



Cerritos College – TOP Committee Meeting
Tuesday, April 19, 2022 – 11:00 am to 12:00 pm
Location Zoom:

1. Perkins V 2021-2022:

a. Deadlines:

- Requisition deadline February 28, 2022
 - All requisition have to be processed and items received by June 30.
- All expenditures due to the CTE Office no later than June 15, 2022.
 - All expenditures must be processed by A/P by June 30, 2022
- Final Report
 - CTE Office will send you a email in regards to the Final Report.

2. Perkins V 2022-2023:

- a. Deadline: Applications due to the CTE Office by Friday, May 6, 2022, to the CTE Office
- b. Basis for funding is improvement of Core indicators

3. Strong Workforce 5:

- a. Ends June 30, 2022

4. Strong Workforce 6:

- a. Deadline: Applications due to the CTE Office by Friday, May 6, 2022
- b. Projects to begin July 1, 2022
- c. Maximum duration of project 12 months (ends June 30, 2023)
- d. Basis for funding is “more” and “better” in alignment with LA county’s plan

5. Conference:

- a. In-person:
 - In state approval 30-45 days prior.
 - Out-of-State approval 60 days prior.
- b. Conference Reimbursements: must be submitted asap after conference completion. All must be received by June 30, 2022 to be processed.

6. Road Maps:

- a. Due to Kelly by Friday, April 22, 2022 (original deadline of April 1st was extended)
- b. Request link: <https://www.cerritos.edu/media/request.htm>

- c. We will have no choice but to publish the older version if we do not get an updated version.

7. Other:

- a. Creation of New Certificates – Andrew Maz
 - Andrew gave an overview of how to create a new certificate and the steps needed. Including, labor market reports, emerging occupations, contacting local schools, adding SOC codes and using [onetonline.org](https://www.onetonline.org).
- b. In-person Job Fair is scheduled for May 3, 2022, with Career Services
- c. NACE: National Association of College and Employees overview.

NEXT MEETING – online