

**Human Resources**

1 **BP 7350 RESIGNATIONS**

2 **References:**

3 Education Code, Sections 87730 and 88201

4 The Board of Trustees shall accept the resignation of any employee and shall fix the time  
5 when the resignation takes effect, which shall not be later than the close of the academic  
6 year during which the resignation has been received by the Board.

7 The Board of Trustees hereby delegates to the President/Superintendent the authority to  
8 accept resignations on its behalf at any time. Resignations shall be deemed accepted by  
9 the Board of Trustees when accepted in writing by the President/Superintendent. When  
10 accepted by the President/Superintendent, the resignation is final and may not be  
11 rescinded unless otherwise approved by the Board. All such resignations shall be  
12 forwarded to the Board of Trustees for ratification.

13 Office of Primary Responsibility: Vice President, Human Resources

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**Date Adopted: February 5, 2014**

**Date Reviewed: May 15, 2019**

*(Replaces former Cerritos CCD Policy 7005)*