

2019 - TUESDAY, APRIL 16

1. Strong Workforce Program Update

- Local Funds Round 1 = Complete
- Local Funds Round 2 Year 1 = Are moving along as planned. CTE Office will contact department with status update on expenditures.
- Local Funds Round 2 Year 2 = CTE Office is currently reviewing for approval.
- Local Funds Round 4 = Update in Fall 2019
- Regional Funds = Update

2. LAOCRC: Program Recommendations & COE LMI Requests (Certificates & AS)

- Program Data Requests
 - <http://www.laocrc.org/educators/program-approval/program-intents>
- Program Submissions
 - <https://www.regionalcte.org/browse>

3. Requirements for funding

- Program Improvement need for Conferences: What was learned, and how is it going to be implemented?
- Guest speakers: Must provide timecard, filming, captioning, availability online. The video can be renewed after 3 years.
- Advisory Committee Meeting
 - Two per fiscal year or *no funding for the next fiscal year*
 - Sign-in sheet, agenda and minutes, including 3 Industry representatives min.
 - Turn into CTE Office and your Division Office as soon as they occur

4. Conference and Travel

- 45 Days Prior for in-state Travel & 60 Days Prior for out-of-state Travel
- Meal Reimbursement: Max Rate \$60 per day with original receipts and per Diem rate with no receipts of \$6 Breakfast, \$10 Lunch, and \$18 Dinner
- Conference Request must be approved by the faculty's Instructional Dean/Manager, approved by the Project Manager (CTE Office Perkins and Strong Workforce), and approved by the V.P. of Academic Affairs before any expenditures can take place

5. 508 Compliance Presentation - Patrick O'Donnell

6. Perkins

- 2018-2019 - Perkins Final Reports due to CTE Office by May 10, 2019
- 2019-2020 - Local Application - Due to CTE Office by April 26, 2019
- 2019-2020 - IPII Applications - Announcement of awards by June 15, 2019

7. Next Meeting - Fall 2019