



## **CERRITOS COMMUNITY COLLEGE DISTRICT MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES**

**Wednesday, March 7, 2018 at 7:00 p.m.**

Note: Videos and transcripts of each board meeting are available online at:  
<http://cms.cerritos.edu/board/agendas-and-minutes.htm>

**CALL TO ORDER:  
ROLL CALL:**

7:00 p.m. by Mr. Lewis

Board members present were:

Zurich Lewis, President (Trustee Area 7)

Dr. Shin Liu, Vice President (Trustee Area 5)

Martha Camacho-Rodriguez, Clerk (Trustee Area 1)

Carmen Avalos, (Trustee Area 2)

James Cody Birkey (Trustee Area 3)

Marisa Perez (Trustee Area 4),

Raul Avalos, (Student Trustee)

Dr. Sandra Salazar (Trustee Area 6) was absent.

Staff present were:

Dr. Jose Fierro, President/Superintendent,

Rick Miranda, Vice President of Academic Affairs,

Felipe Lopez, Vice President of Business Services,

Dr. Adriana Flores-Church, Vice President of Human Resources,

Dr. Stephen Johnson, Vice President of Student Services,

Stephanie Rosenblatt, CCFF President,

Lynn Laughon, CSEA President

Michelle Lewellen, Faculty Senate President.

1. Invocation: Raul Avalos
2. Pledge of Allegiance: Marisa Perez
3. Roll Call

### **AGENDA ORGANIZATION**

There were no modifications to the agenda.

### **COMMENTS FROM THE AUDIENCE**

Sandra Lamarte Pickard expressed general concerns about the college.

## REPORTS AND COMMENTS FROM CONSTITUENT GROUPS

Stephanie Rosenblatt provide a CCFF update.

### OPEN SESSION

4. The Board of Trustees recognized David Tilahun, International Admissions Specialist, as Classified Employee of the Month for February 2018.
5. The Board of Trustees received a presentation from Rick Miranda, Vice President of Academic Affairs, regarding an FTES update and the strategies employed to increase enrollment.

### CONSENT CALENDAR ITEMS

It was moved by Ms. Avalos and seconded by Mr. Avalos to approve Consent Agenda Items 6 through 35. Items 7, 12, 25, 34, and 35 were considered separately. The motion was approved through a roll call vote [6 ayes, 0 noes, 0 abstentions, 1 absent (Salazar)] (student advisory vote: aye).

6. New Courses and Programs, and Modifications to Existing Courses and Programs
7. It was moved by Ms. Avalos and seconded by Mr. Avalos to approve Business, Humanities, and Social Science Honorarium for Guest Speaker. Ms. Perez expressed concerns regarding the cost as well as the lack of detail in the agenda item as presented. The motion was approved through a roll call vote [5 ayes, 1 no (Perez), 0 abstentions, 1 absent (Salazar)] (student advisory vote: aye).
8. Perkins Honorariums for Workshop Guest Speakers (Film Product Program)
9. Perkins Honorariums for Workshop Guest Speakers (Physical Therapist Assistant Program)
10. Success Center Tutor Training Faculty Stipend
11. Teacher TRAC Faculty Stipend
12. It was moved by Ms. Avalos and seconded by Ms. Camacho-Rodriguez to approve Faculty Entrepreneurship Champion Mini-Grant Project Stipends. Ms. Perez expressed concerns regarding the cost as well as the lack of detail in the agenda item as presented. The motion was approved through a roll call vote [5 ayes, 1 no (Perez), 0 abstentions, 1 absent (Salazar)] (student advisory vote: aye).
13. Learning Community Faculty Stipends
14. Teacher Preparation Pipeline Grant (TPP) Faculty Stipends
15. Ratification of Change Order No. 1 [Deductive Credit], (Contract No. 16P015), Field Turf International, Inc. dba Field Turf USA, Inc., Stadium Turf Replacement
16. Ratification of Change Order No. 2 [Owner Added Scope], (Contract No. 15P008), Enviser, Campus Energy Management System Project

17. Ratification of Change Order No. 1 [Unforeseen Conditions, Owner Added Scope], (Contract No. 15P016), Enviser, Chilled Water Expansion Project
18. Ratification of Change Order No. 1 [Agency Driven Changes], (Bid No. 16P002, Category 01), K.A.R. Construction, Inc., Shade Structures
19. Ratification of Change Order No. 1 [Deductive Credit, Owner Added Scope, Agency Driven Changes], (Bid No. 17P007), PaveWest, Inc., Parking Lot Phase 2
20. Ratification of Acceptance of Gift
21. Sale of Surplus and Obsolete Materials/Equipment
22. Purchase Orders for the Month of January 2018
23. Contracts for the Month of January 2018
24. Contract with Integrative Impact, LLC for Project Management/Administrative Support for the Clean Fuels Transportation Pilot Career Opportunity Training Plan
25. It was moved by Ms. Perez and seconded by Ms. Avalos to approve Keenan & Associates for Supplemental Employee Retirement Plan Services. The board was provided with a staff report. The motion was approved through a roll call vote [6 ayes, 0 noes, 0 abstentions, 1 absent (Salazar)] (student advisory vote: aye).
26. Ratification of Project Assignment Agreement No. 7 to the Master Independent Consultant Agreement for Professional Services with TSG Enterprises, Inc. dba The Solis Group for the Performing Arts Center Project
27. Ratification of Project Assignment Agreement No. 12 to the Master Independent Consultant Agreement with Koury Engineering & Testing, Inc. for Inspection and Material Testing for the Social Science Elevator Project
28. Make Budget Transfers and Budget Adjustments
29. Ratification of Employee Resignations (Including Separations and Retirements) Accepted by the President/Superintendent
30. Employment of Classified, Short-Term, Substitute, Professional Expert, and/or Student Hourly Personnel
31. Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2017-2018 Academic Year
32. Approval of Public Employment: Tenured

33. Request for Unpaid Leave of Absence: Dr. Hillary Mennella, Associate Dean of Student Health, Wellness and Veterans' Services (Student Health Services)
34. It was moved by Mr. Lewis and seconded by Ms. Avalos to approve Employment of Temporary Full-time Classified Manager, as follows:  
  
Chacon, Roland, Interim Captain of Campus Police, Management Employees Salary Schedule, Grade 28, Step 5 (\$8,643.00/month), effective March 8, 2018 to not to exceed June 30, 2018, or until position is filled, whichever is sooner  
  
Ms. Perez expressed concerns related to temporarily filling vacancies and the hiring freeze and requested a more robust discussion on the topic. The motion was approved through a roll call vote [6 ayes, 0 noes, 0 abstentions, 1 absent (Salazar)] (student advisory vote: aye).
35. It was moved by Ms. Perez and seconded by Mr. Birkey to approve Ratification of Temporary Management "Out-of-Classification" Assignment. Ms. Perez expressed concerns about filling this position on a temporary basis and advocated for a more robust discussion about the vacant position. The motion was approved through a roll call vote [6 ayes, 0 noes, 0 abstentions, 1 absent (Salazar)] (student advisory vote: aye).

#### **INFORMATION ITEMS**

36. The Board of Trustees received the Associated Students Cerritos College (ASCC) Financial Report for the Period Ending December 31, 2017.
37. The Board of Trustees reviewed the January 29, 2018 and February 12, 2018 College Coordinating Committee Minutes.
38. The Board of Trustees received and accepted the Cerritos College Guided Pathways Work Plan.

#### **ADMINISTRATIVE MATTERS**

39. It was moved by Ms. Avalos and seconded by Mr. Avalos to approve Sabbatical Leave Reports for 2016-2017 Academic Year. Lydia Alvarez, Froylan Cabuto, and Edward Heckman provided brief presentations summarizing their sabbatical leaves. The motion was approved through a roll call vote [6 ayes, 0 noes, 0 abstentions, 1 absent (Salazar)] (student advisory vote: aye).
40. It was moved Ms. Avalos and seconded by Ms. Perez to ratify the Academic Calendar for the 2017-2018 Fiscal Year. The motion was approved through a roll call vote [6 ayes, 0 noes, 0 abstentions, 1 absent (Salazar)] (student advisory vote: aye).
41. It was moved Ms. Avalos and seconded by Ms. Perez to approve the Academic Calendar for the 2018-2019 Fiscal Year. The motion was approved through a roll call vote [6 ayes, 0 noes, 0 abstentions, 1 absent (Salazar)] (student advisory vote: aye).

## REPORTS AND COMMENTS FROM DISTRICT OFFICIALS

Dr. Fierro:

- provided an in-depth summary of the proposed funding formula.

Mr. Lewis:

- attended the gastropub event hosted by Culinary Arts; and
- is looking forward to the Hall of Fame event.

### CLOSED SESSION

The Board of Trustees adjourned to closed session at 9:00 p.m.

42. Significant exposure to litigation pursuant to Government Code Section sections 54954.5(d)  
Claimant: One case  
Agency claimed against: Cerritos Community College District
43. Public Employee Discipline/Dismissal/Release (GC #54957)  
A. Case #: 83371114  
B. Case #: 66891003  
C. Case #: 12311011  
D. Case #: 08951007  
E. Case #: 72271008
44. Conference with Labor Negotiators (GC #54957.6)  
A. Agency Representatives: Dr. Adriana Flores-Church, Dr. Jose Fierro  
B. Employee Organizations:  
California School Employees Association (CSEA)  
Cerritos College Faculty Federation (CCFF)  
C. Unrepresented Employees:  
Management Employees  
Contract Management Employees
45. The meeting was reconvened at 10:34 p.m.

It was reported that in closed session that the Board of Trustees authorized the Vice President of Human Resources to enter into a Tentative Agreement between the District and the California School Employees Association and its Chapter 161, as presented in closed session, regarding Article 8 – Effects of Layoff and Article 12 – Sick Leave. The motion was approved through a roll call vote [6 ayes, 0 noes, 0 abstentions, 1 absent (Salazar)] (student advisory vote: aye).

It was reported that in closed session that the Board of Trustees took action, pursuant to Education Code section 87609, not to employ a probationary employee, identified by Case #66891003, as a regular, tenured faculty member for the 2018-2019 academic year and all subsequent academic years, and to terminate the probationary employee's employment effective May 18, 2018. The board directed the

President/Superintendent or his designee to provide notice to the employee on or before March 15, 2018. The motion was approved through a roll call vote [5 ayes, 0 noes, 1 abstention (Camacho-Rodriguez), 1 absent (Salazar)] (student advisory vote: aye).

It was reported that in closed session, the Board of Trustees took action, pursuant to Education Code section 72411.5, to terminate the educational administrator assignment of an employee, identified by Case #72271008, effective the employee's last working day of the 2017-2018 academic year, or June 30, 2018, whichever is sooner. In addition, the board directed the Academic Senate to provide advice and judgment to the board concerning whether the employee meets minimum qualifications for placement as a first-year faculty member so the board may take action at a future board meeting to determine whether the employee may exercise rights consistent with Education Code section 87458. The board directed the President/Superintendent or his designee to provide notice consistent with its actions to the employee on or before March 15, 2018. The motion was approved through a roll call vote [5 ayes, 0 noes, 1 abstention (Liu), 1 absent (Salazar)] (student advisory vote: aye).

46. The meeting was adjourned at 10:56 p.m.

Signed:

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Zurich Lewis, Board President

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Martha Camacho-Rodriguez, Board Clerk