



CERRITOS COMMUNITY COLLEGE DISTRICT MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, August 15, 2018 at 7:00 p.m.

Note: Videos and transcripts of each board meeting are available online at:
<http://cms.cerritos.edu/board/agendas-and-minutes.htm>

CALL TO ORDER:

7:00 p.m. by Mr. Lewis

ROLL CALL:

Board members present were:

Zurich Lewis, President (Trustee Area 7)
Dr. Shin Liu, Vice President (Trustee Area 5)
Martha Camacho-Rodriguez, Clerk (Trustee Area 1)
Carmen Avalos (Trustee Area 2) – arrived at 8:30 p.m.
James Cody Birkey (Trustee Area 3)
Marisa Perez (Trustee Area 4)
Dr. Sandra Salazar (Trustee Area 6)
Phil Herrera (Student Trustee)

Staff present were:

Dr. Jose Fierro, President/Superintendent
Rick Miranda, Vice President of Academic Affairs
Felipe Lopez, Vice President of Business Services
Dr. Adriana Flores-Church, Vice President of Human Resources
Kim Westby, Acting Vice President of Student Services
Stephanie Rosenblatt, CCFF President
Lynn Laughon, CSEA President
April Griffin, Faculty Senate President

1. Invocation: Ricardo Robles
2. Pledge of Allegiance
3. Roll Call

AGENDA ORGANIZATION

There were no changes to the agenda.

COMMENTS FROM THE AUDIENCE

Raul Avalos thanked the Board for providing students with the opportunity to participate in the Taiwan Experience Program.

REPORTS AND COMMENTS FROM CONSTITUENT GROUPS

Stephanie Rosenblatt, April Griffin, and Lynn Laughon provided reports.

OPEN SESSION

4. The Board of Trustees conducted a Public Hearing for Public Discussion and presentation of the Initial Proposal of the Cerritos Community College District to the California School Employees Association (CSEA), Chapter #161 for Negotiation of the CSEA- District Collective Bargaining Agreement for the period July 1, 2018 - June 30, 2021. There were no comments.

CONSENT CALENDAR ITEMS

It was moved by Ms. Perez and seconded by Mr. Birkey to approve Consent Agenda Items 5 through 22. The motion was approved through a roll call vote [6 ayes, 0 noes, 0 abstentions, 1 absent (Avalos)] (student advisory vote: aye).

5. Ratification of Change Order No. 3 [Owner Added Scope], (Contract No. 15P008), Enviser, Campus Energy Management System Project
6. Ratification of Change Order No. 3 [Unforeseen Conditions, Omissions, Deductive Credit], (Contract No. 15P016), Enviser, Chilled Water Expansion Project
7. Change Order No. 3 [Errors/Omissions], (Bid No. 16P006, Category 02), Verne's Plumbing, Inc., Health and Wellness
8. Notice of Completion for Bid No. 16P002, Category 01, Shade Structures
9. Notice of Completion for Bid No. 16P002, Category 02, Shade Structures
10. Notice of Completion for Bid No. 16P002, Category 04, Shade Structures
11. Notice of Completion for Bid No. 16P002, Category 05, Shade Structures
12. Award Independent Contractor Services Agreements with M. Arthur Gensler, Jr. & Associates, Inc. dba Gensler for Cerritos College's Facilities Master Planning Services
13. Records Disposal Per Title V of the California Code of Regulations
14. Purchase Orders for the Month of June 2018
15. Contracts for the Month of June 2018
16. Sub-Contractor Agreement with Henry M. Gunn High School for the Clean Fuels Transportation Pilot Career Opportunity Project

17. Sub-Contractor Agreement with Clovis West High School for the Clean Fuels Transportation Pilot Career Opportunity Project
18. Contract with CRM Educational Consulting for Career Pathways Specialist Services for the Strong Workforce Regional Project
19. Ratification of Amendment to Project Assignment Agreement No. 13 to the Master Inspector Services Agreement with The Vinewood Company, LLC for the Stadium ADA Upgrades Project
20. Ratification of Employee Resignations (Including Separations and Retirements) Accepted by the President/Superintendent

Added by revision:

Romero, Lucia, Athletic Eligibility Specialist, Health, Physical Education, Athletics, Dance, effective September 7, 2018

21. Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2018-2019 Academic Year
22. Employment of Classified, Short-Term, Substitute, Professional Expert, and/or Student Hourly Personnel

Added by revision:

Administrative Clerk III (Science, Engineering & Mathematics), Classified Salary Schedule, Grade 27, Step 4 (\$4,098.00/month) promotion effective August 27, 2018: Maria del Carmen Lizarraga

Administrative Secretary II (Library/Student Success), Classified Salary Schedule, Grade 34, Step 5 (\$5,051.00/month) promotion effective August 27, 2018: Brenda Sierra

Custodian (Facilities), Classified Salary Schedule, Grade 23, Step 1 (\$3,425.00/month includes 5% Graveyard differential) effective August 27, 2018: Daphney L. Belton

Custodian (Facilities), Classified Salary Schedule, Grade 23, Step 1 (\$3,425.00/month includes 5% Graveyard differential) effective August 20, 2018: Nickalas Stafford

Research Analyst (IERP), Classified Salary Schedule, Grade 48, Step 1 (\$5,821.00/month) effective August 27, 2018: Mark Katayama

Research Analyst (IERP) (Categorically Funded), Classified Salary Schedule, Grade 48, Step 1 (\$5,821.00/month) effective August 20, 2018: Humberto Solis

Out-of-Class* assignment as Lead Custodian, Classified Salary Schedule, Grade 28, Step 3 + 2.5% Evening Shift Differential (\$4,103.08/month) effective July 23, 2018, not to exceed October 20, 2018 or until position has been filled: Paul Trovao

INFORMATION ITEMS

23. The Board of Trustees reviewed the Faculty Senate Resolution the Faculty Evaluation Procedure and the Tenure Granting Process.
24. The Board of Trustees reviewed the Three Month Look-Ahead Schedule of RFP and RFQ Solicitations.
25. The Board of Trustees reviewed the Associated Students of Cerritos College (ASCC) Annual Budget for 2018-2019.

ADMINISTRATIVE MATTERS

26. It was moved by Ms. Perez and seconded by Dr. Liu to adopt the 2018-2019 Board of Trustees and President/Superintendent Goals. The motion was approved through a roll call vote [6 ayes, 0 noes, 0 abstentions, 1 absent (Avalos)] (student advisory vote: aye).
27. It was moved by Mr. Birkey and seconded by Dr. Liu to adopt the Board and President/Superintendent Evaluation Instrument. The motion was approved through a roll call vote [6 ayes, 0 noes, 0 abstentions, 1 absent (Avalos)] (student advisory vote: aye).
28. It was moved by Mr. Birkey and seconded by Ms. Perez to adopt the initial proposal of the Cerritos Community College District to the California School Employees Association (CSEA), Chapter #161 for the Period July 1, 2018 - June 30, 2021, in accordance with Government Code section 3547. The motion was approved through a roll call vote [6 ayes, 0 noes, 0 abstentions, 1 absent (Avalos)] (student advisory vote: aye).

REPORTS AND COMMENTS FROM DISTRICT OFFICIALS

Mr. Herrera, Ms. Perez, Dr. Liu, Dr. Fierro, Ms. Camacho-Rodriguez, Mr. Birkey, and Mr. Lewis provided reports.

CLOSED SESSION

The Board of Trustees adjourned to closed session at 8:20 p.m.

29. Public Employee Employment (GC #54957)
 - A. Consideration of Employment of Acting Dean of Student Support Services
 - B. Consideration of Employment of Acting Dean of Counseling
30. Significant exposure to litigation pursuant to Government Code Section 54956.9 paragraph (3) of subdivision (e)
Claimant: Fata Construction
Agency Claimed Against: Cerritos Community College District

- 31. Conference with Labor Negotiators (GC #54957.6)
 - A. Agency Representatives: Dr. Adriana Flores-Church, Dr. Jose Fierro
 - B. Employee Organizations:
 - California School Employees Association (CSEA)
 - Cerritos College Faculty Federation (CCFF)
 - C. Unrepresented Employees:
 - Management Employees
 - Contract Management Employees
 - Confidential Employees

- 32. The meeting was reconvened at 10:13 p.m.

It was reported that in closed session the Board of Trustees authorized the temporary appointment of Ms. Jamie Quiroz, as Acting Dean of Student Support Services, effective August 16, 2018, not to exceed December 31, 2018. Ms. Quiroz will be compensated at Grade 42, Step 1 of the Management Employees Salary Schedule. The motion was approved through a roll call vote [7 ayes, 0 noes, 0 abstentions, 0 absent] (student advisory vote: aye).

It was reported that in closed session the Board of Trustees amended the temporary appointment of Ms. Yvette Tafoya to 50% Acting Dean, Counseling Services, effective August 16, 2018, and will continue until a permanent Dean assumes the position, but not to exceed June 30, 2019. Ms. Tafoya will be compensated at Grade 42, Step 3 of the Management Employees Salary Schedule proportionate to the percent of employment. The motion was approved through a roll call vote [7 ayes, 0 noes, 0 abstentions, 0 absent] (student advisory vote: aye).

- 33. The Board returned to closed session, and meeting was adjourned at 12:01 a.m.

Signed:

Zurich Lewis, Board President

Martha Camacho-Rodriguez, Board Clerk