreement with Chabot-Las Positas Community College District for Early Childhood Mentor Programs**

It is recommended that the Board of Trustees ratify the agreement with Chabot-Las Positas Community College District for Early Childhood Mentor Programs. Cerritos College will receive funding in the amount of \$34,899 plus travel expenses; funding is made possible through a California State Department of Education grant received by Chabot-Las Positas Community College District.

**36. Consideration of Ratification of the Amendment to the Agreement with the California Department of Education for the California State Preschool Program for Fiscal Year 2017-2018**

It is recommended that the Board of Trustees ratify the amendment to the agreement with the California Department of Education for the California State Preschool Program for Fiscal Year 2017-2018. Cerritos College will receive funding in the amount of \$45.73 per child per day of full-time enrollment and a maximum reimbursable amount (MRA) of \$945,285; funding is made possible through the California Department of Education. No general funds will be used.

**37. Consideration of Ratification of the Amendment to the Agreement with the California Department of Education for General Child Care and Development Programs for Fiscal Year 2017-2018**

It is recommended that the Board of Trustees ratify the amendment to the agreement with the California Department of Education for General Child Care and Development Programs for Fiscal Year 2017-2018. Cerritos College will receive funding in the amount of \$45.44 per child per day of full-time enrollment and a maximum reimbursable amount (MRA) of \$195,710; funding is made possible through the California Department of Education. No general funds will be used.

**38. Consideration of Approval of Project Assignment Agreement No. 11 to the Master Inspector Services Agreement with The Vinewood Company, LLC for the Performing Arts Center Project**

It is recommended that the Board of Trustees approve Project Assignment Agreement No. 11 to the Master Inspector Services Agreement with The Vinewood Company, LLC for the Performing Arts Center project. The total contract sum shall be for the not-to-exceed amount of \$933,582; this amount will be funded from the GO Bond. The Vinewood Company, LLC is headquartered in La Verne, CA.

**39. Consideration of Ratification of General Fund, Special Reserve Funds, Restricted Funds, Financial Aid Fund, and Payroll Clearance Fund Warrants for the Quarter Ending September 30, 2017**

It is recommended that the Board of Trustees ratify General Fund, Special Reserve Funds, Restricted Funds, Financial Aid Fund, and Payroll Clearance Fund Warrants for the quarter ending September 30, 2017. The items are budgeted in the General Fund.

**40. Make Budget Transfers and Budget Adjustments**

It is recommended that the Board of Trustees approve the budget transfers and budget adjustments as presented. The overall fiscal impact of the budget transfers and budget adjustments will have no effect on the Unrestricted and Restricted General Funds; Expenditures will offset revenue in the Revenue Bond Construction Fund – Measure G 2017-18 Issuance.

**41. Consideration of Ratification of Employee Resignations (Including Separations and Retirements) Accepted by the President/Superintendent**

It is recommended that the Board of Trustees ratify the attached list of resignations accepted by the President/Superintendent according to Board Policy 7350. No fiscal impact.



**42. Employment of Classified, Short-Term, Substitute, Professional Expert, and/or Student Hourly Personnel**

It is recommended that the Board of Trustees approve and/or ratify the employment of classified, short-term, substitute, professional expert, and/or student hourly personnel. No additional financial effect. This is budgeted in the General Fund. Some positions are Categorically or Specially funded as indicated.

**43. Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2017-2018 Academic Year**

It is recommended that the Board of Trustees approve the employment of temporary and/or substitute hourly faculty personnel as needed for the 2017-2018 academic year and as presented on the attached list. No additional financial effect. This is budgeted in the General Fund.

**44. Consideration of Ratification of Temporary Management “Out-of-Classification” Assignment**

It is recommended that the Board of Trustees ratify a temporary “out-of-classification” assignment for Dr. Renee De Long, Dean of Counseling Services to perform additional responsibilities effective November 16, 2017, for a period not to exceed June 30, 2018. No fiscal impact. The Dean of Academic Affairs position is vacant.

***INFORMATION ITEMS***

Agenda Item 45 is presented as an Information Item.

**45. Information Item: College Coordinating Committee Minutes**

The Board of Trustees will review the September 25, 2017, October 9, 2017, and October 23, 2017 College Coordinating Committee Minutes.

***ADMINISTRATIVE MATTERS***

Agenda Item 46-48 are presented as Administrative Items.

**46. Resolution #17-1115A: A Resolution of the Board of Trustees of the Cerritos Community College District, Los Angeles County, California, Authorizing the Issuance of Cerritos Community College District (Los Angeles County, California) Election of 2012 General Obligation Bonds, Series 2018B, and Actions Related Thereto**

It is recommended that the Board of Trustees approves Resolution #17-1115A: A Resolution of the Board of Trustees of the Cerritos Community College District, Los Angeles County, California, Authorizing the Issuance of Cerritos Community College District (Los Angeles County, California) Election of 2012 General Obligation Bonds, Series 2018B, and Actions Related Thereto. There is no fiscal impact to the General Fund resulting from the issuance of the Bonds.

**47. Adopt the Initial Proposal of the Cerritos Community College District to the Cerritos College Faculty Federation (CCFF), AFT Local 6215 for the Period July 1, 2018 - June 30, 2021**

It is recommended that the Board of Trustees discuss and approve the District's proposal to the Cerritos College Faculty Federation (CCFF), AFT Local 6215, for the Period July 1, 2018 - June 30, 2021, in accordance with Government Code section 3547. The financial implications are contingent on the results of negotiations.

**48. Acknowledgement of Receipt of the Initial Proposal of the Cerritos College Faculty Federation (CCFF), AFT Local 6215, to the Cerritos Community College District for the Period July 1, 2018 – June 30, 2021**

It is recommended that the District acknowledge receipt of the attached initial proposal from CCFF, AFT Local 6215, for negotiation of the CCFF-District Collective Bargaining Agreement for the period July 1, 2018 - June 30, 2021. The financial implications are contingent on the results of negotiations.

***REPORTS AND COMMENTS FROM DISTRICT OFFICIALS***

At this time, members of the Board of Trustees will provide brief reports on meetings attended on matters pertaining to their service as a representative of the Cerritos Community College District Board of Trustees pursuant to Government Code 53232.3(d).

Following the Board of Trustees, the President/Superintendent will provide an executive report which includes reports from the Vice President of Business Services, Vice President of Academic Affairs, Vice President of Student Services, Vice President of Human Resources, and Director, College Relations, Public Affairs & Governmental Relations.

***CLOSED SESSION WILL BEGIN NO LATER THAN 9:00 P.M. AND WILL LAST NO LONGER THAN 90 MINUTES***

**49. Conference with Legal Counsel – Anticipated Litigation (GC #54956.9)**

A. Case Number: 61671005

**50. Public Employee Discipline/Dismissal/Release (GC #54957)**

A. Case Number: 68551127

**51. Conference with Real Property Negotiator (GC §54956.8)**

Property: Approximate 5.2 acres situated in southwest portion of the Cerritos College campus

Negotiating Parties: Felipe R. Lopez, Vice President of Business Services/Assistant Superintendent

Under Negotiation: Lease Terms

**52. Conference with Labor Negotiators (GC #54957.6)**

A. Agency Representatives: Dr. Adriana Flores-Church, Dr. Jose Fierro

B. Employee Organizations:

California School Employees Association (CSEA)

Cerritos College Faculty Federation (CCFF)

C. Unrepresented Employees:

Management Employees

Contract Management Employees

Confidential Employees

**53. Reconvene to Open Session**

**54. Adjournment**

***The Next Regular Meeting of the Board of Trustees is set for  
Wednesday, December 6, 2017 at 7:00 p.m.***

I, Dr. Jose Fierro, Secretary to the Board, certify that a true and correct copy of the foregoing Meeting Agenda was posted on November 9, 2017 at 10:00 a.m., as required by law.

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Dr. Jose Fierro, President/Superintendent