

## 2016- Tuesday, February 23rd

- Discussed “Doing What Matters” framework.
- Upcoming Advisory Breakfast – April 14, 2016 at 7:30 a.m. in the Student Center
- Addresses the requirement regarding Advisory Committee Meetings – two per fiscal year are required. A sign-in sheet, agenda and minutes must be submitted to the CTE office for our records. A minimum of 3 industry representatives must be members of the committee.
- Student Success Scorecard Skills-Builders metric was addressed.
- Discussed upcoming due dates:
  - Perkins Local Application 2016-17 – April 8, 2016
  - Perkins IPII Application 2016-17 – March 31, 2016
  - Perkins Final Report 2015-16 – May 6, 2016
  - Perkins Expenditures – April 15, 2016
  - CTE Program Reports – February 29, 2016
- Discussed requirements for conference and travel: Out of state requires paperwork to be turned in two months prior, and in state travel one month prior.
- Andrew Maz volunteered to be the CTE Liaison
- Guest Workshop by Jeff Ertzberger - Classroom Games That Make Test Review and Memorization Fun!

### References:

- [Doing What Matters](#)
- [Center of Excellence](#)
- [Student Success Scorecard - Skills-Builders](#)