



## **CERRITOS COMMUNITY COLLEGE DISTRICT MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES**

**Wednesday, December 6, 2017 at 7:00 p.m.**

Note: Videos and transcripts of each board meeting are available online at:  
<http://cms.cerritos.edu/board/agendas-and-minutes.htm>

**CALL TO ORDER:  
ROLL CALL:**

7:00 p.m. by Mr. Lewis

Board members present were:

Zurich Lewis, President (Trustee Area 7)

Carmen Avalos, Vice President (Trustee Area 2)

Dr. Shin Liu, Clerk (Trustee Area 5)

James Cody Birkey (Trustee Area 3)

Marisa Perez (Trustee Area 4)

Martha Camacho-Rodriguez (Trustee Area 1)

Dr. Sandra Salazar (Trustee Area 6)

Raul Avalos, (Student Trustee)

Staff present were:

Dr. Jose Fierro, President/Superintendent

Rick Miranda, Vice President of Academic Affairs

Felipe Lopez, Vice President of Business Services

Dr. Adriana Flores-Church, Vice President of Human Resources

Dr. Stephen Johnson, Vice President of Student Services

Michelle Lewellen, Faculty Senate President

Lynn Laughon, CSEA President

Stephanie Rosenblatt, CCFE President

1. Invocation: Reverend Anthony Gomez
2. Pledge of Allegiance: James Cody Birkey
3. Roll Call

### **AGENDA ORGANIZATION**

Item 32 was pulled from the agenda

### **COMMENTS FROM THE AUDIENCE**

Lucinda Aborn, Dean of Disabled Student Programs and Services, Sandy Marks, Dean of Health Occupations, and David Fabish, Dean of Liberal Arts asked the board to reconsider Item 33 and to work closely with ACCME to develop a 70% package for managers.

## **REPORTS AND COMMENTS FROM CONSTITUENT GROUPS**

Michelle Lewellen provided a Faculty Senate update. Sandy Marks provided an ACCME update.

### **ORGANIZATIONAL MEETING**

4. It was moved by Ms. Perez to elect Mr. Lewis as President. The motion was approved through a roll call vote [7 ayes, 0 noes, 0 abstentions, 0 absent] (student advisory vote: aye).

It was moved by Ms. Avalos to elect Dr. Liu as Vice President. The motion was approved through a roll call vote [7 ayes, 0 noes, 0 abstentions, 0 absent] (student advisory vote: aye).

It was moved by Dr. Liu to elect Ms. Camacho-Rodriguez as Clerk. The motion was approved through a roll call vote [7 ayes, 0 noes, 0 abstentions, 0 absent] (student advisory vote: aye).

5. It was moved by Ms. Perez and seconded by Ms. Avalos to approve the Regular Meeting Dates of the Cerritos Community College District Board of Trustees. Ms. Perez requested to amend the motion so that the April 4 meeting be moved to April 11. The motion was approved through a roll call vote [7 ayes, 0 noes, 0 abstentions, 0 absent] (student advisory vote: aye).
6. The Board of Trustees elected Ms. Camacho-Rodriguez as Annual Representative to the Los Angeles County School Trustees Association for 2018.
7. The Board of Trustees reviewed Board Policy 2715 – Code of Ethics/Standards of Practice. The policy states that it is to be reviewed during the organizational meeting following Board member elections.

### **OPEN SESSION AGENDA**

8. The Board of Trustees recognized Michael Gonzalez, Financial Aid Technician, as Classified Employee of the Month for November 2017.
9. The Board of Trustees received a summary of Board advisory committee activities the Bond Construction Advisory Committee.

### **CONSENT CALENDAR ITEMS**

It was moved by Ms. Perez and seconded by Mr. Birkey to approve Consent Agenda Items 10 through 29. Item 29 was postponed to the next regular meeting. The motion was approved through a roll call vote [7 ayes, 0 noes, 0 abstentions, 0 absent] (student advisory vote: aye).

10. New Courses and Programs, and Modifications to Existing Courses and Programs
11. BSI-Funded Stipends for AIME Basic Skills Initiative for Fall 2017

12. Student Equity-Funded Stipends for iFALCON Initiative Workshops for Fall 2017
13. Stipend for Success Center Tutor Training for Fall 2017
14. Bid No. 17P003, Campus Fiber Upgrade
15. Notice of Completion for Bid No. 13P032, Category 03, Fine Arts-CIS/Math Building
16. Notice of Completion for Bid No. 13P032, Category 08, Fine Arts-CIS/Math Building
17. Notice of Completion for Bid No. 13P032, Category 09, Fine Arts-CIS/Math Building
18. Ratification of Acceptance of Gifts
19. Purchase Orders for the Month of October 2017
20. Contracts for the Month of October 2017
21. Ratification of Amendment to the Agreement with Bill Carr Surveys, Inc. for Survey Services for the Health & Wellness Complex–Phase I
22. Ratification of Amendment to Project Assignment Agreement No. 2 to the Master Independent Consultant Agreement with The Converse Professional Group, DBA Converse Consultants for the New CIS/Math Building
23. Budget Transfers and Budget Adjustments
24. Quarterly Fiscal Status Report for the Quarter Ending September 30, 2017
25. Resolution Nos. 17-1206B and 17-1206C Authorizing Specified Employees of the Cerritos Community College District to Approve Notices of Employment, Contracts, and Orders for Salary or Commercial Payments in the LACOE Financial System for the Period January 1, 2018 to December 31, 2018
26. Employment of Classified, Short-Term, Substitute, Professional Expert, and/or Student Hourly Personnel as Needed for the 2017-2018 Academic Year
27. Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2017-2018 Academic Year
28. Ratification of Employee Resignations (Including Separations and Retirements) Accepted by the President/Superintendent
29. This item was postponed to the next regular board meeting.

### **INFORMATION ITEMS**

30. The Board of Trustees reviewed the November 6, 2017 College Coordinating Committee Minutes.

31. The Board of Trustees received and filed the 2016-17 Cerritos College Foundation Cost Benefit to District as presented.

### **ADMINISTRATIVE ITEMS**

32. This item was pulled from the agenda.
33. It was moved by Ms. Avalos and seconded by Mr. Birkey to adopt Resolution #17-1206A to Offer a Supplement Employee Retirement Plan (SERP). The motion was approved through a roll call vote [6 ayes, 0 noes, 1 abstention (Liu), 0 absent] (student advisory vote: aye).

### **REPORTS AND COMMENTS FROM DISTRICT OFFICIALS**

Dr. Fierro:

- invited everyone to attend the holiday reception;
- enjoyed attending the Nursing Pinning Ceremony; and
- invited everyone to attend the ASCC Fall Banquet Awards on Friday. A

Dr. Salazar:

- thanked Sabio for offering free coding courses for students.

Mr. Lewis:

- enjoyed the Foundation scholarship event and thanked everyone who offers scholarships through the Foundation; and
- is looking forward to attending the Taste of France event hosted by Culinary arts.

### **CLOSED SESSION**

The Board of Trustees adjourned to closed session at 7:43 p.m.

34. Conference with Labor Negotiators (GC #54957.6)
- A. Agency Representatives: Dr. Adriana Flores-Church, Dr. Jose Fierro
  - B. Employee Organizations:  
California School Employees Association (CSEA)  
Cerritos College Faculty Federation (CCFF)
  - C. Unrepresented Employees:  
Management Employees  
Contract Management Employees
35. The meeting was reconvened at 9:00 p.m.
36. The meeting was adjourned at 9:15 p.m.

Signed:

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Zurich Lewis, Board President

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Martha Camacho-Rodriguez, Board Clerk