

Cerritos College

ASCC Budget Committee

Agenda

Friday | February 1, 2019
1:00 P.M.
BK 111/112

1. Call to Order 1:10

2. Roll Call

Position	Name	Attendance
Treasurer	Daniel Chipres	X
President	Kathy Azzam	X
Senator	Lynette Void	A
Student at Large	Valerie Escobar	L - 1:13 pm
Staff 1	Elizabeth Miller	X
Staff 2	Nikki Jones	L - 1:17 pm
Alternate 1	Corina Rosas	X
Alternate 2	Omar Gutierrez-Rocha	X
	Quorum is met:	7/8

Corina Rosas resigned from committee on 2/18/19

Christopher Rodriguez was appointed by President Azzam as Alternate 1 on 2/19/19

3. Approval of the Agenda

Motion: President Azzam

Seconded: Dean Miller

4. Communications

Advisor Reports

Committee Chairperson

Committee Co-Chairperson

Cerritos College

ASCC Budget Committee

Committee Members
Public Forum

5. New Business

A. Budget Overview

The committee will discuss the ASCC budget process and the members of the committee will be given an overview of the current budget.

B. Committee Roles and Standing Rules

The committee will discuss the roles and standing rules for future committee meetings.

1. Limit of \$500 for decorations per request.
2. Will not fund expenditures related to fundraising.
3. Scholarships for student club/organizations, and financial incentives to join clubs/organizations will not be approved.
4. At least 15% shall be taken off per Conference Travel Request.
5. Requests for funding submitted after the deadline will not be considered.
6. No funding for incentives to attend clubs/organizations.

Omar moves to approve standing rules

Corina seconded

Vote to approve: aye 1 - nay 6

Motion dies

Back into discussion regarding Standing Rules.

Committee discusses incentivizing for clubs.

Member of the public explains examples of this happening within student life.

Valery Escobar states that people should attend clubs because they have interest in it, not because of incentivizing.

Nikki Jones agrees with Valery Escobar in terms of going to club meetings.

Omar motions to approve the standing rules

Motion dies

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Corina Rosas mentions that we should clarify the standing rules regarding incentivizing.

Motion to approve the standing rules by Nikki Jones
Seconded by President Azzam
Motion passes with no objections

C. Budget Committee Meeting Schedule

The committee will review, discuss, and take action creating and approving a schedule for the committee.

Meeting is every Friday stated by Dean Miller.

President Azzam mentions that having an adjournment time should not be a requirement because the committee should complete the agenda before they are able to leave, unless they must.

Dean Miller mentions that we should continue the meeting until we lose quorum.

Corina Rosas states that she might have to leave meetings early because of her work.

Motion to end discussion by Omar
Seconded by Dean Miller
No objections

7. Adjournment 2:23

Cerritos College
ASCC Budget
Committee Agenda

Friday | February 22,
2019 1:00 P.M. BK
111/112

1. Call to Order

1:07

2. Roll Call

Treasurer	Daniel Chipres	X
President	Kathy Azzam	X
Senator	Lynette Void	E
Student at Large	Valerie Escobar	X
Staff 1	Elizabeth Miller	X
Staff 2	Nikki Jones	E
Alternate 1	Chris Rodriguez	X
Alternate 2	Omar Gutierrez-Rocha	X
	Quorum is met:	5/7

3. Approval of the Agenda

Motion to approve: Kathy Azzam

Seconded: Omar Gutierrez

No objections

4. Communications

1. Limit of \$500 for decorations per request.
2. Will not fund expenditures related to fundraising.

3. Scholarships for student club/organizations, and financial incentives to join clubs/organizations will not be approved.
4. At least 15% shall be taken off per Conference Travel Request.
5. Requests for funding submitted after the deadline will not be considered.
6. The Budget and Finance Committee may revisit any item at any point in the Budget and Finance Committee process before going to the student Senate meeting for approval.

Advisor Reports Committee
Chairperson Committee Co-
Chairperson Committee
Members Public Forum

5. New Business

A. Review Budget Proposals *The committee will review budget proposals and start making decisions on funding*

Dean Miller gives overview of the budget requests of Student Activities.

She goes through line items and explains what each one is used for.

Kathy states that we should go through each item starting from the top and start discussion that way. She continues saying that we should also add a standing rule that states we should be able to revisit any item we already approved.

Kathy Azzam moves to add standing rule that states, "The Budget and Finance Committee may revisit any item at any point in the Budget and Finance Committee process before going to the student Senate meeting for approval." Seconded by Christopher Rodriguez

Omar states that we should provide something cheaper than padfolios for Leadership Conference.

Omar moves to strike line certificates, padfolios. No second, motion dies.

Chris moves to strike padfolios and insert notepads and to strike \$1,200 and insert \$600. Seconded by Omar. Objected by Dean Miller

Dean Miller states that it is restricting the ASCC from providing anything else.

Omar moves to add, "Certificates" under item "Certificates, Padfolios." Seconded by Chris
Objected by Dean Miller.

Dean Miller mentions that it would then read, "Certificates, certificates"

Vote - Motion to change, "Padfolios" to, "Certificates"

7 nays, 0 ayes. Motion fails.

Chris moves to have 1 minute recess. Seconded by Omar. No objections

Back into meeting at 1:53

Chris moves to strike, "Padfolios" from, "Certificates, Padfolios." No second, motion dies.

Omar moves to add note on line "Certificates, Padfolios" that states, "do not purchase padfolios." Seconded by Chris. Objected by Kathy

Kathy states that padfolios look more professional.

Vote: Aye - 3, Nay - 2.

Dean Miller moves to strike out entire "Certificates, Padfolios." Seconded Chris. No objections. Motion passes.

Chris moves to approve leadership conference budget with amendments. Seconded by Omar. No objections. Motion passes.

Committee moves on to Fall Awards Banquet

Omar moves to strike Catering for Fall. No second, motion dies.

Chris moves to approve Fall awards as is. Seconded by Valery. No objections. Motion passes.

Kathy moves to approve Spring Awards Banquet as is. Seconded by Valery. No objections. Motion passes.

Moves on to Welcome Week Fall

Point of information by Omar, "Why Carl's Jr.?"

Omar moves to approve Welcome Week Fall. Chris seconded. No objections. Motion passes.

Motion to approve Welcome Week Spring by Chris. Valery seconded. No objections. Motion passes.

Moving on to Homecoming

Omar asked if there is anyway we can reduce the amount of breakfast.

Chris moves to change 16 to 13 for floats. No second. Motion dies.

Kathy motions to cut \$250 from Flowers. Chris seconds. Dean Miller objects.

Dean Miller mentions that it would be complicated determining who has flowers and who does not.

Vote: Nay - 5, Aye - 0, Motion fails.

Valery moved to postpone budget of homecoming. Seconded by Chris. Chris amended motion to state, "for 2 meetings." Chris rescinds motion. Valery rescinds motion.

Committee decides to review at a later date to get feedback from constituent groups.

Omar would like to move to item Equity and Diversity.

Omar moves to strike item Hispanic Heritage month from Equity, Diversity. Seconded by Chris. No objections. Motion passes.

Omar moves to insert, "Community" before the word, "Service" in item MLK day. No objections. Motion passes.

Omar questions what Falcon Kids is. Member from public explained the program.

Kathy moves to approve Equity and Diversity with amendments. Seconded by Valery. No objections. Motion passes.

Valery moves to approve Student Activities Hourly Wages. Seconded by Chris. No objections. Motion passes

Kathy moves to approve Printing and Production (and) Student Activities Office Supplies.

Seconded by Chris. No objections. Motion passes.

Chris moves to approve Section 01 - Administration without homecoming (would like to revisit it.) Seconded by Valery. No objections. Motion passes.

Dean Miller moves for recess. Seconded by Kathy. No objections. Motion passes.

Committee ends recess at 2: 53 pm

Moves on to 03 Special Operations

Dean Miller explains what each item is for.

Chris moves to approve number 03 Special Operations as a block. Seconded by Valery. No objections. Motion passes.

Move on to 04 Athletics

Kathy moves to cut Pep Squad because there is a duplicate request in Section 2. Seconded by Chris. No objections. Motion passes.

Chris moves to approve Athletics as a blanket amount \$202, 960. Seconded by Omar. No objections. Motion passes.

Dean Miller explains that we have completed what was anticipated for the first meeting.

Valery mentions that we should draft out what items we want to discuss per meeting so that we can invite the people who are on the agenda.

Kathy moves that next meeting we should discuss 02 Organizational Programs so that members can attend the meeting as part of the public. Seconded by Chris. No objects. Motion passes.

6. Adjournment

3:36 pm

Cerritos College

ASCC Budget Committee

Agenda

Friday | March 15, 2019
1:00 P.M.
BK 111/112

1. Call to Order
1:05

2. Roll Call

Treasurer	Daniel Chipres	X
President	Kathy Azzam	X
Senator	Lynette Void	X
Student at Large	Valery Escobar	X
Staff 1	Elizabeth Miller	X
Staff 2	Nikki Jones	X
Alternate 1	Chris Rodriguez	X
Alternate 2	Omar Gutierrez-Rocha	X
	Quorum is met:	7/7

3. Approval of Minutes

Miller moves to correct spelling of "Blanquet" in all of the minutes for 3/1/19
Chris moves to approve the minutes with amendments. Seconded by Valery. No objections.
Motion passes.

4. Approval of the Agenda

Chris moves to approve the agenda. Seconded by Valery. No objections. Motion passes.

5. Public Forum

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ASCC Budget Committee

6. Communications

Advisor Reports

Committee Chairperson

Committee Co-Chairperson

Committee Members

7. Old Business

A. Review Budget Proposals (Discussion/Action)

The committee will continue to review and take action on budget proposals, focusing on finishing Section 02 Organizational Programs

Cheer Department in discussion -

Lynette moves to approve Cheer for Music line item. Seconded by Chris. No objections. Motion passes.

Nikki asks if Denise, the Cheer coach, if she plans to have more involvement in the future.

Nikki moves to approve Poms and Megaphones for \$500 . Seconded by Chris. No objections. Motion passes.

Lynette moves to approve Cheer Department for \$21,000 as a blanket. Seconded by Nikki. No objections. Motion passes.

Child Development is in discussion -

Lynette moves to approve Child Development for \$750 as a blanket because they have not used last years funds that were granted. Seconded by Nikki. No objections. Motion passes.

Culinary is in discussion -

Nikki moves to approve Culinary for \$2,000. Seconded by Valery. Objected by Dean Miller.

Vote - approve for \$2,000

Aye: 5, Nay: 2

Motion passes.

Lynette states that we should revisit item later.

Dental Assisting is now in discussion -

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Nikki moves to approve Dental assisting for \$3,000. Seconded by Chris.

Lynette moves to add note stating, "except for backpacks request." Seconded by Chris. Objected by Dean Miller.

Discussion: Dean Miller states that we should first see what they'll be using the money for.

Vote - approve for \$3,000.

A: 1 N: 6

Motion fails.

Lynette moves to approve them for \$2,700. Seconded by Valery. No objections. Motion passes.

Dental Hygiene Dept in discussion -

Lynette moves to approve for \$3,000 as a blanket because they did not spend previous funds. Seconded by Chris. No objections. Motion passes.

Kathy moves to fund decorations for \$500 per the standing rules of the Budget Committee. No second. Motion dies.

Lynette moves to approves Dental Hygiene for \$3,000 as a blanket. Seconded by Chris. No objections. Motion passes.

Medical Assisting in discussion -

Lynette moves to approves Medical Assisting for \$3,000 as a blanket. Seconded by Chris. No objections. Motion passes.

Nursing in discussion -

Lynette moves to approve them for \$4, 500. Seconded by Lynette. No objections. Motion passes.

Pharmacy Tech in discussion -

Chris moves for a 3 minute recess. Seconded by Valery. No objections. Motion passes.

3 minutes recess at: 2:02

Meeting reconvened at: 2:05

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Chris moves to approve, "California Board of Pharmacy Meeting" for \$0 due to the lack of information. Seconded by Lynette. No objections. Motion passes.

Chris moves to approve the Pharmacy Tech pinning ceremony in the amount of \$2,300. Seconded by Lynette. No objections. Motion passes.

Physical therapist dept in discussion -

Val moves to approve Physical Therapist Department in the amount of \$1,300. Seconded by Chris. Motion amended to \$1,000 by Nikki. Seconded by Lynette. Lynette rescinds second. Nikki rescinds her motion.

Original motion by Val received no objections. Motion passes.

Speech Language in discussion -

Lynette moves to approve pinning ceremony for \$400. No seconds. Motion dies.

Val moves to approve pinning ceremony for \$400. Seconded by LYnette. No objections. Motion passes.

Music Dept in discussion -

Valery moves to approve \$9,000 as a blanket. Seconded by Chris. No objections. Motion passes.

Pep Band in discussion -

Motion to approve Pep Band by Chris. Seconded by Kathy.

Miller amends motion to state, "as a blanket." Seconded by Chris. No objections. Amendment passed. Original motion received no objections. Motion passes.

WPMD in discussion -

Valery moves to approve them for \$2,500 as a blanket. Seconded by Chris. No objections. Motion passes.

Talon Marks Newspaper in discussion -

Lynette moves to approve for \$20,000. Seconded by Valery. No objections. Motion passes.

Art Gallery in discussion -

The committee agrees that we should reach

Valery moves to approve for \$10,000 as a blanket. No second. Motion dies.

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Chris moves to approve for \$9,000 as a blanket. Seconded by Valery. Objection by Lynette. Lynette rescinds objections. No more objections. Motion passes.

Photography is in discussion now -

Lynette moves to approve for \$3,000 as a blanket. Seconded by Chris. No objections. Motion passes.

Fine Arts in discussion -

Valery moves to approve for \$1,500. No second. Motion dies.

Kathy moves to fund them for \$0 because of the lack of information. Seconded by Lynette. Lynette states that we should send the department any questions we have so that we can revisit at a later time. No objections. Motion passes.

Film Program in discussion -

Lynette moves to approve them for \$7,650 as a blanket. Seconded by Valery. Chris amends motion to state \$7,000 as a blanket, minus the Film Festival award. Seconded by Lynette. No objections. Amendment approved. Motion passes.

Commercial music is in discussion -

Valery moves to approve for \$18,000 as a blanket. Seconded by Chris. No objections. Motion passes.

Visual and Cultural Studies in discussion -

Lynette moves to approve them for \$2,500. Seconded by Valery. Chris amends motion to \$2,000. Seconded by Valery. No objections. Amendment approved. Motion passes.

Printmaking -

Chris moves to approve \$800 as a blanket. Seconded by Valery. Objection by Lynette. Lynette states that there was a lack of information on the request.

Vote - Approve for \$800

A: 4, N: 3, O: 1 Chair voted because of a split vote.

Motion passes.

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Art and Design Dept in discussion -

Chris moves to approve in the amount of \$4,000 as a blanket because it is the first time they are asking for money.

Lynette moves for a 5 minute recess at 3:16 pm. Seconded by Chris. Chris amends to 10 minutes. Seconded by Lynette. No objections. Amendment approved. Motion passes.

Meeting reconvenes at 3:26 pm.

Cal Works in discussion -

Valery moves to approve for \$7,900 as a blanket per last years approval. Seconded by Lynette. Lynette moves to amend the motion for \$5,000 as a blanket. Seconded by Valery. No objections. Amendment approved. Motion passes with no objections.

Office of International Student Services -

Valery moves to approve for \$8,000 as a blanket because we still have a lot to cut. Seconded by Chris. No objections. Motion passes.

Career Services -

Miller moves to postpone to next meeting for the individuals to attend the meeting. Seconded by Chris. No objections. Motion passes.

- Lynette moves to postpone the items for Umoja (even though its down the line in the list of requests) to next meeting for the individuals to attend the meeting. Seconded by Chris. No objections. Motion passes.

Counseling in discussion -

Valery moves to approve them for \$1,500. Seconded by Chris. Miller amended motion to state, "only in-reach." Seconded by Chris. No objections. Amendment approved. No objections on original motion with amendments. Motion passes.

Transfer Center -

Chris moves to approve for \$10,000 as a blanket. Seconded by Kathy. Lynette amends to \$8,000 as a blanket. Seconded by Kathy. No objections. Amendment adopted. Chris objected to amendment.

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Vote - Amend to \$8,000

A - 4, N: 0, O: 1

Motion passed with amendments.

Puente in discussion -

Lynette moves to approve Puente for \$2,000. Seconded by Chris. No objections. Motion passes.

Veterans Resource Center in discussion -

Kathy moves to fund Veterans week for \$6,000 because we approved them for roughly \$7,000 last year and states that we still need to make cuts. Seconded by Miller. Miller amends motion to add, "limiting promotion items to \$2,000." Seconded by Lynette. No objections on amendment and motion. Motion passes.

Lynette moves to approve Veterans Graduation Celebration for \$2,000. Seconded by Kathy. Kathy rescinds second. Lynette rescinds motion.

Kathy moves to fund Veterans Resource Center \$8,000 as a blanket. Seconded by Lynette. Objected by Nikki.

Vote - approve for \$8,000 as a blanket

A- 1, N- 4.

Chris moves to approve \$10,000 as a blanket with the note. Seconded by Nikki. Lynette objects.

Vote - approve for \$10,000 as a blanket

A- 1, N- 4.

Motion passes for \$10,000.

Undocually Taskforce -

Lynette moves to strike out line items welcome day and Senior Preview day because we are not funding anyone else's outreach for welcome day and senior preview day is already on campus. Seconded by Chris. No objections. Motion passes.

Chris moves to approve \$8,000 as a blanket. Seconded by Lynette. Lynette moves to amend to \$6,500 as a blanket. Seconded by Nikki. Amendment approved. No objections to motion. Motion approved with amendments in the amount of \$6,500 as a blanket.

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DSPS in discussion -

Nikki moves to approve for \$4,250 for the two items they requested. Seconded by Chris. No objections. Motion passes.

CARE is in discussion -

Nikki moves to strike the, "CARE Book club" in \$620. Seconded by Chris. No objections. Motion passes.

Kathy moves to approve the Meal Boxes for \$2,250. Seconded by Nikki. Nikki rescinds her second. Kathy rescinds motion.

Miller moves to approve \$850 as a blanket with cuts. Seconded by Kathy. No objections. Motion passes.

LINC is in discussion -

Lynette moves to fund LOINC for \$5,000 as a blanket. Seconded by Chris. No objections. Motion passes.

EOPS in discussion -

Chris moves to approve each line item for \$2,000. Chris rescinds motion.

Nikki moves to approve them for \$4,500 as a blanket. Seconded by Chris. No objections. Motion passes.

Financial Aid in discussion -

Lynette moves to approve Emergency funds for homeless students for \$7,000. Seconded by Nikki. No objections. Motion passes.

Chris moves to approve Emergency Book, not incentives, for \$15,000. Seconded by Lynette. No objections.

Lynette moves to add note that states, "No incentives." Seconded by Chris. No objections.

Kathy moves to recess for 1 minute. Seconded by Chris. Chris moves to amend the motion for 5 minutes. Seconded by Nikki. No objections to the amendment. Motion passes with amendments.

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Recess begins at 4:26 pm.

Meeting reconvenes at 4:31 pm.

Lynette moves to approve Undocumented students for \$7,000. Seconded by Chris. No objections. Motion passes.

School Relations in discussion -

Lynette moves to approve for \$4,000. Seconded by Nikki. No objections. Motion passes.

Chris moves to discuss Cerritos Complete. Seconded by Lynette. No objections. Motion passes.

Cerritos Complete in discussion -

Lynette moves to not fund Cerritos Complete. Chris seconds. No objections. Motion passes.

Lynette would like to go to the black history month request.

Black History Month in discussion -

8. New Business

A. Review Budget Proposals (Discussion/Action)

The committee will begin to discuss and take action on Section 05 Services.

9. Adjournment