

Paralegal Specialty Verification of Completion (Optional)

Students may obtain an optional Verification of Completion certificates in the following Paralegal Specialty areas. The student **must complete** either the Paralegal A.A. Degree or Paralegal Certificate program at Cerritos College prior to petitioning for Verification of Completion certificates. Verification of Completion certificates do not appear on transcripts; they are awarded only by our Paralegal Program, not Cerritos College. The required courses are outlined below:

Optional Paralegal Specialty Verification of Completion

Business Law	Units
LAW 110 Business Law	3.0
LAW 111 Business Law	3.0
LAW 113* Fundamentals of Alternate Dispute Resolutions	3.0
 Commercial Law	 Units
LAW 106* Bankruptcy Law	3.0
LAW 230* Corporate Law	3.0
LAW 110 Business Law	3.0
 Criminal Law	 Units
LAW 102* Advanced California Civil Procedures	3.0
LAW 113* Fundamentals of Alternate Dispute Resolutions or LAW104*Advanced Legal Research	3.0 (3.0)
LAW 116* Criminal Law	3.0
 Family Law	 Units
LAW 102* Advanced California Civil Procedures or LAW113* Fundamentals of Alternate Dispute Resolutions	3.0 (3.0)
LAW 104* Advanced Legal Research	3.0
LAW 108* Family Law Procedures	3.0
 Litigation	 Units
LAW 102* Advanced California Civil Procedures	3.0
LAW 104* Advanced Legal Research	3.0
LAW 109* Torts & Personal Injury Law and Procedures	3.0
 Probate & Estate Planning	 Units
LAW 107* Probate Procedures	3.0
LAW 112* Estate Planning for the Paralegal	3.0
LAW 115* Elder Law or LAW104*Advanced Legal Research	3.0 (3.0)

Note: Paralegal Specialty Verifications are optional, as such are not included on a student's transcripts

Department Recommendation: It is strongly recommended that all graduates who wish to be assisted with job placement through the Law department complete LAW 171-174 Legal Occupational Work Experience with a letter of recommendation from their employer.

“Paralegal” means a person who holds himself or herself out to be a paralegal, who is qualified by education, training, or work experience, who either contracts with or is employed by an attorney, law firm, corporation, government agency, or other entity, and who performs substantial legal work under the direction and supervision of an active member of the State Board of California. A paralegal **shall not** provide legal advice or engage in conduct that constitutes the unauthorized practice of law. (Business & Professions Code Section 6450)

The Legal Minor does not prepare students for a career as a Paralegal and is not approved by the American Bar Association.

Note: Some of the above courses are not offered every semester.