Student Return to Campus Plan

SPRING 2022
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WELCOME!

We are excited for the start of a new semester, and the opportunity to serve students both online and in person. This document is drawn from the larger Spring 2022 Return to Campus Plan to provide an overview of resources, important information, and tips for students.

For the most up-to-date information and resources on the Cerritos College response to COVID-19, please review our website frequently: www.cerritos.edu/COVID-19.

SHARED RESPONSIBILITIES

Employees and students share the same responsibilities to maintain social distancing, wash/disinfect their hands, wear face coverings, and stay home when sick. Only those employees and students who have been cleared by the District will be allowed on campus. The District will properly clean and disinfect workspace and instructional spaces on a daily basis. The District has established protocols to clean and disinfect high-traffic areas to maintain a safe work environment.

CAMPUS COMMITMENT TO HEALTH & SAFETY

We have implemented practices such as daily employee and student health screenings, requiring face coverings and social distancing practices to keep our campus healthy.

COVID-19 VACCINE POLICY

The District adopted a vaccine-only Board Policy 2905 (BP 2905) starting spring 2022. To physically access any District facility, students must show proof of full vaccination against COVID-19, unless exempt for medical or religious reasons. The policy went into effect on January 3, 2022. The proof of full vaccination must be uploaded to the student’s OptimumHQ account.

Students who are taking 100% remote and/or online instruction will not be required to provide proof of full vaccination unless they plan to physically access a District facility.

BP 2905 will be strictly enforced, and students not in compliance will not be permitted to enroll in (or may be withdrawn from) in-person or hybrid courses. All vaccine cards are verified in the state system, and any fraudulent or altered cards will result in student discipline.

Medical and Religious Exemptions

If students are unable to get vaccinated due to religious or medical reasons, they can apply for an exemption. Each case is unique and will be reviewed on a case-by-case basis as prescribed by law.

- To view the exemption process and submit an exemption request form, please visit the Exemptions webpage.
- For questions about medical or religious exemptions, please review our frequently asked questions document.
- Email studentexemptions@cerritos.edu with any questions.

An approved exemption is only an exemption from the vaccine. For those granted an exemption, access to the campus will require mandatory weekly testing. Students must upload a negative COVID-19 test (PCR or antigen, from a medical provider. No at-home tests.) taken no sooner than 72 hours before their first day on campus each week. When coming to campus each week, the test must be uploaded into the OptimumHQ portal prior to accessing campus.
Free COVID-19 tests are available to students from Student Health Services. Testing is conducted in front of Student Health Services on the following days:

Monday, Wednesday, and Fridays: 9am-12pm, and 1pm-2:30pm
Saturdays: 10am-12pm

OPTIMUMHQ
OptimumHQ is an online portal used to upload vaccine cards, COVID-19 tests, and to complete the daily health screening required for those accessing the physical campus.

If you need help uploading your vaccine card, please check the “Steps to Upload Vaccine/Testing Documents” on the COVID-19 webpage. If you have questions, please email studenthealth@cerritos.edu, or contact a Student Health Return to Campus Program Facilitator at 562-860-2451 ext. 2321.

Pre-Screening Portal
Students with current OptimumHQ accounts
- Log in to the portal https://athome.optimumhq.com/
- Complete the health check in questions, and for those with approved exemptions, upload your negative COVID-19 test (first day on campus each week)
- If you do not remember your password, please click on “Forgot Password” link to reset.

Students who need to create OptimumHQ accounts
- Text “cerritos” to 562-273-9224 for the link to check in
- Use the email address you provided when you enrolled on campus
- Or, scan the QR code below to sign in

5 STEPS BEFORE COMING TO CAMPUS
1. Required Health Screening: Before you arrive to campus, complete the health screening COVID-19 questions in the OptimumHQ online portal within four (4) hours of your arrival

Pre-Screening Portal
Students with current OptimumHQ accounts
- Log in to the portal https://athome.optimumhq.com/
- Enter your username and sign in
- Complete the health check in questions, and for those with approved exemptions, upload your negative COVID-19 test (first day on campus each week)

Students who need to create OptimumHQ accounts
- Text “cerritos” to 562-273-9224 for the link to check in
- Use the email address you provided when you enrolled on campus
- Or, scan the QR code below to sign in
Follow steps to create account.

2. **Clearance:** Once approved, you will be cleared to come to campus

3. **Mask up:** Wear your face covering over your nose and mouth when you arrive to campus. Face coverings must be worn at all times inside offices and classrooms

4. **Wristbands:** Visit the health screening kiosk to get your wristband. Wristbands must always be worn on campus

5. **Report your Symptoms:** If you have been to campus, you are required to report to Student Health Services if you:
   - Receive a positive COVID-19 test
   - Experience COVID-19 related symptoms
   - Have been in close contact with someone who is COVID-19 positive
   Contact Student Health Services at: (562) 860-2451 Ext. 2321 (press option 3)

### PHYSICAL DISTANCING

According to the Center for Disease Control (CDC), social distancing, also called “physical distancing,” means keeping space between yourself and other people outside of your home.

Physical distancing is recommended by health authorities as the most effective single method of avoiding the spread and contraction of COVID-19. The District will maintain this guideline to ensure proper physical distancing in classrooms and offices.

Expectations for Physical Distancing at All District Locations (Indoors and Outdoors):
   - A minimum of six-feet distance will be remained at all times in employee workspaces, lobbies, classroom, labs, campus interior including quad and walkways and other common areas, both indoors and outdoors.
   - Any outdoor activities will also adhere to a minimum of six-feet distance at all times.
   - Other physical distancing measures include the following:
     - Restrict the number of people accessing buildings, meeting rooms, labs, classrooms, elevators, other common use areas, and restrooms at any given time.
     - No buffet style food and beverages in meetings and public spaces. Catered boxed meals are acceptable.

### CROWD MANAGEMENT EXPECTATIONS

Students may be on campus for class and to access services. All students should reduce unnecessary crowding in common campus spaces, and should practice social distancing while on campus.
Crowd management rules include:

- Park in designated student parking lots
- If you arrive by public transportation or are dropped off, move directly from your drop off/entry point to your classroom entry point
- Walk to your class following the designated entry path, follow all directional signage posted
- Enter and exit your building or classroom at the entry/exit point
- Use the provided sanitizer to sanitize your hands when entering and leaving the classroom and building
- Disinfecting wipes will be provided to clean your workstation when requested by your instructor
- Always follow social distancing guidelines

**FACE COVERINGS**

Everyone must wear a face covering over their nose and mouth at all times indoors. Individuals unable to wear a face covering due to a medical condition must contact Student Accessibility Services (for students with disabilities). Accommodations may be made as each case has unique circumstances.

If you need a mask, including a mask with a clear front, please visit the Student Activities Office.

**Face Coverings for Indoor and Outdoor relating to Gyms and Fitness Activities:**

Students, faculty and staff must wear an appropriate face covering that covers the nose and mouth at all times while indoors. Masks should be changed if they become wet, stick to a person’s face, or obstruct breathing.

- Masks with one-way valves must not be used. Masks that restrict airflow under heavy exertion (such as N95 masks) are not advised for exercise.
- Mandatory use of face coverings (or PPE as appropriate) must always be worn while in inside District buildings, classrooms, and labs.
- Students and employees instructed by their medical provider that they should not wear a face covering must wear a face shield with a drape on the bottom edge, to follow State directives, as long as their condition permits it. A drape that is form fitting under the chin is preferred.

**IN-PERSON EVENTS & ACTIVITIES**

On-campus events and activities will be permitted in Spring 2022, as long as they follow District policies and procedures, identified room capacity limits, and all health and safety guidelines.

This includes student club and organization meetings and campus events. Student Clubs and Organizations must have approval from the Office of Student Activities before scheduling meetings, events, or activities. For additional information, refer to the Club Guide available in FalconSync.

The Associated Students of Cerritos College will hold in-person Cabinet and Senate meetings for voting members, as required by the Brown Act. Non-voting members may attend via Zoom, and there will be very limited seating for the public during in-person meetings. More information available at [www.Cerritos.edu/ASCC](http://www.Cerritos.edu/ASCC).

**PARKING GUIDELINES**

Parking permits will not be required for the Spring 2022 semester only. All employees and students must park in designated parking stalls/lots (YELLOW: Faculty and Staff, WHITE: Students) and will access buildings via pre-approved routes.
TRAVEL

California Public Health travel guidelines continue to change as COVID-19 cases increase or decrease in our state. Consequently, to learn about the most current travel requirements, visit the CDC Travel page. Guidelines include self-quarantine and testing requirements before or after traveling for fully vaccinated and non-vaccinated people. Employees, students, contractors, and visitor are required to review these CDC travel guidelines before traveling. The District also evaluate CPHD, CalOSHA and LACDPH recommendations when updating the travel guidelines as posted on our webpage.

*Note: If you are taking in-person courses, and you are planning to travel and you are not fully vaccinated, contact your instructor(s) to plan/account for self-quarantine arrangements as applicable. The daily health screenings required for students and employees will inquire about your recent travel, and screen for the fully vaccinated/unvaccinated guidelines above.*

STUDENT EXPECTATIONS

Students who enter campus must follow established protocols. Students should not come to campus with guests and/or family members. All exceptions for guests and/or family members must have prior approval from the Student Accessibility Services (SAS) department. Students who do not follow protocol and/or campus policies and procedures will be required to leave campus and will receive a referral to the Office of Student Conduct & Grievances. This will affect their attendance record and may have negative effects on the class(es) they are enrolled in, and any violations of the Student Code of Conduct may result in disciplinary outcomes.

EXPECTATIONS FOR HEALTH SCREENINGS

All students, faculty, staff, and visitors will be required to answer daily health questions before entering any District facility in order to meet contact-tracing rules. As a result, wristbands will be provided as a way of verifying students, faculty, staff and visitors actually answered the health questions:

1. Do you have any of the following symptoms:
   - a fever of 100.4°F (38°C) or higher without fever reducing medications in the last 24 hours;
   - cough, shortness of breath, fatigue, muscle or body aches, or a headache;
   - sore throat, congestion, or running nose; nausea, vomiting, or diarrhea;
   - any new loss of taste or smell?
2. Have you had close contact to a person with suspected or confirmed COVID-19 within the last 14 days?
3. Have you traveled outside of California within the last 10 Days?
4. Have you traveled outside of the US within the last 10 Days?
5. Have you had close contact with someone with confirmed or suspected to have COVID while in a non-clinical situation within the last 10 days?

STUDENT CONDUCT EXPECTATIONS

All students are required to follow the Standards of Student Conduct (Board Policy 5500), which include the following guidelines within this document. Maintaining health and safety guidelines is an important responsibility of all members of the campus community, and failure to adhere to these guidelines may result in instructor removal from class and/or possible formal disciplinary actions that may include consequences such as formal warning, probation, interim suspension, and/or long-term suspension.

Specific Standards of Student Conduct that apply to requirements within this document include:

- **Standard 15**: Disruptive behavior, with or without intent, that includes but is not limited to: verbal or physical obstruction, continual or willful disobedience, persistent defiance of the authority, habitual profanity or
vulgarity, abuse of District personnel, interference of District instruction, activities, services, operations interference, and/or interferes with student’s academic performance, or District employee’s work performance.

- **Standard 18**: Endangering, contributing to or causing harm to the health, safety, and/or well-being of a student (including oneself), client, patient, visitor or guest, or District employee, whether or not there was intent to endanger or harm.
- **Standard 17**: Failure to comply with the reasonable request of a District employee acting in the performance of their duties including but not limited to obstruction of a District employee in performance of their duties, and failure to identify oneself when requested to do so by District officials.
- **Standard 19**: Failure to comply with District and/or department regulations determined necessary to meet health and safety guidelines in specialized instructional areas and/or fields, including but not limited to use of equipment and/or clothing, practices and procedures, and instruction by District personnel.

Within the classroom setting, your instructors are the leaders of the space. If student behavior is determined by the instructor to be disruptive to the learning environment, a student may be removed from the class for that class period, and up to the following class period. This time will count against the student’s attendance record for that class.

Similarly, in campus departments, offices, and common spaces, there are identified Cerritos College employees responsible for the areas. Similar guidelines apply, and if students fail to adhere to requirements they will be asked to leave, and may face student disciplinary consequences.

We understand current restrictions and guidelines are not ideal, and may lead to frustration. Our student and employee safety is our top priority, and we encourage patience and kindness as we work together to support these safety efforts. As part of our shared commitment to a safe educational community the entire campus community must follow all health and safety guidelines within this document, District policies and procedures, and all local, state, and federal mandates and laws.

### MANDATORY REPORTING

Employees, students, and contractors must report:

1. A positive COVID-19 test,
2. When experiencing COVID-19 related symptoms,
3. When they have been in close contact with someone who is experiencing COVID-19 symptoms or has tested positive within 14 days of contact.

“Close contact” is defined as someone who has been within 6-feet of an infected person (laboratory-confirmed or a clinically compatible illness) for a cumulative total of 15 minutes or more over a 24-hour period (for example, three individual 5-minute exposures for a total of 15 minutes in one day). An infected person can spread SARS-CoV-2 starting from 2 days before they have any symptoms (or, for asymptomatic individuals, 2 days before the positive specimen collection date), until they meet criteria for discontinuing home isolation.

### EXPECTATIONS FOR MANDATORY REPORTING

Students who feel ill should notify their instructor and not come to campus. If the student is already on campus and begins feeling sick, the student should notify the instructor and go to Student Health Services (SHS) or go home immediately. SHS will engage in the interactive process to determine if the student is at risk for COVID-19 and/or exposure, and provide medical recommendations per CDC guidelines.
**POSITIVE COVID-19 CASES**

If you have tested positive for COVID-19, please contact Student Health Services (SHS) at extension 2321, option #3, as soon as possible, to notify us so that appropriate cleaning in the areas where you last were can take place, contact tracing can take place, and community notices can be made (if warranted).

Students should provide SHS with documentation from identifying ambulatory, hospital or public health agencies indicating the need for mandated self-quarantine or isolation.

*Please note that your personal information and diagnoses will remain confidential.*

SHS staff will retain a roster of students who are in quarantine and isolation, and work with the Los Angeles Public Health Department for contact tracing.

SHS medical staff will provide twice a week check-ins via Telehealth of all students who are in quarantine or isolation. SHS will offer psychological support, resources for basic needs, and ongoing monitoring while isolated. (See Action Plan for Mental Health Support).

**ACADEMIC ACCOMMODATIONS**

If necessary, the area/division Dean will contact students in quarantine and isolation to review options for students to continue their schoolwork.

**RETURN-TO-CAMPUS**

Students and employees with COVID-19 symptoms may not return to campus until all the following have occurred:

- At least 24 hours have passed since a fever of 100.4 F (38 C) or higher has resolved without the use of fever-reducing medications.
- COVID-19 symptoms have improved.
- At least 10 days have passed since COVID-19 symptoms first appeared.

Students and employees who tested positive but never developed COVID-19 symptoms will not return to campus until a minimum of 10 days have passed since the date of specimen collection of their first positive COVID-19 test. A negative COVID-19 test will not be required for an employee to return to campus.

If an order to isolate or quarantine an employee or student is issued by a local or state health official, the employee or student will not return to campus until the period of isolation or quarantine is completed or the order is lifted. If no period was specified, then the period will be 10 days from the time the order to isolate was effective, or 14 days from the time the order to quarantine was effective.

**Exceptions to quarantine for fully vaccinated employees and students**

- Per the CDC, most fully vaccinated people with no COVID-like symptoms do not need to quarantine or be tested following an exposure to someone with suspected or confirmed COVID-19, as their risk of infection is low. (Mar 2021).
- Students are still expected to monitor for symptoms of COVID-19 for 14 days following an exposure and report to HR or SHS.
ACCESSING STUDENT SERVICES

Students should review the Spring 2022 Student Services Grids to plan ahead when they want to access in-person and online services. Service departments will be open for in-person services Monday through Thursday and will offer only online services on Fridays. All in-person department service hours are listed on the Spring 2022 In-Person Student Services Grid.

Departments with in-person services include:
- Admissions & Records
- CalWORKs
- Career Services
- Counseling
- EOPS/CARE/LINC
- Falcon's Nest
- Financial Aid
- Library
- Office of International Student Services
- Office of Student Conduct & Grievances
- Student Accessibility Services
- Student Health Services
- Student Life
- Success Center
- Transfer Center
- Veterans Services
- Welcome Center

Please note in-person office hours may change if extenuating circumstances, such as COVID surges, occurs. Please review campus communication, and department websites, before coming to campus in person.

DINING AND FOOD SERVICES

Food vendors will be open on campus to provide students with food for take-out. All hours are Monday-Thursday.

Food Court: 9 a.m. - 3 p.m.
- Healthy Blender: Smoothies, bubble tea, acai bowls, and crepes.
- The Grill at La Mesa: Burgers, chicken tenders, fries, etc., & Mexican-inspired dishes including burritos, tacos, etc.

Multi-Purpose Building: 9 a.m. - 3 p.m.
- Elbow Room: Convenience store with grab-and-go beverages, candy, snacks, and meals.

Social Sciences Breezeway
- Zebra Coffee - 7:45 a.m. - 2 p.m.: Offers prepared coffee and tea beverages, such as blended drinks, espresso-based drinks, and much more. Pastries and breakfast sandwiches available.

BOOKSTORE

The bookstore will be open for in-person and online purchases of books, educational materials, supplies, snacks, and beverages. Rental textbooks are also available.

The Bookstore is open Monday-Thursday 9 a.m. – 5 p.m, and you may purchase online 24/7 at: https://www.bkstr.com/cerritosstore/home.

Please note vendor hours may change if extenuating circumstances, such as COVID surges, occurs. Please review campus communication, and the vending services website before coming to campus.
APPENDIX A: STUDENT SAFETY PROTOCOLS STATEMENT

Cerritos College
Student Safety Protocols Statement

Increased classes, labs, and services are now available on campus. This notice will provide important information related to health and safety measures being taken, and your responsibility as a student to maintain them, in the best interest of our Falcon community.

HEALTH & SAFETY REQUIREMENTS FOR STUDENTS

- All students are required to comply with BP & AP 2905 SARS COV-2 (COVID-19) Proof of Vaccination and Testing Requirement. All students must submit proof of full vaccination against COVID-19 unless they have been granted a medical or religious exemption by the District.
- All students will be required to wear face coverings or masks while on campus owned or operated facilities, and/or at any time while participating in District activities, which fully cover the nose and mouth.
- Students must actively maintain 6-foot physical distance from others while on campus. It is each student’s responsibility to be aware of, and maintain, this distance.
- Entry to campus requires:
  1. Mandatory completion of the COVID-19 Pre-Screen Survey from OptimumHQ within 4 hours before coming to campus each day. This must be completed for each day you are on campus.
     ▪ A guide on how to create an OptimumHQ account, and how to upload vaccine cards and/or test results, can be found online here.
  2. Proceed to a health screening kiosk to show your COVID-19 Pre-Screen Survey approval and be issued a daily access wristband, a map of stations can be found online. Upon arrival to the station, please line up using social distancing.
  3. You must wear the daily access wristband provided to you at the screening station while on campus and not remove until you leave campus. You must display this wristband to campus employees upon request. A new wristband will be provided each day that you are approved to enter campus.
- Students must follow directional signage to their class building and follow any established traffic patterns for movement within the buildings.
- Students must follow all posted directions related to sanitation, and adhere to any verbal and/or written request(s) of Cerritos College employees to maintain health and safety guidelines while on campus and/or participating in District activities.

STUDENT RESPONSIBILITIES

All students are required to follow our Standards of Student Conduct (Board Policy 5500), which include following the guidelines listed above. Maintaining health and safety requirements is an important responsibility of all members of the campus community, and failure to adhere to these requirements may result in instructor removal from class and/or possible formal disciplinary actions.

Specific Standards of Student Conduct that apply to this notice include:

- Standard 15. Disruptive behavior, with or without intent, that includes but is not limited to: verbal or physical obstruction, continual or willful disobedience, persistent defiance of the authority, habitual profanity or vulgarity, abuse of District personnel, interference of District instruction, activities, services, operations and/or interferes with student’s academic performance, or District employee’s work performance.
- Standard 17. Failure to comply with the reasonable request of a District employee acting in the performance of their duties including but not limited to obstruction of a District employee in performance of their duties, and failure to identify oneself when requested to do so by District officials.
• Standard 18. Endangering, contributing to or causing harm to the health, safety, and/or well-being of a student (including oneself), client, patient, visitor or guest, or District employee, whether or not there was intent to endanger or harm.

• Standard 19. Failure to comply with District and/or department regulations determined necessary to meet health and safety guidelines in specialized instructional areas and/or fields, including but not limited to use of equipment and/or clothing, practices and procedures, and instruction by District personnel.

If you have a concern that the health and safety guidelines are not being followed in the classroom, please speak with your faculty member. If the issue persists, please contact the Dean of Student Services, Dr. Elizabeth Miller, at emiller@cerritos.edu.

Full information and updates on COVID Protocol can be found online at https://www.cerritos.edu/covid-19/