

General Institution

1 BP 3600 AUXILIARY ORGANIZATIONS

2 References:

3 Education Code, Sections 72670 et seq.;

4 Title 5, Sections 59250 et seq.

5 The Board of Trustees may recognize and approve auxiliary organizations established
6 for the purpose of providing to the District any and all supportive services, specialized
7 programs and functions identified in Title 5.

8 The President/Superintendent shall establish the administrative procedures necessary to
9 fully comply with California law relating to auxiliary organizations, and to submit this policy
10 and those procedures to the state Chancellor's Office as required by law. At a minimum,
11 the procedures shall address the subjects required by Title 5.

12 Recognition and establishment of auxiliary organizations shall include a public hearing on
13 the recommendation to recognize or establish an auxiliary organization; Board approval
14 of the auxiliary organization; and approval of a written agreement between the District
15 and the auxiliary organization describing the services, programs or functions to be
16 performed. All such written agreements shall comply fully with the requirements of Title
17 5, Section 59257(j).

18 Any auxiliary organization recognized by the Board of Trustees shall conduct its business
19 in accordance with the administrative procedures approved by the
20 President/Superintendent pursuant to this policy. Notwithstanding anything contained in
21 the administrative procedures, any auxiliary organization recognized by the Board of
22 Trustees shall comply with Education Code provisions regarding:

- 23 • the composition of a board of directors and the way in which it conducts its
- 24 meetings;
- 25 • conducting an annual audit;
- 26 • employing its work force;
- 27 • expending and appropriating its funds, and keeping its records.

28 No funds or resources, other than funds or resources derived from gifts or bequests, shall
29 be transferred by the District to any of its auxiliary organizations for the purpose of either
30 avoiding laws or regulations that constrain community college districts or providing the
31 District with an unfair advantage with respect to any state funding mechanism. Such state
32 funding mechanisms include, but are not limited to, general apportionment funding,
33 capital outlay funding, Extended Opportunity Programs and Services funding, and funding
34 for programs and services for disabled students.

35 Office of Primary Responsibility: President/Superintendent

Date Adopted: November 7, 2015

Dates Reviewed: January 16, 2019; November 16, 2022