

Cerritos College

ASCC Court

Minutes

January 13th, 2015

11:00 AM

BK-111/112

1. **Call to order:** Chief Justice Alejandra Lopez calls the meeting to order at 11:03 am.
2. **Flag Salute:** Associate Justice Victor Macias leads in the Flag Salute.
3. **Roll Call:**

Present: Chief Justice Alejandra Lopez, Associate Justices: Eduardo de la Rosa, Tam Tran, Gabriela Gutierrez, Victor Macias, Michael Palafox, Andrew Ballantyne. **Late:** Michael Melindo.

Quorum: 7/8

4. **Approval of Minutes:** Chief Justice Alejandra Lopez makes a motion to approve the minutes on Dec 19th, 2014. Approved by Michael Palafox.
5. **Public Forum:** There is no public forum
6. **Communications**

Advisor's Report:

- _ Dr. Gilbert Contreras tells that the feedback of Leadership Conference has been reviewing.
- _ He encourages court to study and enjoy the Spring semester.

Chief Justice's Report:

- _ Chief Justice Alejandra Lopez welcomes everyone back and hopes all had a great holiday.
- _ She says about the experience in Leadership Conference and opportunity to meet Ted Talks speaker Alex Sheen. She shows some highlighted workshop about the importance of listening and avoiding making decision when being angry. She feels energized to meet many new friends.

Member Report:

- _ Eduardo de la Rosa: The Leadership Conference and Ted Talks were very inspiring and motivating. He was interested in workshop of making decision. He talks about the recognition of student government in transcript this semester which was noticed in General Assembly.
- _ Alejandra Lopez: Thanks ASCC staffs for the real experience, getting relationship and benefits from the Leadership conference.
- _ Victor Macias: Thanks ASCC staffs that he could learn a lot and meet many friends. The conference was very motivated.
- _ Michael Palafox: He had a break with family and his little sister. He is happy that everyone had a safe break.
- _ Andrew Ballantyne: He spent his break with family and friends.
- _ Michael Melindo attends the meeting.

Quorum: 8/8

- _ Michael Melindo: He talks about the Conference and experience in social system.
- _ Tam Tran: Thanks ASCC staffs for the Conference, in which she could have chance to get experience and meet many new friends.
- _ Gabriela Gutierrez: She spent the holiday with family, loved one, and is ready to start off the new semester.

- _ Dr. Gilbert Contreras mentions about the bus transportation program, about how much that ASCC would spend for transportation services on going, about collecting the research.

7. New Business

A) Brown Act Presentation (20 mins)

- _ ASCC staff Daniel Gomez presents details about Brown Act to promote the transparency.
- _ He specifies the requirements in meeting agenda and minutes.
- _ He introduces about the different types of meeting. Group cannot discuss about the agenda items outside the meeting, because it is not transparent.

- _ Chief Justice Alejandra opens the discussion for questions.
- + Andrew: What information is needed in the minutes?
- + Staff Daniel: Questions and responses. All members have the power to edit it.
- + Andrew: Is it violated if we discuss the evidence before meeting?
- + Staff Daniel: The evidence must be presented to chief justice and put in the meeting agenda.

- _ Chief Justice Alejandra Lopez expands time for 1 minute. Approved by Eduardo de la Rosa. Seconded by Victor Macias.
- + Eddie: Is it fine if we talk to the public?
- + Staff Daniel: Court does not have to talk much. It is Senate and Cabinet's job.

B) Parliamentary Procedure (20 mins)

- _ ASCC staff Daniel Gomez presents details about Parliamentary Procedure, how to make the meeting run smooth, equal chance and maintain.
- _ He shows several types of motions, obtaining the floor, voting, basic rules and rights

C) ASCC Constitution Taskforce update (5 mins)

- _ Chief Justice Alejandra Lopez opens 5 minutes for discussion.
- _ Staff Daniel Gomez talks about updating the ballot and how to start it properly.
- _ Dean Gilbert Contreras and Staff Daniel Gomez expects it would be transparent, accurate, and efficient.

8. Announcements:

- A. Senate Meeting** / Jan. 14th / 2pm / BK 111
- B. Cabinet meeting** / Jan. 19th / 2 pm /BK 111
- C. Student Services fair** /Jan. 12th- Jan 15th/ 11am-1pm/ Falcon square

9. Adjournment Chief Justice Alejandra Lopez adjourns the meeting at 12:09 am

Cerritos College

ASCC Court

Minutes

February 3rd, 2014

11:00 AM

BK-111/112

1. **Call to order** Chief Justice Alejandra Lopez calls the meeting to order at 11:05 am.
 2. **Flag Salute** Associate Justice Eduardo de la Rosa leads in the Flag Salute.
 3. **Roll Call Present:**
 - Chief Justice Alejandra Lopez
 - Associate Justices: Eduardo de la Rosa, Tam Tran, Victor Macias, Andrew Ballantyne.
- Excused:** Michael Melindo, Michael Palafox, Gabriela Gutierrez,

Quorum: 5/8

4. **Approval of Minutes** Chief Justice Alejandra Lopez makes a motion to approve the minutes on Jan 20th, 2014. Approved by Eduardo de la Rosa.

5. Public Forum

_ President Miles Aiello: The new mascot will be unveiled on Thur Feb 5th at 11am. We will name the mascot on that day. This event is an opportunity and also responsibility, for Cerritos College student can get involved and take pride to be a falcon. We need to pass this information on all clubs.

6. Communications

Advisor's Report

- _ Dr. Gilbert Contreras informs the application for Student Activities Clerks is now available. The deadline is Feb 19.
- _ He hands out the paper which specifies ASCC reserves and the funding sources for additional \$22,832.58 of ASCC Leadership Conference
- _ The Mascot unveiling is on Feb 5 at 11
- _ The Club paper work is due on Feb 12

Chief Justice's Report: Alejandra Lopez says today we have Election Board Election, online voting discussion. She encourages court to attend the board meeting.

Member Reports: Eduardo de la Rosa expects court to be more dedicated and attend meeting on time. He talks about the senate meeting, in which Senator Gonzalez mentions the complaint about the condition of the Modular Classroom building. Students cannot see the projector and cannot hear clearly.

- _ He informs about the March on March and hopes everyone can join.

7. New Business

A) Student Government notation (5 minutes)

- _ Eddie La Rosa and Diana Arana present the Joint Recommendation about recognizing ASCC student government on transcripts. Court to take a stance that it can be implemented since Fall 2014.
- _ Student trustee Daniel Flores has question about history Phi Theta Kappa notation on transcripts.
- _ Eddie says that Phi Theta Kappa is not only the club on campus but it is also the international honor society. In the history, the student government and all

clubs are recognized on the transcript, but then they took it off. The problem was it was so long and took too many lines. He recommends that the student government notation now should be written right after the President Dean List, not at the end of the transcript.

_ Chief Justice Alejandra Lopez moves to expand 1 more minute. Approved by Victor Macias, Seconded by Andrew Ballantyne.

_ ASCC Staffs Daniel Gomez suggests the name need to be changed into recommendation, because the ASCC cannot implement by themselves.

_ Victor Macias moves to take a stance on favor of the recommendation
JR 14-000:

Tam Tran: Aye

Andrew Ballantyne: Aye

Victor Macias: Aye

Eddie de la Rosa: Aye

Alejandra Lopez: Aye

5 Ayes - 0 Nays - 0 Abstentions

B) Election Board Election

Court shall nominate and vote on members of Election Board for 2015 Presidential and Trustee Elections 2015.

Eddie de la Rosa moves to postpone item 7B to next week. Seconded by Victor Macias.

C) Online Voting

Court to discuss online voting.

_ Chief Justice Alejandra Lopez says at this time she does not have response from the company she contacts with. She is concerned if we can have enough time to implement online voting.

_ Dr. Gilbert Contreras: We are looking for more booths on the election. The electronic voting is optional. There is concern about the number of booths for trustee. For long term solution, we are looking for more options about online voting. Now there is some information of two companies for university voting.

_ Eddie de la Rosa would like to keep this item and continue to discuss about it next week. He takes motion to postpone this item to next week agenda. Seconded by Andrew Ballantyne.

D) Group Project

Court shall discuss the possibility to work on a charity project as a group.

_ Victor Macias: Can we donate or do volunteer?

_ Alejandra Lopez: Either way

_ Eddie de la Rosa suggest we can join women shelter volunteer. PTK also had donation collecting last semester. We can have the location that depends on what we want to do in either way, donating and volunteer.

_ Andrew Ballantyne: We can have beach clean up.

_ Tam Tran: We can do both by donating first, and then we do volunteer by delivering those things

_ Alejandra Lopez: We can visit the elderly and spent time with them.

8. Announcements:

A. Senate Meeting / Feb. 4th / 2pm / BK 111

B. Cabinet meeting / Feb. 9th / 2 *pm* /BK 111

C. Club Info day /Feb. 4th / 10am- 1pm & 5-7pm/ Falcon square

D. Club Info Day / Feb 5th/ 10am-1pm

E. Daniel Gomez announces to sign up for the March on March. Students will come back on Monday March 2nd.

9. Adjournment

Chief Justice Alejandra Lopez adjourns the meeting at 11:42 am

Cerritos College

ASCC Court

Minutes

February 10th, 2015

11:00 AM

BK-111/112

1. **Call to order** Chief Justice Alejandra Lopez calls the meeting to order at 11:05 am.
2. **Flag Salute** Associate Justice Victor Macias leads in the Flag Salute.
3. **Roll Call**

Present: Chief Justice Alejandra Lopez, Associate Justices: Eduardo de la Rosa, Tam Tran, Victor Macias, Michael Palafox.

Late: Andrew Ballantyne

Excused: Michael Melindo, Gabriela Gutierrez

Quorum: 6/8

4. **Approval of Minutes** Chief Justice Alejandra Lopez makes a motion to approve the minutes on Feb 3rd, 2014. Approved by Eduardo de la Rosa.
5. **Public Forum** There is no public forum
6. **Communications**

Advisor's Report:

- Staff Daniel Gomez has uploaded the Minutes to school website. He suggests the next Minutes are not only sent to Alejandra and Daniel, but it also would be sent to Dr.Gil, AJ, and all court members.

-_ Dr. Gilbert Contreras informs the application for Student Activities Clerks is now available. The deadline is Feb 19. The club paperwork deadline is Feb 12. He announces that ASCC allocated \$30,000 for Library Reserves. The Cerritos Celebrates Diversity "Black History Month celebration" will take on Tuesday, February 10 at 11:00am in room S201.

- Staff Daniel Gomez tells about the Parliamentary Procedure/Brown Act Training in BK 111 on Thur, Feb 12 from 11:00-1:00.

Chief Justice's Report: Chief Justice Alejandra Lopez announces the forward emails about the internships in Washington DC and in Port of Long Beach.

Member Report:

- Eduardo de la Rosa says he will have the meeting with Dr.Gil and Dr.Johnson about the student government notation, give out some valid and specific points, formulate the guidelines, how it is qualified, how we can apply for the notation, according to the Bluebook. He will discuss about putting the notation in the beginning or in the bottom of the transcript.
- Michael Palafox says he heard some violent complaints in the Library computer lab.

7. **Old Business**

- A) **Student Government notation (5 minutes)**

Eddie La Rosa moves item to next week. Second approved by Michael Palafox

B) Election Board Election

Chief Justice Alejandra Lopez moves this item to the special meeting. Court will determine day and time for the special meeting. She notices that on Friday and Monday the campus will be closed for holiday.

_ She moves to take a stance on moving the item to the special meeting.

Victor Macias: Aye

Tam Tran: Aye

Andrew Ballantyne: Aye

Michael Palafox: Aye

Eddie de la Rosa: Aye

Alejandra Lopez: Aye

⇒ **6 Ayes - 0 Nays - 0 Abstentions**

C) Online Voting Eddie La Rosa moves item to next week. No objection.

8. Announcements:

A. Senate Meeting / Feb. 11th / 2pm / BK 111

B. Cabinet meeting / Feb. 16th / 2 pm /BK 111

C. Club Info day /Feb. 4th / 10am- 1pm & 5-7pm/ Falcon square

D. Club Paperwork due / Feb 12th/ 10am-1pm

E. Blood Drive February 9-12 at 8:30am- 8:00pm

9. Adjournment

Chief Justice Alejandra Lopez adjourns the meeting at 11:22 am

Cerritos College

ASCC Court

Minutes

September 30th, 2014

11:00 AM

BK-111/112

1. **Call to order** – Chief Justice Alejandra Lopez calls the meeting to order at 11:03am.
2. **Flag Salute** – Dean of Student Activities Gilbert Co leads in the Flag Salute
3. **Roll Call** –
Present: Chief Justice Alejandra Lopez, Associate Justices: Gabriela Gutierrez, Eduardo de la Rosa, Tam Tran, Andrew Ballantyne, Victor Macias, Michael Palafox
Late, Excused: Associate Justice Michael Melindo, excused.

Quorum: 7/8
4. **Approval of Minutes** – No previous minutes, first official meeting.
5. **Communications**
Advisor's Report – Gilbert Contreras reported expectations for court: keeping court alive during summer, review and rewrite guidelines of blue book, design and develop guidelines for student center and library and give feedback in regards to food vendors. Leadership retreat for January is being finalized.
Chief Justice's Report – Chief Justice Alejandra Lopez reported to associate justices to be prepared for upcoming homecoming court elections.
Member Reports – No reports were made.
6. **New Business**
 - A) **Elections of Chief Justice Pro-Tempore**
Gabriela Gutierrez elected as Pro-Tempore, moved to nominate by Gabriela Gutierrez seconded by Andrew Ballantyne. Moved to approve by Andrew Ballantyne. No objections.
 - B) **Election of Secretary**
Tam Tran elected as Court Secretary, moved to nominate by Andrew Ballantyne seconded by Gabriela Gutierrez. Moved to approve by Andrew Ballantyne. No objections.
 - C) **Election of Clerk**
Victor Macias elected as Court Clerk, moved to nominate by Victor Macias seconded by Andrew Ballantyne. Moved to approve by Gabriela Gutierrez. No objections.
 - D) **Homecoming Elections**
Chief Justice Alejandra Lopez scheduled court members to cover four shifts of elections.
7. **Announcements:**
 - A. **Homecoming elections 10/01 and 10/02; 9am-2pm and 5pm**
 - B. **Homecoming Queen elections 10/15 and 10/16; 9am-2pm and 5pm-8pm**
 - C. **Float Building from 10/13 to 10/17**
 - D. **Homecoming game Saturday 10/18,**
8. **Adjournment** – Chief Justice Alejandra Lopez adjourns the meeting at 11:54am.

Cerritos College

ASCC Court

Minutes

October 7th, 2014

11:00 AM

BK-111/112

1. **Call to order**– Chief Justice Alejandra Lopez calls the meeting to order at 11:04 am.
2. **Flag Salute**– Associate Justice Eduardo de la Rosa leads in the Flag Salute
3. **Roll Call**–
Present: Chief Justice Alejandra Lopez, Associate Justices: Gabriela Gutierrez, Eduardo de la Rosa, Tam Tran, Andrew Ballantyne, Victor Macias.
Late, Excused: Associate Justice Michael Melindo excused, Michael Palafox

Quorum: 6/8

4. **Approval of Minutes** – Andrew Ballantyne made a motion to approve the minutes on Sep 30th.
Seconded by Gabriela Gutierrez.
5. **Communications**
Advisor's Report –Amna Jara compliments court on the first set of election, expectations court to come and prepare for the Homecoming queen on next Wednesday and Thursday.

Chief Justice's Report– Chief Justice Alejandra Lopez encourages court to keep up work.

Member Reports – Associate Justice Eduardo de la Rosa reports the issue of mass-texting for election. Its rules are posted on ASCC Court's Facebook.
_ Associate Justice Andrew Ballantyne reports the issue of food court vendor.
_ The issue of food vendor and the noise in the library will be discussed in the meetings after Homecoming election.
6. **New Business**
A) Homecoming Queen Guideline:
Not so much change, comparing to the Homecoming Court guideline.
One change: the campaigners will have the buttons.
7. **Announcements:**
 - A. Homecoming Queen elections 10/15 and 10/16; 9am-2pm and 5pm-8pm
 - B. Float Building from 10/13 to 10/17
 - C. Homecoming game Saturday 10/18
 - D. Court can join the Senate meeting on Wed at 2pm
8. **Adjournment**– Chief Justice Alejandra Lopez adjourns the meeting at 11:18 am.
9. **Meeting with Homecoming Queen candidates:**
Chief Justice Alejandra Lopez adjourns the meeting at 12:03 am.

Cerritos College

ASCC Court

Minutes

October 14th, 2014

11:00 AM

BK-111/112

1. **Call to order** – Chief Justice Alejandra Lopez calls the meeting to order at 11:09 am
2. **Flag Salute** - Associate Justice Gabriela Gutierrez leads in the Flag Salute
3. **Roll Call**
Present: Chief Justice Alejandra Lopez, Associate Justices: Tam Tran, Eduardo de la Rosa, Andrew Ballantyne, Gabriela Gutierrez, Victor Macias, Michael Palafox.
Late, Excused: Associate Justice Michael Melindo excused.

Quorum: 7/8

4. **Approval of Minutes** – Chief Justice Alejandra Lopez makes a motion to approve the minutes on Oct 7th. Approved by Eduardo de la Rosa. Seconded by Gabriela Gutierrez.

5. Communications

Advisor's Report: - ASCC Dean Gilbert Contreras talks about the important roles of Court in election code and ballot constitution, how Court can rewrite, update and improve it.

_ Court must be with ASCC procedure not only for the election, but the budget process also. Dr. Gilbert Contreras emphasizes Admission, Division, and Value are the most important things to set priority in the budget process, make the budget more transparent. He expects Court will work well in contributing to the betterment of ASCC and thousands of students.

_ Three recent issues are the Noise in Library, transforming Game room, and Vending service.

_ Final thing is manual training about how ASCC works.

_ ASCC Staff Daniel Gomez states about the notebook, folder to keep track what is going on, the Court's mailboxes, and agenda.

Chief Justice's Report: Chief Justice Alejandra Lopez reports what Court has done to prepare for the Homecoming Queen election.

Member Reports: Eduardo de la Rosa moved to approve the opening discussion. Seconded by Andrew Ballantyne.

6. New Business – Opening Discussion

A) Library Noise:

- ASCC Staff Daniel Gomez mentions the difference in Court and Senate's authorities.
- Court discusses about the problems that student keep talking in the library, ID cards in computer lab, rubbish around campus.
- Dr. Gilbert Contreras suggests Court to help the librarians and make some propaganda poster to keep the library quiet.

B) Game Room

- Game room is discussed as a place for multicultural students to hang out, help students define who they are, a comfortable place with more tables and chairs.

Cerritos College

ASCC Court

C) Budget process

- All ASCC parts need to get involved, reviewed it, and decided what priorities are.
- ASCC Staff Daniel Gomez talks about unified ASCC. Court can do some changes to make the best for students.
- Dr. Gilbert Contreras concurs that the agreement from all parts will make a healthy environment and help ASCC go forward.

D) New Court members, Float Building ending time, Mass Texting

(Part 6A-B-C in the Agenda):

- Chief Justice Alejandra Lopez makes a motion to postpone these parts to next meeting.
- Part 6A in the Agenda: Approved by Eduardo de la Rosa. Seconded by Michael Palafox.
- Part 6B in the Agenda: Approved by Andrew Ballantyne. No objection.
- Part 6C in the Agenda: Approved by Eduardo de la Rosa. Seconded by Gabriela Gutierrez.

7. Announcements:

- FLOAT BULDING** 10/13 to 10/17
- HOME COMING GAME** 10/18 at 7pm; Crowning of Queen

8. Adjournment

Chief Justice Alejandra Lopez adjourns the meeting at 12:10 am.

Cerritos College

ASCC Court

Minutes

November 4th, 2014
11:00 AM
BK-111/112

1. **Call to order** – Chief Justice Alejandra Lopez calls the meeting to order at 11:05 am
2. **Flag Salute** - Associate Justice Michael Palafox leads in the Flag Salute
3. **Roll Call**
Present: Chief Justice Alejandra Lopez, Associate Justices: Eduardo de la Rosa, Tam Tran, Andrew Ballantyne, Gabriela Gutierrez, Victor Macias, Michael Palafox, Eduardo Juarez Mejia.
Late, Excused: Associate Justice Michael Melindo excused.

Quorum: 8/9

4. **Approval of Minutes** – There were no meeting and minutes on October 28th, 2014
5. **Communications**
Advisor's Report: _ ASCC Staff Daniel Gomez talks about the ASCC Leadership Conference application. The registration fee is \$50.
 - _ He advises to get and use the student email.
 - _ Staff Daniel Gomez congratulates Alejandra Lopez, Eduardo de la Rosa, and Michael Melindo for being our delegates to attend the General Assembly.
Chief Justice's Report: Chief Justice Alejandra Lopez talks about wonderful Leadership Conference in Riverside last year with many helpful workshops and activities.
6. **Old Business**
A) Mass-emailing (5 min)
 - _ Chief Justice Alejandra Lopez moves to item 6A. No objection
 - _ Eduardo de la Rosa asks where the lists come from. When knowing the lists are gotten from the clubs, he rejects mass mailing. Rosa believes that it is not fair for independent students. In addition, students already get the information on Facebook and other media.
 - _ Michael Palafox thinks when joining clubs, student can get more supports. From the campaigners' side, it is a benefit. However, from the outsider, it is drawback because there will be some problems with updating and replying.
 - _ Tam Tran thinks allowing mass emailing should be limited. If there are so many mass emails in a month, people will assume those emails as spam.
 - _ Alejandra Lopez states that the amount of maximum and minimum will be specified for each election.
 - _ Eduardo de la Rosa questions what if students get involved in multiple clubs. They will receive so many emails with the same content.
 - _ Voting: 2 Ayes (Allowing mass-emailing), 5 Nays (Not allow), 1 Abstentions
 - _ Result: Mass-emailing is disapproved.

Cerritos College

ASCC Court

B) ASCC Court Goals (5 min)

1/ Start reviewing Election Guidelines to finalize them by presidential elections, Spring 2015.

_ Eduardo de la Rosa suggests to look over it, and to talk about it next week. No objection.

2/ Establish a better communication with Cabinet, Senate and Clubs in regards to all ASCC matters.

_ Chief Justice Alejandra Lopez advises Courts to attend Cabinet and Senate meeting if possible and make more communication with other parts.

3/ Getting familiar with ASCC Blue Book.

_ Dr. Gilbert Contreras and Staff Daniel Gomez emphasize getting familiar with ASCC Blue Book is Court's duty.

_ There is online version of Blue Book.

C) Integrity Policy Committee (5 min)

_ Court does not have specific detail yet.

8. New Business

A) Library Guidelines (5 min)

_ Approved by Eduardo de la Rosa. Seconded by Andrew Ballantyne. No objection.

_ Eduardo de la Rosa suggests all Court members to bring the specific recommendation to the meeting and make the motions moving this item Library Guidelines to next week. Second approved by Michael Palafox. No objection.

B) Fall Awards Banquet Cancellation:

_ Chief Justice Alejandra Lopez opens discussion in 10 minutes.

_ Courts' responsibility is examining the constitution and giving out final decision on this issue. Courts will check if cancelling the banquet awards violates the constitution or not. Courts will also consider the authority of each part.

_ Eduardo de la Rosa states Courts need time to review the problem and constitution. He makes a motion to move the decision to next week. Seconded by Gabriela Gutierrez. No objection.

6. Announcements:

A. Awards Banquet Applications Available: Now

B. Awards Banquet Applications Due: Nov. 10th @ Student Affairs office

C. Leadership Applications Available: Due Nov 20th in Student Activities

7. Adjournment

Chief Justice Alejandra Lopez adjourns the meeting at 12:04 am.