



CERRITOS COMMUNITY COLLEGE DISTRICT MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, March 6, 2019 at 7:00 p.m.

Note: Videos and transcripts of each board meeting are available online at:
<http://cms.cerritos.edu/board/agendas-and-minutes.htm>

**CALL TO ORDER:
ROLL CALL:**

7:01 p.m. by Ms. Perez

Board members present were:

Marisa Perez (Trustee Area 4)

Martha Camacho-Rodriguez (Trustee Area 1)

Zurich Lewis (Trustee Area 7)

Dr. Shin Liu (Trustee Area 5)

James Cody Birkey (Trustee Area 3)

Dr. Sandra Salazar (Trustee Area 6)

Phil Herrera (Student Trustee)

Carmen Avalos (Trustee Area 2) was absent.

Staff present were:

Dr. Jose Fierro, President/Superintendent

Rick Miranda, Vice President of Academic Affairs

Dr. Adriana Flores-Church, Vice President of Human Resources

Stephanie Rosenblatt, CCFF President

Dr. April Griffin, Faculty Senate President

Kathy Hogue, CSEA President

1. Invocation
2. Pledge of Allegiance
3. Roll Call

AGENDA ORGANIZATION

Item 25 was brought forward prior to the Consent Agenda.

COMMENTS FROM THE AUDIENCE

Ilva Mariani, faculty member expressed the importance of health care for employees at the college. Liz Paige, faculty member recognized the negotiating teams for CCFF and the District. Bobbi Lee Smart, part-time faculty member stated that she appreciates the benefits and parity efforts for part-time faculty. Dr. Kimberly Rosenfield, CCFF Chief Negotiator and faculty member, urged the Board to approve the proposed agreement with CCFF.

Graciela Espejo, student stated that a door is rattling loudly near a classroom in the Social Science building.

REPORTS AND COMMENTS FROM CONSTITUENT GROUPS

Dr. April Griffin provided a Faculty Senate update. Stephanie Rosenblatt provided a CCFE update.

OPEN SESSION

CONSENT CALENDAR ITEMS

It was moved by Mr. Lewis and seconded by Mr. Herrera to approve Consent Agenda Items 4 through 23. The motion was approved through a roll call vote [6 ayes, 0 noes, 0 abstentions, 1 absent (Avalos)] (student advisory vote: aye).

4. Provide Compensation to Board Member for Absences from Board Meeting
5. Minutes of February 6 and February 20, 2019
6. New Courses and Programs, and Modifications to Existing Courses and Programs
7. Stipend for Faculty Assisting with Tutor Training for Fall 2018
8. Learning Community Faculty Stipends
9. Liberal Arts-funded Stipends for Forensics Mentorship Program
10. Strong Workforce Program Regional Grant Funds Round 2 (SWP) Faculty Stipends
11. Notice of Completion for Bid No. 17P008, Stadium ADA Upgrades
12. Ratification of Change Order No. 2 [Deductive Credit, Owner Added Scope], (Contract No. 16P011), Dalke & Sons Construction, Inc., Social Science Elevator Project
13. Purchase Orders for the Month of January 2019
14. Contracts for the Month of January 2019
15. Agreement with Phillips Design and Marketing, Inc. for Website Management and Marketing Services for Clean Transportation and Logistics
16. Agreement with Social Enterprises, Inc. for Event Planning and Management for the Advanced Transportation Summit
17. Ratification of the Amendment to the Subgrantee Agreement with Rancho Santiago Community College District for the Deputy Sector Navigator for Advanced Transportation & Logistics in the Los Angeles and Orange County Region

18. Ratification of the Amendment to the Subgrantee Agreement with Rancho Santiago Community College District for the Deputy Sector Navigator for Business & Entrepreneurship in the Los Angeles and Orange County Region
19. Ratification of Amendment to the Subgrantee Agreement with Rancho Santiago Community College District for the Strong Workforce Program – Regional Fund Agreement
20. Make Budget Transfers and Budget Adjustments
21. Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2018-2019 Academic Year
22. Employment of Classified, Short-Term, Substitute, Professional Expert, and/or Student Hourly Personnel
23. Public Employment: Tenured

INFORMATION ITEMS

24. The Board of Trustees reviewed the January 28 and February 11, 2019 College Coordinating Committee Minutes.

ADMINISTRATIVE ITEMS

25. Drs. Lance Kayser, Frank Gaik, Patty George, and Kimberley Duff gave presentations highlighting the outcomes of their sabbatical leaves in the 2017-8 academic year. It was moved by Mr. Birkey and seconded by Dr. Salazar to approve Sabbatical Leave Reports for 2017-2018 Academic Year. The motion was approved through a roll call vote [6 ayes, 0 noes, 0 abstentions, 1 absent (Avalos)] (student advisory vote: aye).
26. It was moved by Mr. Lewis and seconded by Mr. Birkey to Approve to Reschedule the Regular Board Meeting of April 17, 2019 to April 24, 2019. The motion was approved through a roll call vote [6 ayes, 0 noes, 0 abstentions, 1 absent (Avalos)] (student advisory vote: aye).
27. It was moved by Mr. Lewis and seconded by Mr. Herrera to Appoint Dr. Sandra Salazar and James Cody Birkey to the Executive Director, Foundation and Institutional Advancement Hiring Committee, with Martha Camacho-Rodriguez serving as alternate. An additional community member will be added to the composition of the search committee. The motion was approved through a roll call vote [6 ayes, 0 noes, 0 abstentions, 1 absent (Avalos)] (student advisory vote: aye).
28. It was moved by Mr. Lewis and seconded by Mr. Herrera to Award Food Services Agreements for the District's Campus Food Services for Various Vendor Locations on Campus, as follows:
 - a. Campus Food Services, Inc. for the District's Campus Food Services for Vendor Location No. 1, 2, 7, and Mobile Coffee and/or Concession Cart/Kiosk.
 - b. Saikrupa Foods, Inc. dba SUBWAY for the District's Campus Food Services for Vendor Location No. 3.

- c. Kelvin Khang, Inc. dba Yago Juice for the District's Campus Food Services for Vendor Location No. 4.
- d. Zebra Café for the District's Campus Food Services for Vendor Location No. 5.
- e. Fran-Tone, Inc. dba Frantone's Pizza & Spaghetti Villa for the District's Campus Food Services for Vendor Location No. 6.
- f. Cassidy's Corner Café for the District's Campus Food Services for Vendor Location No. 8 and Coffee and/or Concession Cart/Kiosk.

Dr. Salazar asked Mr. Herrera for feedback from the students. There was discussion regarding the process and potential uses for the signing bonus funds. The Board also discussed the CalFresh application process. The motion was approved through a roll call vote [6 ayes, 0 noes, 0 abstentions, 1 absent (Avalos)] (student advisory vote: aye).

- 29. It was moved by Mr. Birkey and seconded Dr. Salazar to approve the Naming of Facility - Main Men's Room in Performing Arts Building. The motion was approved through a roll call vote [6 ayes, 0 noes, 0 abstentions, 1 absent (Avalos)] (student advisory vote: aye).

REPORTS AND COMMENTS FROM DISTRICT OFFICIALS

Mr. Herrera:

- thanked Net Impact for sponsoring him to attend leadership training.

Dr. Fierro:

- generous donation of \$500,000 for pianos in the Performing Arts Center, bringing the Finish Great total to \$3.3 million;
- Falcon Legacy Society retiree dinner, many made planned gifts to the college and thanked them for their contributions.

Mr. Birkey:

- thanked everyone who has donated to the Finish Great campaign.

Ms. Perez:

- thanked voters who approved the bond programs that are transforming the campus.

CLOSED SESSION

The Board of Trustees adjourned to closed session at 9:03 p.m.

- 30. Liability Claims
 Significant exposure to litigation pursuant to Government Code Section sections 54954.5(d) and 54956.95 (JPA liability claims)
 Claimant: (Name withheld pursuant to Government Code Section 54961)
 Agency claimed against: Cerritos Community College

31. Conference with Labor Negotiators (GC #54957.6)
- A. Agency Representatives: Dr. Adriana Flores-Church, Dr. Jose Fierro
 - B. Employee Organizations:
 - California School Employees Association (CSEA)
 - Cerritos College Faculty Federation (CCFF)
 - C. Unrepresented Employees:
 - Management Employees
 - Contract Management Employees
 - Confidential Employees
 - Child Development Center Teachers and Instructional Associates
 - Short-term, Temporary, and Substitute Staff

32. The meeting was reconvened at 10:26 p.m.

Closed Session Read-Out Agreement between the Cerritos Community College District and Unrepresented Full-Time Child Development Center Employees

The Board of Trustees authorized the Vice President of Human Resources to implement Health and Welfare Benefits (incorporated as attached) for years 2019, 2020, and 2021 and adjustments in the salary schedule for unrepresented full-time Child Development employees as presented in closed session, for fiscal year 2018-2019 as follows:

For 2018-2019, the 2017-2018 Child Development Center salary schedules will be increased by 4.71% effective retroactively to July 1, 2018. The District shall pay the retroactive portion of the salary increase in a single lump sum within 45 days after Board of Trustees ratification.

Closed Session Read-Out Agreement between the Cerritos Community College District and Unrepresented Confidential Employees

The Board of Trustees authorized the Vice President of Human Resources/Assistant Superintendent to implement Health and Welfare Benefits for years 2019, 2020, and 2021, provisions on professional growth, vacation, and longevity (incorporated as attached), and adjustments in the salary schedules for unrepresented Confidential employees as presented in closed session as follows:

For 2018-2019, the 2017-2018 Confidential Employees salary schedules will be increased by 4.71% effective retroactively to July 1, 2018. The District shall pay the retroactive portion of the salary increase in a single lump sum within 45 days after Board of Trustees ratification.

Resource Allocation Formula: The parties agree to continue working on the development and implementation of a resource allocation formula during the spring 2019 and fall 2019. If the parties do not reach agreement on the revenue allocation formula before December 4th, 2019, the parties mutually agree to meet and confer on the issue of salary-only (percent to be applied to the already existent salary schedule) for year 2019-2020 and 2020-2021. Salary conversations for year 2 and 3 shall begin in January of 2020.

If parties agree and sign off on the formula before December 31, 2019, each confidential employee who is employed with the District by December 2019 will receive a one-time, off-schedule payment of \$1,000.

Closed Session Read-Out Agreement between the Cerritos Community College District and Unrepresented Contract Management Employees (President and Vice-Presidents)

The Board of Trustees authorized the Vice President of Human Resources/Assistant Superintendent to implement Health and Welfare Benefits (incorporated as attached) for years 2019, 2020, and 2021 and adjustments in the salary schedule and doctoral stipend for unrepresented Contract Management employees as presented in closed session, for fiscal year 2018-2019 as follows:

1. For 2018-2019, the President/Superintendent salary will be increased by 4.71% effective retroactively to July 1, 2018. The District shall pay the retroactive portion of the salary increase in a single lump sum within 45 days after Board of Trustees ratification.
2. For 2018-2019, the 2017-2018 Contract Management salary schedule will be increased by 4.71% effective retroactively to July 1, 2018. The District shall pay the retroactive portion of the salary increase in a single lump sum within 45 days after Board of Trustees ratification.
3. Effective July 1, 2018, Contract Management employees shall receive the same doctoral degree stipend as provided to the management team.

Closed Session Read-Out Agreement between the Cerritos Community College District and Cerritos College Faculty Federation (Local 6215, CFT/AFT, ALF-CIO)

In closed session, the Board of Trustees authorized the Contract Settlement between the District and the Cerritos College Faculty Federation (Local 6215, CFT/AFT, AFL-CIO), effective July 1, 2018 through June 30, 2021, following ratification by members of CCFE as presented in closed session. The Settlement provides new and/or revised language on several existing Articles and adds seven new Articles to the CCFE contract, including an Assignment Article.

Health and Welfare Benefits (incorporated as attached) for years 2019, 2020, and 2021. In Addition, adjustments in the Faculty salary schedules and other provisions as presented on the signed Tentative Agreement (incorporated as attached) and summarized as follows:

Full-Time Faculty: Effective July 1, 2018, the 2017-2018 Full-Time Faculty Salary Schedule shall be increased by 4.71%.

Part-Time Faculty:

- a) Beginning July 1, 2018, the Instructional Part-Time Faculty Salary Schedule includes a parity factor of 0.545.

- b) Effective July 1, 2018, the 2017-2018 Non-Instructional Part-Time Faculty Salary Schedule shall be increased 4.71%.
- c) Effective July 1, 2018, two progression steps (5 and 6) will be added to the Non-Instructional Part-Time Faculty Salary Schedules.
- d) A part-time ancillary hourly rate of \$30.00 shall be given to part-time faculty for District mandated training.

Resource Allocation Formula:

The parties agree to continue working on the development and implementation of a resource allocation formula during the spring 2019 and fall 2019. If the parties do not reach agreement on the revenue allocation formula before December 4th, 2019, the parties mutually agree to reopen and sunshine on the issue of salary-only (Percent to be applied to the already existent salary schedule) for year 2019-2020 and 2020-2021 in December 2019. Salary negotiations for year 2 and 3 shall begin in January of 2020.

If parties agree and sign off on the formula before December 31, 2019, each full-time employee within the unit who is employed with the District during the fall 2019 will receive a one-time, off-schedule payment of \$1,000. Part-time faculty who are employed in the fall 2019 will receive a pro-rated amount proportionate to their load relative to a full-time assignment.

Each motion passed by roll call vote [(6 ayes, 1 absent (Avalos)].

- 33. The meeting was adjourned at 10:33 p.m.

Signed:

Carmen Avalos, Board President

Martha Camacho-Rodriguez, Board Clerk