

**Final Report Program Information Across CTE Programs**

District/College: CERRITOS CCD/CERRITOS COLLEGE  
 Program Title: Career Services

Agreement No.: 17-C01-006  
 TOP Code: Across

Briefly describe the across CTE program improvement issue(s) that require funding.  
 Employment for students with disabilities continues to be challenging. There are limited resources available to guide students through this process, and there are limited resources available for students both in person and online. There have been limited resources beyond Disabled Students Programs and Services for counselors. There is a need to expand resources available for both students and counselors. Additional populations that also need to be addressed are Displaced Homemakers and Single Parents. Many of the students in these populations are unaware of career options and how promote themselves during the job search process. There has been limited general information available for women and men in vocational and STEM careers (specifically non-traditional careers), how to identify whether these are viable options, and how to market themselves and find employment in such fields. There is a need to increase awareness which, in turn, may lead to employment in these occupational fields.

Briefly describe how the issue(s) will be addressed.  
 Continued collaboration with Disabled Students Programs and Services to provide information and guidance to students for their job search process. Develop various media resources and materials for students to assist them during their job search. Continue in-service training for counselors. Continue to add internet-based web links for students to locate ADA guidelines as it relates to employment issues. Meet with DSPS students to determine what their needs/concerns are during their job search process to ensure addressing their stated concerns. For Displaced Homemakers and Single Parents, provide information on identifying interests, how to develop and market skills for STEM and/or non-traditional careers, and sponsor a panel of STEM and/or non-traditional employer representatives. Outreach will take place with Veteran Resources Program, CARE, LINC and EOPS programs. During Women's History Month, a panel of females in STEM fields will be sponsored to promote non-traditional careers. Student Learning Outcomes will be developed to determine whether program goals were met. Evaluation of programs and services will occur to ensure student needs are being met.

Final Report Summary:  
 1. Was the program improvement issues(s) addressed and/or planned objectives met (Narratives limited to 1000 characters)?  
 If the response in Section 1 is **No** or **Partially** describe the barriers and/or lessons learned in Section 2.  
 If the response in Section 1 is **Yes** or **Partially** describe the accomplishment and/or effective practices derived from the project in Section 3  
 Select  Yes  No  Partially

2. Describe any barriers encountered and lessons learned (Narratives limited to 1000 characters).

3. Describe accomplishments/best practices derived from the project (Narratives limited to 1000 characters).  
 DSPS staff member has collaborated with Career Services during 2017-18. Person was actively involved with Job Placement Advisory, the planning committee for the Community Resources Fair, and staffs a table at the bi-annual job fairs and Majors Exploration fair. Person also brings their class each semester to the Career Services office. These efforts have resulted in more of our DSPS students becoming familiar with Career Services programs and services and with the department's staff. Career Services worked with CPP, the vendor for the career assessments that the college uses, to bring them into 508 compliance (was not prior), which now allows our visually impaired students to independently use the assessments. As members of NACE, reference materials are accessible to staff to refer to when requiring legal opinions for ADA regulations. Finally, all workshop flyers inform students that interpreter and other accommodation services are available for any student participating in programs or services. We also take care to insure that all information on the website is accessible and ADA approved. Career Services sponsored its Seventh annual Majors Exploration fair. This past year's focus was to increase participation from CTE programs, resulting in 12 programs participating. Collaboration continued with Veterans' Resource Center, LINC and EOPS programs, with their students being referred to our workshops and services. This year's Career Café series focused on general career exploration and job readiness content during the fall and major specific content during the spring, involving faculty speakers from Child Development, Speech and Psychology. Lastly, Foster Youth/LINC representatives collaborated with the planning of the Re-Entry program's Community Resource Fair, and the Resource Directory has now become a joint venture with CalWORKs (which was originally developed by Re-Entry Resources program).

Final Report of Expenditure by Across Program: \$16,431

<input type="checkbox"/> Professional Dev. (including stipends)	<input type="checkbox"/> Instructional Materials Purchase/Replacement (including software)
<input type="checkbox"/> Instructional Equipment Purchase/Replacement	<input type="checkbox"/> Project Administration
<input type="checkbox"/> Facility rental/lease (off-campus location)	<input checked="" type="checkbox"/> Programs/Services for Special Populations
<input type="checkbox"/> Curriculum Development	<input type="checkbox"/> Consultants or Other Contracted Services
<input checked="" type="checkbox"/> Program Marketing and Outreach	<input checked="" type="checkbox"/> Other(specify) <u>CTE Coordinator assist in ad</u>