

Inter-Club Council Constitution

Associated Students of Cerritos College

Preamble

We, the students of Cerritos College, in order to form an organization for the transaction of business, coordination, and communication of campus clubs and organizations, do ordain and establish this Constitution and assume the powers delegated to us by the Associated Students of Cerritos College.

Article I — Name

The purpose of this organization shall be:

- To enforce all rules and regulations of the ASCC Codes pertaining to campus clubs and Club Rules and Regulations as specified in the Club Guide.
- To assist in the coordination of and cooperation between club activities.
- To act as a council for communication between clubs.
- To assist in the promotion of all club activities.
- To assist in providing campus or campus-associated activities.
- To promote friendship and leadership among clubs and club members.

Article II — Membership

Section I

All campus clubs of Cerritos College that have been officially chartered and are in good standing shall be the official members of this organization.

Section II

The rights and privileges of active membership in this organization shall be:

- The right to representation in the Inter-Club Council and its respective commissions.
- The right to vote in the Inter-Club Council and the respective commissions.

Article III — Inter-Club Council

Section I

The Inter-Club Council shall be composed of the Director of I.C.C., Deputy Director of I.C.C., and a representative from each campus club in good standing.

Section II

All voting members of the Inter-Club Council must meet the eligibility requirements as established in the ASCC Bylaws (Article III, Section I, Subsection A) and shall be an active member in good standing of said club.

Section III

Each club shall appoint one permanent representative from within its membership. This representative shall have the authority to speak for and make commitments on behalf of their club, and said club shall be responsible to the Inter-Club Council. Each club may appoint up to three alternate representatives. The club president may serve as an additional alternate.

Section IV

No representative to the Inter-Club Council shall represent more than one member club.

Section V

Each club representative to the Inter-Club Council shall serve a term of one semester (they may serve additional terms if so appointed by their club). In the event a representative is replaced, the club president or advisor must provide written notification to the Student Activities Coordinator.

Section VI

The Inter-Club Council shall have the power to establish regulations and procedures as deemed necessary.

Section VII

All commission bylaws must be approved by the Inter-Club Council.

Article IV — Officers

Section I — Director of the Inter-Club Council

Duties shall include:

- Presiding over all related functions involving the coordination and communication of clubs.
- Initiating disciplinary action regarding any organizational infraction, with the approval of the ICC Advisor.
- Maintaining a master calendar of all organizational events.
- Assisting with the formation of new campus clubs.
- Maintaining, with the ICC Advisor, an active roster of all campus organizations.
- Presiding at all meetings of the Inter-Club Council and serving as an ex-officio member of each commission.

Section II — Deputy Director of I.C.C.

Duties shall include:

- Serving as a non-voting member of the Inter-Club Council.
- Publishing, filing, and distributing ICC meeting minutes within a reasonable time after each meeting.
- Maintaining a central filing system of all correspondence related to clubs, commissions, and ICC committees.
- Handling all correspondence for the Inter-Club Council.

- Assisting with ICC bulletins and publications.
- Assisting with all related functions in club coordination and communication.

Article V — Meetings

Section I

The Inter-Club Council shall meet at least once a month during the regular academic semester.

Section II

Robert's Rules of Order, Revised shall serve as the parliamentary authority for all procedural matters not specifically covered in this Constitution.

Section III — Quorum

A quorum shall consist of a majority of registered student clubs (registered at the time of the meeting), represented by their designated representative.

Section IV — Attendance

Clubs absent from one regularly scheduled meeting will receive a warning from the Director or Deputy Director of I.C.C. Tardiness is defined as arriving 15 or more minutes late or leaving 15 or more minutes early. Two tardies equal one absence.

Section V — Probation Based on Attendance

Clubs with two or more absences in one academic year (Fall/Spring) will be placed on probation.

Student clubs on probation:

- May not host on-campus events.
- May not participate in off-campus excursions.
- May not conduct fundraisers.
- May not request funds from ASCC or ICC.

These restrictions remain in effect for the remainder of the academic year in which probation was assigned.

Section VI — Appeals

Clubs may appeal disciplinary action to the ASCC Court.

Article VI — Standing Committees

Section I — Event Planning Committees

The Director of I.C.C. may appoint members to event planning committees for the purpose of coordinating organizational events.

Section II — Special Committees

The Director of I.C.C. may appoint special committees as necessary and shall serve as an ex-officio member of such committees.

Article VII — Amendments

Section I

Amendments must be submitted in writing to the Director of the Inter-Club Council at least two weeks prior to the ICC General Meeting at which they will be presented.

Section II

Amendments must be approved by a two-thirds vote at an official Inter-Club Council meeting.