

**Board of Trustees**

**BP 2430 DELEGATION OF AUTHORITY TO PRESIDENT/  
SUPERINTENDENT**

**References:**

Education Code, Sections 70902(d) and 72400;  
ACCJC Accreditation Standards, IV.C.12, and IV.D.1

The Board delegates to the President/Superintendent the executive responsibility and authority for administering the policies adopted by the Board and executing all decisions of the Board of Trustees requiring administrative action.

The President/Superintendent may delegate any powers and duties entrusted to him/her/them by the Board of Trustees (including the administration of the District), but will be specifically responsible to the Board for the execution of such delegated powers and duties.

The President/Superintendent is empowered to reasonably interpret Board Policy. In situations where there is no Board Policy direction, the President/Superintendent shall have the power to act, but such decisions shall be subject to review by the Board. It is the duty of the President/Superintendent to inform the Board of such action and to recommend written Board Policy if one is required. The President/Superintendent shall have the authority to make minor corrections such as legal reference updates and non-substantive revisions to the Board Policies to ensure they remain accurate.

The President/Superintendent is expected to perform the duties contained in the President/Superintendent job description and fulfill other responsibilities as may be determined in annual goal-setting or evaluation sessions. The job description and goals and objectives for performance shall be developed by the Board of Trustees in consultation with the President/Superintendent.

The President/Superintendent shall ensure that all relevant laws and regulations are complied with, and that required reports are submitted in timely fashion.

Any individual member of the Board of Trustees requesting routine and readily available information or documentation on any agenda item or item likely to become an agenda item shall direct each initial request to the President/ Superintendent or in his/her/their absence any of the Vice Presidents. Requests for information which is not routine and readily available shall only come through a majority vote of the Board of Trustees acting as a body. Any written information provided to such Board member shall be provided to all Board members.

34 The President/Superintendent shall act as the professional advisor to the Board in policy  
35 formation.

36 Office of Primary Responsibility: President/Superintendent

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**Date Adopted:** December 12, 2007

**Dates Revised:** June 18, 2008; February 4, 2015

**Dates Reviewed:** October 17, 2018; February 16, 2022

*(Replaces former Cerritos College Policies 1010, 1011, and 2004)*