



## **CERRITOS COMMUNITY COLLEGE DISTRICT MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES**

**Wednesday, September 5, 2018 at 7:00 p.m.**

Note: Videos and transcripts of each board meeting are available online at:  
<http://cms.cerritos.edu/board/agendas-and-minutes.htm>

**CALL TO ORDER:  
ROLL CALL:**

7:00 p.m. by Mr. Lewis

Board members present were:

Zurich Lewis, President (Trustee Area 7)

Dr. Shin Liu, Vice President (Trustee Area 5)

Martha Camacho-Rodriguez, Clerk (Trustee Area 1)

Carmen Avalos (Trustee Area 2) – arrived at 7:28 p.m.

James Cody Birkey (Trustee Area 3)

Marisa Perez (Trustee Area 4)

Phil Herrera (Student Trustee)

Dr. Sandra Salazar (Trustee Area 6)

Staff present were:

Dr. Jose Fierro, President/Superintendent

Rick Miranda, Vice President of Academic Affairs

Felipe Lopez, Vice President of Business Services

Dr. Adriana Flores-Church, Vice President of Human Resources

Stephanie Rosenblatt, CCFE President

Lynn Laughon, CSEA Representative

April Griffin, Faculty Senate President

1. Invocation: Blanca Gamez
2. Pledge of Allegiance
3. Roll Call

### **AGENDA ORGANIZATION**

Item 16 was pulled from the agenda.

### **COMMENTS FROM THE AUDIENCE**

Rosa Carrillo provided information regarding Latinx Awareness Month. Lynn Wang provided information on APIDA activities, a group that supports Asian and Pacific Islander Americans and affiliates.

## REPORTS AND COMMENTS FROM CONSTITUENT GROUPS

Stephanie Rosenblatt provide a CCFF update. April Griffin provided a Faculty Senate update.

### OPEN SESSION

4. The Board of Trustees received a presentation from Dr. Lynn Wang, Counselor and Rosa Carrillo, Counselor, who provided an overview of the UndocuAlly Taskforce and a summary of recent accomplishments.
5. The Board of Trustees held a public hearing on the Proposed Adopted Budget of the District for the 2018-19 fiscal year prior to final adoption as required by Title 5, Division 6, Chapter 9, Subchapter 4, Section 58301. There were no comments.

### CONSENT CALENDAR ITEMS

It was moved by Ms. Perez and seconded by Ms. Avalos to approve Consent Agenda Items 6 through 16. The motion was approved through a roll call vote [6 ayes, 0 noes, 0 abstentions, 1 absent (Avalos)] (student advisory vote: aye).

6. Acceptance of RFA #18-300 Assessment, Remediation and Retention for Associate Degree Nursing (RN) Programs Grant for 2018- 2019 for the Amount of \$170,619
7. Stipends for Strong Workforce Regional Project
8. Sale of Surplus and Obsolete Materials/Equipment
9. Purchase Orders for the Month of July 2018
10. Contracts for the Month of July 2018
11. Contract with the Foundation for California Community Colleges (FCCC) for the Annual License Renewal for the Microsoft Campus Agreement
12. Resolution #18-0905A to Approve the Use of Education Protection Account Proceeds Resulting From the Passage of Proposition 30 and 55
13. Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2018-2019 Academic Year
14. Employment of Classified, Short-Term, Substitute, Professional Expert, and/or Student Hourly Personnel

Added by revision:

Classification	Salary Placement	Name	Effective Date	Status
Automotive Laboratory Technician (Technology),	Classified Salary Schedule, Grade 32, Step 1 (\$4,010.00/month)	Jose De La Torre	September 6, 2018	New Hire
Financial Aid Specialist (Financial Aid)	Classified Salary Schedule Grade 36, Step 1 (\$4,397.00/month)	Anabelle Horton	September 10, 2018	New Hire
Instructional Scheduling Specialist (Academic Affairs)	Classified Salary Schedule Grade 34, Step 5 (\$5,051.00/month)	Caitlin Mullins	September 6, 2018	Promotion
Research Analyst (IERP)	Classified Salary Schedule Grade 48, Step 1 (\$5,821.00/month)	Alexander Claxton	September 6, 2018	New Hire
Skilled Maintenance – Plumber (Facilities)	Classified Salary Schedule Grade 38, Step 1 (\$4,608.00/month)	Paul Vernola	October 29, 2018	New Hire

15. Ratification of Employee Resignations (Including Separations and Retirements) Accepted by the President/Superintendent
16. This item was pulled from the agenda.

### INFORMATION ITEMS

17. The Board of Trustees reviewed the April 2 and April 23, 2018 College Coordinating Committee Minutes.

### ADMINISTRATIVE MATTERS

18. Mr. Lewis opened discussion regarding an Amendment to the Agreement for Program and Construction Management Services with Tilden-Coil Constructors, Inc. Dr. Fierro provided an overview. Several Board members requested additional information regarding the financial implication and scope of the amendment. It was moved by Ms. Perez and seconded by Mr. Avalos postpone the item to the September 21 Board meeting. The motion was approved through a roll call vote [7 ayes, 0 noes, 0 abstentions, 0 absent] (student advisory vote: aye).
19. It was moved by Ms. Perez and seconded by Ms. Avalos adopt the proposed Adopted Budget for the 2018-19 Fiscal Year. The motion was approved through a roll call vote [7 ayes, 0 noes, 0 abstentions, 0 absent] (student advisory vote: aye).
20. It was moved Mr. Birkey and seconded by Mr. Herrera to adopt Resolution #18-0905B in support of immigrant families. Sara Patricia Huezo spoke in support of the item. The motion was approved through a roll call vote [7 ayes, 0 noes, 0 abstentions, 0 absent] (student advisory vote: aye).

### REPORTS AND COMMENTS FROM DISTRICT OFFICIALS

Mr. Herrera, Ms. Perez, Dr. Fierro, and Mr. Lewis provided reports.

### CLOSED SESSION

The Board of Trustees adjourned to closed session at 9:09 p.m.

- 21. Public Employee Employment (GC #54957)
  - A. Consideration of Employment of Acting EOPS Assistant Director (50%)
  - B. Consideration of Employment of Operations Manager (Facilities Department)
  
- 22. Exposure to litigation pursuant to Government Code Section 54956.9 paragraph (3) subdivision (e)  
 Claimant: Michele Kingston  
 Agency Claimed Against: Cerritos Community College District
  
- 23. Conference with Labor Negotiators (GC #54957.6)
  - A. Agency Representatives: Dr. Adriana Flores-Church, Dr. Jose Fierro
  - B. Employee Organizations:  
 California School Employees Association (CSEA)  
 Cerritos College Faculty Federation (CCFF)
  - C. Unrepresented Employees:  
 Management Employees  
 Contract Management Employees
  
- 24. The meeting was reconvened at 9:46 p.m.

It was reported that in closed session the Board of Trustees authorized the temporary appointment of Dr. Patricia Robbins Smith, as 50% Acting EOPS Assistant Director, effective September 17, 2018, and will continue until the regular manager returns from temporary 50% reassignment, but not exceed June 30, 2019. Dr. Robbins Smith will be compensated 50% of Grade 32, Step 8 (\$5,435.50/month) of the Management Employees Salary Schedule. The motion was approved through a roll call vote [7 ayes, 0 noes, 0 abstentions, 0 absent] (student advisory vote: aye).

It was reported that in closed session the Board of Trustees approved the employment of Mr. Juan Carlos Serna as Operations Manager, Facilities Department, Grade 22, Step 5 (\$7,101.00/month), of the Management Employees Salary Schedule, effective October 1, 2018. The motion was approved through a roll call vote [7 ayes, 0 noes, 0 abstentions, 0 absent] (student advisory vote: aye).

It was reported that in closed session the Board of Trustees approved the claim from Claimant Michelle Kingston as referenced in the closed session agenda in the amount of \$269.99. The motion was approved through a roll call vote [7 ayes, 0 noes, 0 abstentions, 0 absent] (student advisory vote: aye).

- 25. The Board returned to closed session, and meeting was adjourned at 11:15 p.m.

Signed:

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Zurich Lewis, Board President

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Martha Camacho-Rodriguez, Board Clerk