

### Local Application Program Information by TOP Code

College: CERRITOS COLLEGE  
Program Title: Technical Theater

Agreement No.: 17-C01-006  
TOP Code: 100600

**Briefly describe program improvement issue(s) concerning this TOP code and include specific examples. (Limited to 2,000 characters, or approximately ½ page of text.)**

1. The program attracts non-traditional and economically disadvantaged individuals because they receive the same level and quality of training as a trade school but at a fraction of the cost. While the program is attracting students interested in this field, the Core Indicators clearly indicate that we still need to increase our enrollment numbers and focus on retention and completion. Many students do not complete the program because they gain employment before finishing the degree. The program will create new certificates and degrees that offer students higher-level training, which will provide greater job skills.
2. Staffing continues to be a challenge for the program. The program lacks a full-time faculty member to design curriculum, counsel students, and work with staff on projects. The program needs a faculty member to concentrate exclusively on technical theater in order for it to thrive and expand. An experienced technical theater faculty is needed to manage the students, curriculum, and program. Without full-time direction, the program will find it difficult to thrive.
3. The current certificate lacks a robust curriculum and is not responsive to the changes in theater technology. The program has benefited from companies loaning equipment for students to train on, it still lacks all the technical equipment for students to receive extended training and experience. Along with the updated equipment, curriculum must be updated and revised to reflect industry trends and advances.
4. Recruitment continues to be a challenge for the program. The faculty and staff need to focus on forward-facing events so that the community and students can see all that is involved in technical theater. This can be addressed with updated program brochures, but a new full-time technical theater faculty is needed in order to focus on building a program.

**Briefly describe how the issue(s) will be addressed. (Limited to 2,000 characters, or approximately ½ page of text.)**

1. The program needs to focus on creating plans for students in order for them to complete the degree. Students entering the program need know what classes they are required to take and when to take them. Keeping students focused on the goal. The faculty and staff need to work with employers so that students are encouraged to continue with their studies while they are employed. Students need clear academic plans and regular guidance to ensure that they follow the plan and complete the program.
2. The theater department will work on justifying the need for a full-time faculty member to run the technical theater component of the department. The department can build a strong case for this position since it has a direct correlation to the success of theater events and will raise the quality of the event to professional standards. The success of the program depends on the coordination and cooperation of the acting and technical theater faculty.
3. The program will create a new certificate of achievement that will encompass staging, lighting, and sound. In order to move quickly through the curriculum process, several of the existing commercial music audio courses will be cross-listed with the theater. The new certificate will provide the students with robust training and experience. The certificate will take a year to complete. This certificate will be stackable and allow students to select the depth of training they wish to pursue.
4. The theater department will focus on recruitment for all its programs. The department will need to invest in creating brochures and pamphlets to distribute to potential students. The department must also demonstrate the necessity of a strong technical theater program to the community and students by creating events that highlight the technical theater staff and students in their productions. The technical theater program will collaborate with commercial music to produce more outdoor events, thus giving exposure to both programs. The programs have created several successful concerts and events with commercial music that have increased exposure for the program. The two programs will continue to collaborate to produce high-quality professional events.

| <p>&gt;Below are the nine §135(b) Requirements for Uses of Funds. Programs receiving these funds must meet these requirements. Indicate with a check mark those requirements that the program currently meets (met). Any remaining unmet requirement(s) must be addressed with completed or ongoing activities by June 30 for reporting in the final report. Note: All nine required uses of funds must be met by the end of the Act or each year until reauthorization. Funds may also be used for the permissive activities specified in number 10.</p> |  | <p>Indicate with a check mark which requirements have been met, below.</p> |                          |
|---|--|--|--------------------------|
| Requirements for Uses of Funds  |  | MET  | UNMET                    |
| 1.  | Strengthening the academic, and career and technical skills of students participating in CTE programs through the integration of academics with CTE programs. [§135(b)(1)]   | <input checked="" type="checkbox"/>  | <input type="checkbox"/> |
| 2.  | Link CTE at the secondary and the postsecondary levels, including by offering elements of not less than one program of study described in §122(c)(1)(A). [§135(b)(2)]  | <input checked="" type="checkbox"/>  | <input type="checkbox"/> |
| 3.  | Provide students with strong experience in and understanding of all aspects of an industry, which may include work-based learning experiences. [§135(b)(3)]  | <input checked="" type="checkbox"/>  | <input type="checkbox"/> |
| 4.  | Develop, improve, or expand the use of technology in CTE, which may include training to use technology, providing students with the skills needed to enter technology fields, and encouraging schools to collaborate with technology industries to offer internships and mentoring programs. [§135(b)(4)]  | <input checked="" type="checkbox"/>  | <input type="checkbox"/> |
| 5.  | Provide in-service and pre-service professional development programs to faculty, administrators, and career guidance and academic counselors involved in integrated CTE programs, on topics including effective integration of academics and CTE, effective teaching skills based on research, effective practices to improve parental and community involvement, effective use of scientifically based research and data to improve instruction. Professional development should also ensure that faculty and personnel stay current with all aspects of an industry; involve internship programs that provide relevant business experience; and train faculty in the effective use and application of technology. [§135(b)(5)] | <input checked="" type="checkbox"/>  | <input type="checkbox"/> |
| 6.  | Develop and implement evaluations of the CTE programs carried out with Perkins IV funds, including an assessment of how the needs of special populations are being met. [§135(b)(6)]   | <input checked="" type="checkbox"/>  | <input type="checkbox"/> |
| 7.  | Initiate, improve, expand and modernize quality CTE programs, including relevant technology. [§135(b)(7)]  | <input checked="" type="checkbox"/>  | <input type="checkbox"/> |
| 8.  | Provide services and activities that are of sufficient size, scope and quality to be effective. [§135(b)(8)]   | <input checked="" type="checkbox"/>  | <input type="checkbox"/> |
| 9.  | Provide activities to prepare special populations, including single parents and displaced homemakers enrolled in CTE programs, for high-skill, high-wage or high-demand occupations that will lead to self-sufficiency. [§135(b)(9)]   | <input checked="" type="checkbox"/>  | <input type="checkbox"/> |

**FOR THOSE REQUIREMENT(S) LISTED ABOVE AS "UNMET:**

**Describe specific activity(ies) intended to address the unmet requirement(s) (Limited to 2,000 characters, or approximately ½ page of text.)**

10. Permissive Uses Per Section 135(c)(check activities to be funded with CTE funds)

- 1. Involve parents, businesses, and labor organizations, in the design, implementation and evaluation of CTE programs. [§135(c)(1)]
- 2. Provide career guidance and academic counseling for students participating in CTE programs, that improves graduation rates and provides information on postsecondary and career options, and provides assistance for postsecondary students and adults, [§135(c)(2)]

- 3. Local education and business partnerships, including work-related experiences for students, adjunct faculty arrangements for qualified industry professionals and industry experience for teachers and faculty. [§135(c)(3)]
- 4. Provide programs for special populations. [§135(c)(4)]
- 5. Assisting career and technical student organizations. [§135(c)(5)]
- 6. Mentoring and support services. [§135(c)(6)]
- 7. Leasing, purchasing, upgrading or adapting equipment, including instructional aides and publications (including support for library resources) designed to strengthen and support academic and technical skill achievement. [§135(c)(7)]
- 8. Teacher preparation programs that address the integration of academic and CTE and that assist individuals who are interested in becoming CTE faculty, including individuals with experience in business and industry. [§135(c)(8)]
- 9. Developing and expanding postsecondary program offerings at times and in formats that are accessible for all students, including through the use of distance education. [§135(c)(9)]
- 10. Developing initiatives that facilitate the transition of sub-baccalaureate CTE students into baccalaureate degree programs, including articulation agreements, dual enrollment programs, academic and financial aid counseling and other initiatives to overcome barriers and encourage enrollment and completion. [§135(c)(10)]
- 11. Providing activities to support entrepreneurship education and training. [§135(c)(11)]
- 12. Improving or developing new CTE courses, including the development of programs of study for consideration by the state and courses that prepare individuals academically and technically for high-skill, high-wage or high-demand occupations and dual or concurrent enrollment opportunities. [§135(c)(12)]
- 13. Developing and supporting small, personalized career-themed learning communities. [§135(c)(13)]
- 14. Providing support for family and consumer sciences programs. [§135(c)(14)]
- 15. Providing CTE programs for adults and school dropouts to complete secondary education or dropouts to complete secondary education or upgrade technical skills. [§135(c)(15)]
- 16. Providing assistance to individuals who have participated in services and activities under this Act in continuing their education or training or finding an appropriate job. [§135(c)(16)]
- 17. Supporting training and activities (such as mentoring and outreach) in nontraditional fields. [§135(c)(17)]
- 18. Providing support for training programs in automotive technologies. [§135(c)(18)]
- 19. Pooling a portion of such funds with a portion of funds available to other recipients for innovative initiatives. [§135(c)(19)]
- 20. Supporting other CTE activities consistent with the purposes of the Act. [§135(c)(20)]

**NOTE: If you indicate CTE funds are being used for the specified activities below, then there must be funding for the activity(ies) indicated in the line item budget for that TOP Code program(s) funded.**

**Check all types of activities to be funded with CTE Funds:**

- Professional Dev. (including stipends)
- Instructional Materials Purchase/Replacement (including software)
- Instructional Equipment Purchase/Replacement
- Project Administration

Facility rental/lease (off-campus location)

Programs/Services for Special Populations

Curriculum Development

Consultants or Other Contracted Services

Program Marketing and Outreach

Other(specify) CTE Coordinator assists in

**Check one: UNMET REQUIREMENTS WILL BE ADDRESSED:**

Entirely with CTE Funds

Entirely with Other Funding Sources

Using Both CTE and Other Funding Sources