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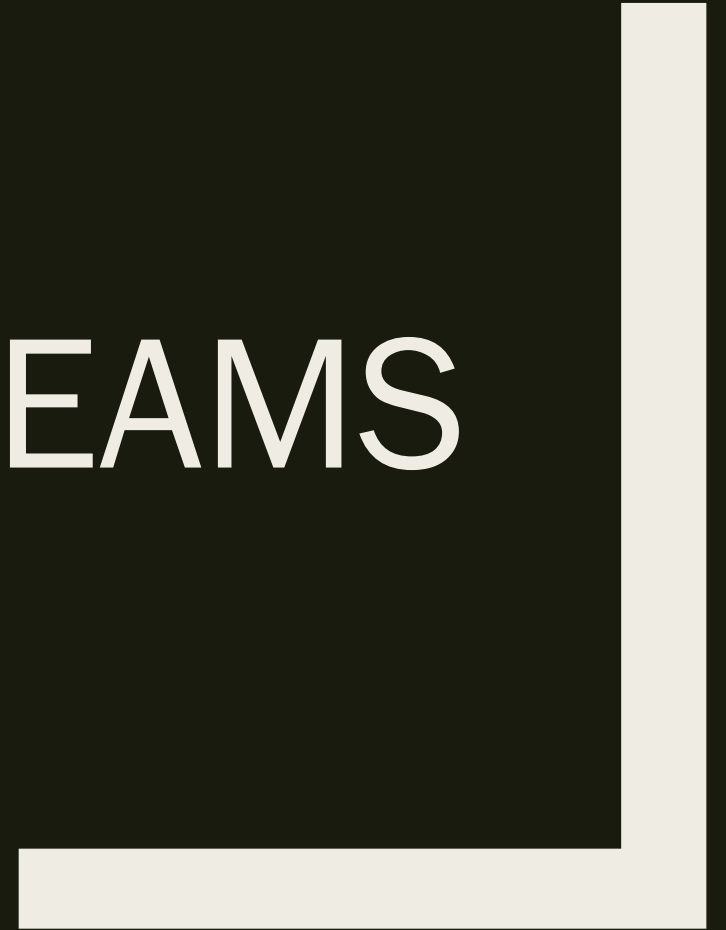
# ACCREDITATION 2020

Status Update, Nov 7, 2018

# Accreditation 2020 Overview

1. The Teams
2. The Timeline
3. The Process
4. The Standards
5. The Difference

# THE TEAMS



# Accreditation Leadership Team

- Rick Miranda, Accreditation Liaison Officer (ALO)
- Michelle Lewellen, Accreditation Faculty Co-Chair
- Shawna Baskette, Accreditation Manager Co-Chair
- Chad Greene, Accreditation Editor

## Steering Committee:

- Kristi Blackburn, Dean of IERP
- Sandy Marks, ACCME President
- April Griffin, Faculty Senate President
- Stephanie Rosenblatt, CCFF President
- Tim Kyllingstad, CSEA Representative
- Julie Mun, Confidential Representative
- Phil Herrera, ASCC Representative

# Accreditation Standard Teams

Standard	Team Leads	Team Writers
IA Mission	Tim Kyllingstad Rick Miranda Traci Ukita	Kristi Blackburn Rachel Mason Frank Mixson David Ward
IB Academic Quality & Institutional Effectiveness	Kristi Blackburn Debbie Buffington Jaclyn Ronquillo	Chelena Fisher Angela Hoppe-Nagao Steven LaVigne
IC Institutional Integrity	Andrew Maz Elizabeth Miller Stephanie Murguia Lucy Self	

# Accreditation Standard Teams

Standard	Team Leads	Team Writers	
IIA Instructional Programs	Anna Fischer Mark Fronke Sandy Marks Rachel Mason	Steve Clifford	
IIB Library and Learning Support Services	Shawna Baskette Quinn Doan Monica Lopez	Kathy Azzam Lorraine Gersitz Rachel Martinez Tammi Mohr Debra Moore Jean Rodriguez	Michelle Rodriguez Stephanie Rosenblatt Kaitlin Scott Monique Valencia
IIC Student Support Services	Terrie Lopez Armando Soto Yvette Tafoya Kim Westby Danylle Williams-Manser	Francesca Bello Nayeli Duenas Berenice Gallardo Richard Garcia Natasha Mejia	Jamie Quiroz David Rodarte Norma Rodriguez Rosario Rubio Evelyn Ryozaqi

# Accreditation Standard Teams

Standard	Team Leads	Team Writers
IIIA Human Resources	Adriana Flores-Church Timothy Juntilla Donna Sheibe	Lance Kayser Liz Page
IIIB Physical Resources	David Moore Julie Mun	Shannon Kaveney Deb Moore Chris Rodriguez
IIIC Technology Resources	Phuong Nguyen Patrick O'Donnell Maricela Pedroza	Cynthia Alexander
IIID Financial Resources	Felipe Lopez Scott O'Neil Rebecca Pang	

# Accreditation Standard Teams





Standard	Team Leads	Team Writers
IVA Decision-Making Roles	Michelle Lewellen Rick Miranda Nick Real Rachel Samarin	
IVB CEO	Patricia Robbins-Smith Silvia Varela	Cheryl Thury
IVC Governing Board	Alva Acosta Gary Pritchard	Lisa Boutin-Vitela Andrea Wittig





# THE TIMELINE






# Spring 2018 – Organizing the Work

	Task	Status
1	Appoint representatives to the Accreditation Committee and Standard Leads	
2	Attend ACCJC May 2018 Training	
3	Hold two Accreditation Committee Meetings	
4	Invite volunteers to serve on standard teams and assign people to teams	
5	Standard teams meet, organize themselves, identify research needs, evidence needs, storage sites, and prepare for Fall	
6	Accreditation Co-Chairs develop web site and storage location for evidence and narratives.	
7	Accreditation Co-Chairs and ALO work with IERP and IT to identify research needs, evidence collection, storage sites, and website needs.	

# Summer 2018

Task	Status
1 Each team meets with Institutional Effectiveness, Research, and Planning Dean, Kristi Blackburn	
2 Standard teams work on gathering evidence to prepare for Fall writing	

# Fall 2018 – Writing Draft One

1 Identify Accreditation Editor -- Chad Greene, English Faculty	
2 Accreditation Committee meets regularly to check on progress – currently meeting 1 <sup>st</sup> , 3 <sup>rd</sup> , and 5 <sup>th</sup> Wednesdays of each month	
3 Accreditation Co-Chairs facilitate coordination between standard teams and assist with research and documentation efforts	
4 December 12, 2018 – All teams will complete their first drafts of the Institutional Self-Evaluation Report (ISER) and submit to Co-Chairs	On-Track

# Spring 2019 – Writing Draft Two

- 1 Accreditation teams complete peer-reviews of first drafts of the ISER and offer advice to each standard teams
- 2 Accreditation committee and teams develop documentation and drafts for Descriptive Background and Demographics, Eligibility Requirements, Abstracts, and Planning Summary
- 3 ISER Draft 1 is edited to a presentable document for initial internal distribution to college
- 4 Draft one of the ISER is disseminated electronically to the college
- 5 The Accreditation Co-Chairs present informational workshops on the ISER
- 6 Students, staff, faculty, managers, and Board members are encouraged to respond with comments and suggestions
- 7 Early May: All standard teams complete their second drafts
- 8 Accreditation Co-Chairs review second drafts

# Summer 2019

- 1 Accreditation Editor, Co-Chairs, and ALO review and revise ISER material.
- 2 Second draft of ISER is completed

## Fall 2019 – Final Review and Preparation

- 1 Co-Chairs write the Organization and Timeline sections of the ISER
- 2 Co-Chairs organize college-wide review of Draft Two of the ISER
- 3 Accreditation Committee approves the Certification of Continued Institutional Compliance with Eligibility Requirements and Certification of Continued Institutional Compliance with Commission Policies
- 4 Entire document is reviewed by Accreditation Editor, standard teams, and Accreditation Committee
- 5 November 1, 2019: Final draft of ISER is finalized
- 6 November Board of Trustees meeting: Board approval of ISER is on agenda

# Spring 2020– The External Team Visit

- 1 January 2020: Submit the ISER to ACCJC and each member of the external evaluation team.
- 2 Distribute final ISER to college community.
- 3 ALO sends letter to Accrediting Commission with updates on significant developments that have occurred since the publication of the ISER.
- 4 A planning group is formed to organize the logistics of the External Evaluation Team visit.
- 5 March 2020: External Evaluation Team visit occurs.

# THE PROCESS



# Accreditation Meetings Spring 2018

## **April 18** – First full Accreditation Committee Meeting

- Teams
- Timeline
- ACCJC website and publications
- Meeting schedules
- Roles and responsibilities for standard team leaders
- Assignment: Create writing teams

## **May 2** – ACCJC Training

## **May 16** – Second full Accreditation Committee Meeting

- Review of ACCJC Training
- Presentation and exercise on appropriate evidence
- Canvas Accreditation Site
- File sharing process
- File naming protocol



# Accreditation Meetings

## Summer 2018

Each standard team met once with IERP to learn about data available pertaining to their standard.

## Fall 2018

Each standard team provides two status reports to the Accreditation Committee

## August 29

- New Accreditation Handbook - draft
- Standard IA: Mission
- Standard IB: Academic Quality and Institutional Effectiveness
- Standard IC: Institutional Integrity

# Accreditation Meetings Fall 2018

## September 5

- Accessibility and PDFs
- Monthly Progress Reports
- Standard IIB: Library and Learning Support Services
- Standard IIC: Student Support Services
- Standard IIIA: Human Resources

## September 19

- Accessibility Assistance
- Narrative Example
- Scheduled Working Sessions
- Standard IIIB: Physical Resources
- Standard IIIC: Technology Resources
- Standard IIID: Financial Resources

# Accreditation Meetings Fall 2018

## October 3

- Review Narrative Example
- Standard IVA: Decision-Making Roles and Processes
- Standard IVB: Chief Executive Officer
- Standard IVC: Governing Board

## October 17

- Accreditation Editor Announced
- Accessibility Training Announced
- Standard IIA: Instructional Programs
- Standard IA: Mission (2<sup>nd</sup> report)
- Standard IB: Academic Quality and Institutional Effectiveness (2<sup>nd</sup> report)

## October 31

- Standard IC: Institutional Integrity (2<sup>nd</sup> report)
- Standard IIA: Instructional Programs (2<sup>nd</sup> report)
- Standard IIB: Library and Learning Support Services (2<sup>nd</sup> report)

# Accreditation Meetings Fall 2018

## November 7

- Standard IIC: Student Support Services (2<sup>nd</sup> report)
- Standard IIIA: Human Resources (2<sup>nd</sup> report)
- Standard IIIB: Physical Resources (2<sup>nd</sup> report)

## December 5

- Standard IIIC: Technology Resources (2<sup>nd</sup> report)
- Standard IIID: Financial Resources (2<sup>nd</sup> report)
- Standard IVA: Decision Making Roles and Processes (2<sup>nd</sup> report)

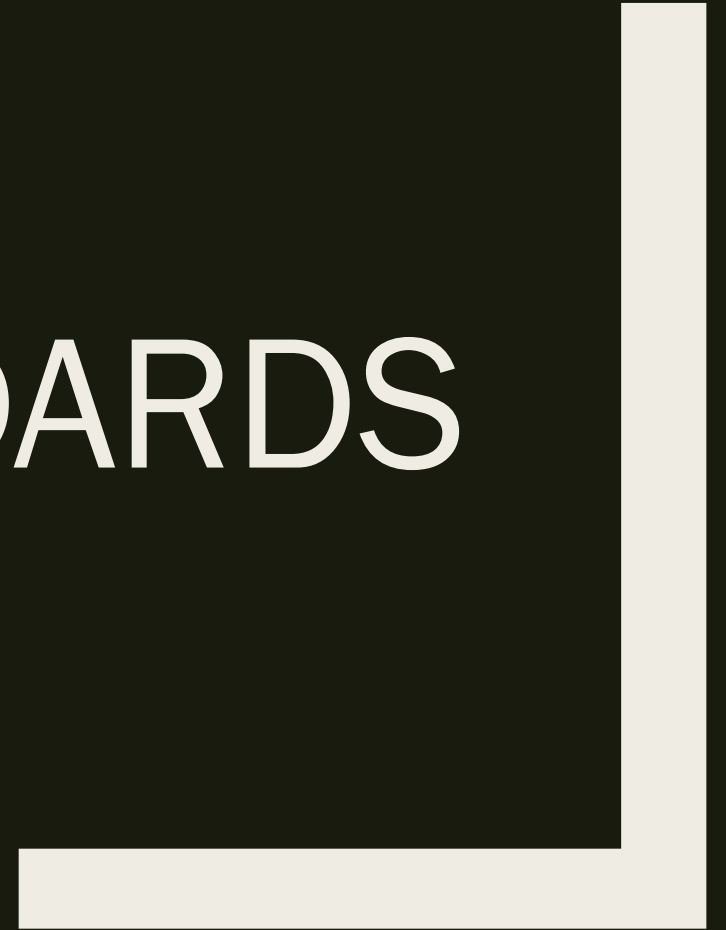
## December 12

- Standard IVB: Chief Executive Officer (2<sup>nd</sup> report)
- Standard IVC: Governing Board (2<sup>nd</sup> report)

# Accreditation Meetings Spring 2019

- Each Standard Team will conduct a peer review of another Standard Team's work.
- The Accreditation Team will discuss the draft ISER at committee meetings.
- Campus-wide forums will be held
- Standard teams submit draft #2 for each standard

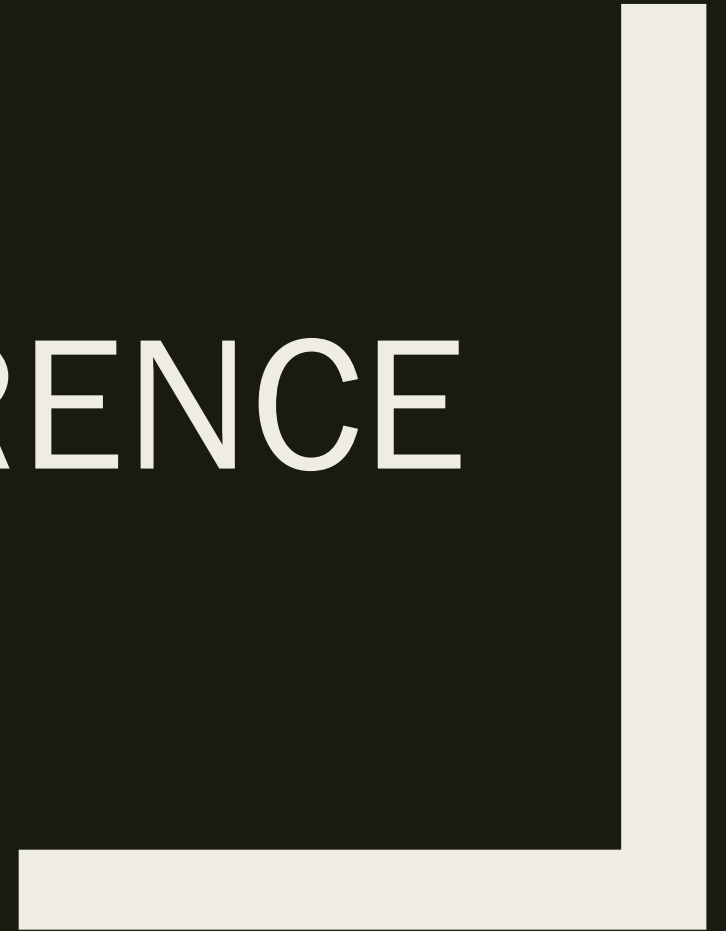
# THE STANDARDS



# Progress

Standard Categories	Number of Standards	1 <sup>st</sup> Drafts Completed
IA: Mission	4	1
IB: Academic Quality & Institutional Effectiveness	9	6
IC: Institutional Integrity	14	11
IIA: Instructional Programs	16	16
IIB: Library and Learning Support Services	4	4
IIC: Student Support Services	8	5
IIIA: Human Resources	14	7
IIIB: Physical Resources	4	2
IIIC: Technology Resources	5	1
IIID: Financial Resources	16	6
IVA: Decision-Making Roles and Processes	7	5
IVB: Chief Executive Officer	6	2
IVC: Governing Board	13	13
Total	120	79

THE DIFFERENCE





# ACCJC New Directions, New Philosophy

- Changes to the Self-Evaluation Guide were released in late September 2018.
- ACCJC's Philosophy on peer review
  - *Support and celebrate college*
  - *Compliance and improvement*
- Format of the report
  - *Short (250 pages maximum)*
  - *Electronic format – USB Drive submission*
  - *Evidence in PDF format*
  - *Single column layout*
  - *Focus on evidence, not narrative*
- Quality Focus Essay
  - *Long term plans to improve student learning and/or achievement*