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## OptimumHQ Account Creation

### Create a New Account

- Text “cerritos” to [562-273-9224](tel:562-273-9224) for the link to check in
- Use the email address you provided when you enrolled on campus
- Or, scan the QR code below to sign in



### Students with Current Accounts

- Use the **email address** you provided when you enrolled on campus
- Log in to the portal <https://athome.optimumhq.com/>
- Complete the health check in questions

*\*If you do not remember your password, please click on “Forgot Password” link to reset.*

## Upload Your Vaccine Card

- Complete “**Check In**” after logging in or by entering Student ID after scanning QR Code
- After answering first question, “Are you fully vaccinated”, link to “Choose File” will appear.

Are you **fully** vaccinated?

FULLY VACCINATED means more than 2 weeks have passed since the second dose in a 2-dose series (e.g., Pfizer or Moderna) or 2 weeks since your single-dose vaccine (e.g., Johnson & Johnson).

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Next

- Answer following questions for, “Vaccine Type,” “Dose Administered,” and “Location of Dose.”

Vaccine Type

What date was your first dose administered?

Ex: 10/26/2021



Location of issuance of first dose

## Upload Your Booster Proof

- After submitting Vaccine Proof, Booster questions will pop-up

Are you eligible for a booster? (Booster shot eligibility is 2 months after a Johnson & Johnson vaccine shot or 5 months after completing the 2-shot Moderna and Pfizer vaccines.)

Have you received a booster?

**Upload proof of booster**  
[Choose File](#) | No file chosen

**Booster Type**

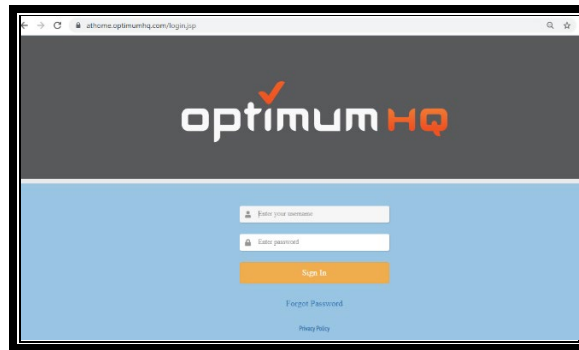
**Booster Dose Date**

Ex: 02/01/2022

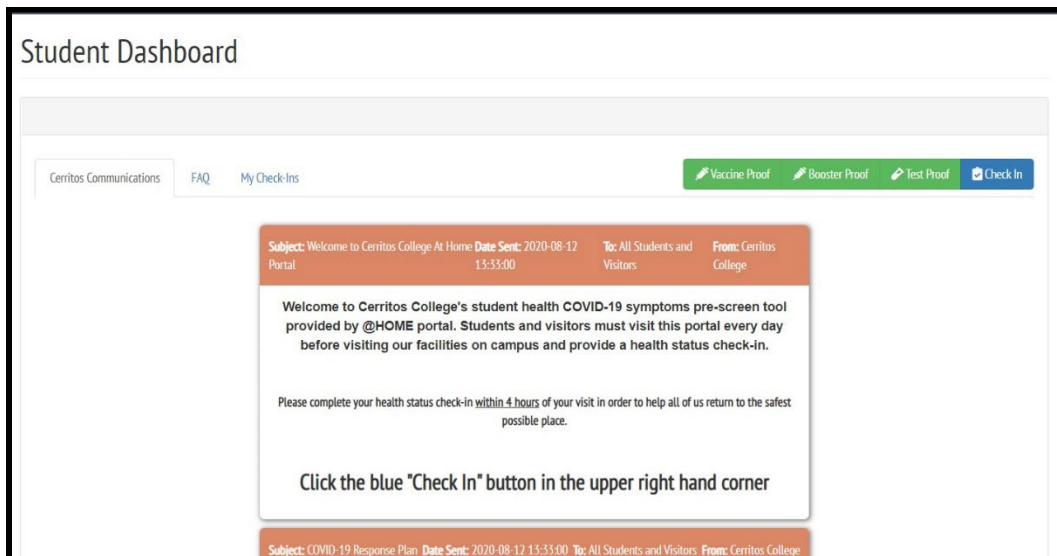
  
**Booster Dose Location**

## Submitting your Proof of Vaccination

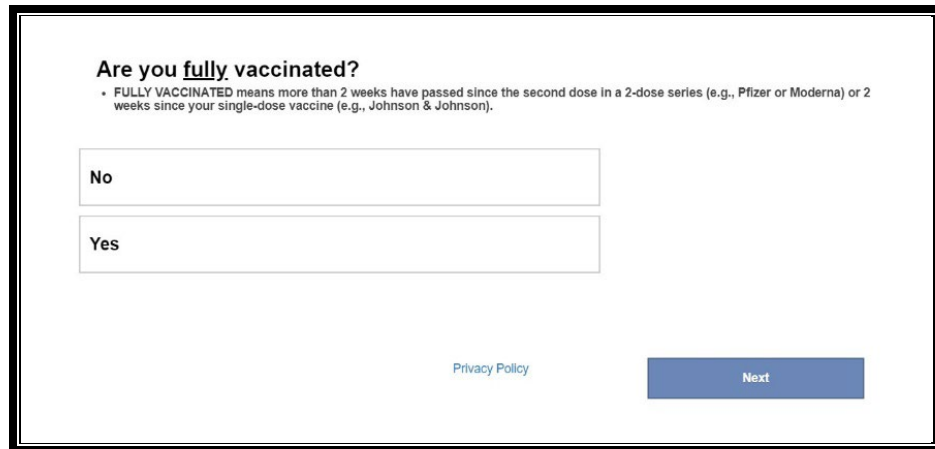
**Step 1:** Log into OptimumHQ by using the email address you first provided to Cerritos College upon registration to access the prescreen health questionnaire: <https://athome.optimumhq.com/login.jsp>  
*\*If you did not receive an email with a password from OptimumHQ, please select "Forgot Password".*



After logging in, you will see the "Student Dashboard." Upload tabs for Vaccine Proof, Booster Proof, and Test Proof will be easily accessible.



## Step 2: Follow Prompt 1 for Vaccine Proof Upload



**Are you fully vaccinated?**

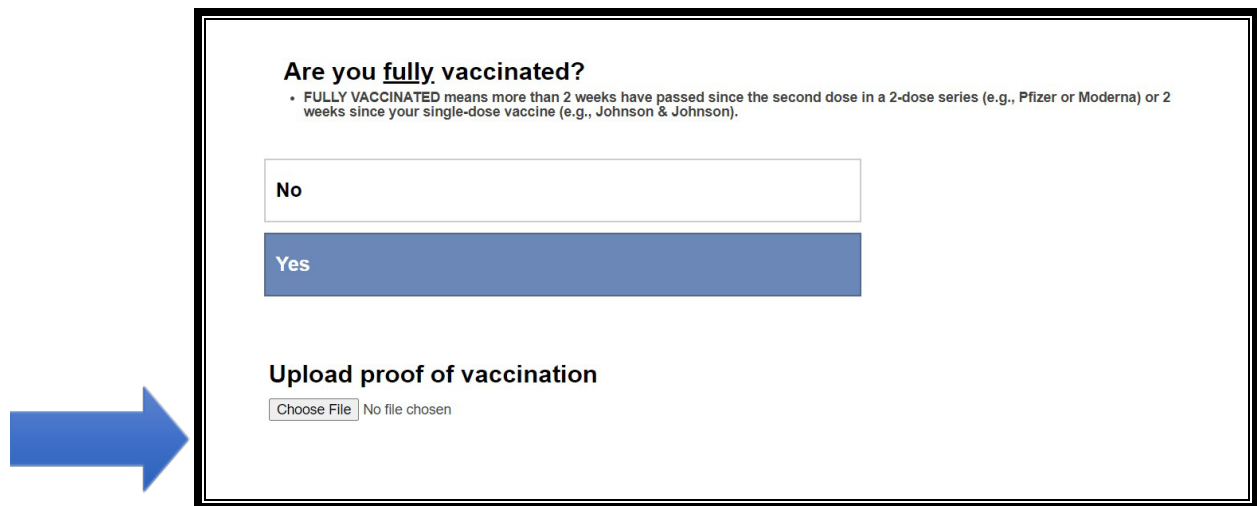
- FULLY VACCINATED means more than 2 weeks have passed since the second dose in a 2-dose series (e.g., Pfizer or Moderna) or 2 weeks since your single-dose vaccine (e.g., Johnson & Johnson).

No

Yes

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## Step 3: Follow Prompt 2



**Are you fully vaccinated?**

- FULLY VACCINATED means more than 2 weeks have passed since the second dose in a 2-dose series (e.g., Pfizer or Moderna) or 2 weeks since your single-dose vaccine (e.g., Johnson & Johnson).

No

Yes

**Upload proof of vaccination**

No file chosen

**Step 4:** Before submitting, ensure your vaccine card shows your name, vaccine type/lot number, site, and dates administered.

- If your document is illegible or does not contain the correct information, the Student Health Center will contact you.
- All students are expected to follow the [Standards of Student Conduct \(BP 5500\)](#).

**Step 5:** After you upload your vaccination card, you will receive a “Thank you” message. This serves as confirmation from OptimumHQ.

You can also verify if your upload was successful by clicking on “My Check-Ins” from the dashboard. You should see the file name you used to save your vaccination card under vaccine proof.

# My Check Ins



[Cerritos Communications](#)

[FAQ](#)

**My Check-Ins**

Show  entries

Reset

Check In Date Time

From  to



Check In Status



Vaccine Proof



09/27/2021 08:24:03 PM

Healthy

[\[ Proof of Vaccination Record \]](#)

## Submitting your Proof of Booster

**Step 1:** After logging in or entering your Student ID from the QR Code, if Vaccination Proof is already uploaded, the first question during check-in will be as follows:

Are you eligible for a booster? (Booster shot eligibility is 2 months after a Johnson & Johnson vaccine shot or 5 months after completing the 2-shot Moderna and Pfizer vaccines.)

Yes

No

**Step 2:** Follow Prompt

Have you received a booster?

Yes

No

**Step 3:** Follow Prompt



Upload proof of booster

Choose File | No file chosen

Booster Type

Pfizer

Moderna

Johnson & Johnson

**Step 4:** Follow Prompt

Booster Dose Date

Ex: 02/01/2022

Booster Dose Location

## Submitting your COVID-19 Test Results

**Step 1:** Log into OptimumHQ by using the email address you first provided to Cerritos College upon registration to access the prescreen health questionnaire: <https://athome.optimumhq.com/login.jsp>  
*\*If you did not receive an email with a password from OptimumHQ, please select "Forgot Password".*

### Step 1: Get tested

- A weekly test is **required** to be submitted into OptimumHQ. Results from at-home tests will be not accepted.

- **Testing on Campus by COVID Clinic**

Our testing vendor **COVID Clinic** offers free, walk-up testing (no appointment necessary) inside of the lobby of the Auto Partners Building located in lot #10 (across from Campus Police). Enter from New Falcon Way or 166<sup>th</sup> Street. Testing hours are as follows:

- Monday – Friday: 7 a.m. – 7 p.m.
- Saturday: 10 a.m. – 2:30 p.m.

- **Los Angeles County Testing Sites**

You are not required to utilize District testing sites. A testing site that is most convenient for you is acceptable if you utilize a PCR or antigen test administered by a medical provider. At-home test results will not be accepted.

- For testing locations in Los Angeles County, please visit: <https://covid19.lacounty.gov/testing/>.

**Step 2:** Determine your testing date. Testing **is required** 72 hours prior to entering campus.

<b>First day on-Campus for the week</b>	<b>Testing Date (no sooner than 72-hours before first day on-campus each week) *</b>
Monday	Friday
Tuesday	Saturday
Wednesday	Monday
Thursday	Monday
Friday	Wednesday

**Step 3:** Submit proof of a NEGATIVE test through OptimumHQ prior to coming to campus.

- If you **do not upload a valid weekly** PCR test, you are **not cleared to come to campus**.
- If you have a POSITIVE test, please contact Student Health Services at 562-860-2451 Ext: 2321 for an appointment to discuss your status, care, and clearance to return to campus.

**Prompt 1:**

**Are you fully vaccinated?**

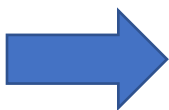
- FULLY VACCINATED means more than 2 weeks have passed since the second dose in a 2-dose series (e.g., Pfizer or Moderna) or 2 weeks since your single-dose vaccine (e.g., Johnson & Johnson).

No

Yes

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**Prompt 2:**



**Have you tested positive for COVID-19 within the past 90 days?**

No

Yes

**Upload proof of a negative PCR test within the past 72-hours or the Rapid Antigen test within 24-hours from the first day you are on-campus this week.**

No file chosen

**Prompt 3:**

**What was the date of your negative test result?**

Ex: 09/20/2021