

FACULTY PROFESSIONAL DEVELOPMENT COMMITTEE (FPDC) MINUTES

DATE: March 10, 2026

LOCATION: Zoom

CALL TO ORDER: 1:00 p.m.

QUORUM MET: Yes

CHAIR: Crystal LoVetere

PRESENT

Kristine Aslanyan, COUN
Shawna Baskette, Manager
Angela Cho, SEM
Christopher Ingstad, HO
Fernando Jimenez, HSS
Crystal LoVetere, Chair

Elizabeth Page, SAS
Judy Salas, Confidential
Nishi Shah, LA
Kaitlin Scott, Library
Monique Valencia, CSEA
Christopher Wilson, FAC

ABSENT

Kari Hemmerling, HPEDA
Sarah Pirtle, CSEA

Frank Vega, TECH

COMMITTEE GOALS:

Goal A: Foster a culture that values and sustains faculty professional development as a central part of institutional success.

Goal B: Improve campus communication to expand awareness of professional development and Flex opportunities, with an emphasis on transparency around policies, procedures, and the recording process.

Goal C: Facilitate professional development opportunities that support faculty growth and align with Cerritos College's educational goals, ultimately enhancing student success.

Goal D: Encourage professional development that deepens equity-minded practices and nurtures a culture of respect in keeping with the college's values of diversity and inclusion.

Goal E: Advocate for the hiring of the full-time replacement position to partner with the CTX Specialist in coordinating and supporting professional development and CTX operations.

Goal F: Increase collaboration with campus experts on innovation initiatives that support and align with the college's institutional goals

AGENDA ITEMS

1. **Approval of the Minutes:** A motion to approve the minutes for February 10, 2026, was made by Kaitlin Scott and seconded by Elizabeth Page. The minutes were approved with three abstentions.
2. **Outstanding Contributor to Professional Development Award:** The committee reviewed the nominations for 2025-2026 and selected Angela Hoppe-Nagao and Janet Mitchell Lambert as the team recipients of the Most Outstanding Contributor to Professional Development Award.
3. **RSI Update/Reminder:**
 - a. **Reminder:** All Distance Education courses must showcase RSI instructional practices and be self-assessed by competing with the RSI Self-Assessment form. All courses must be fully updated by May 22, 2026.
 - b. The committee was informed that a minimum score of 85% is required by accreditors to achieve a passing grade. A recent campus report indicates that the current performance is below the 85% threshold. Crystal reminded all committee members to upload their RSI self-assessment forms promptly.
 - c. **RSI Support:** CTX and DE Office Hours – Remind/encourage faculty to stop by the CTX or join a DE Office hours to receive RSI help or to get their courses reviewed.
 - d. **RSI Recognition Awards/Raffle:** The committee discussed launching the RSI Recognition Awards/Raffle after Spring Break to increase engagement and raise awareness of RSI efforts in a fun and interactive way. Participants will have the opportunity to win prizes, with the grand prize being an iPad.
4. **Instructor Insights: Reflecting on Course Success & Improvement:** Crystal informed the committee of the upcoming launch of the Instructor Insights initiative and encouraged members to promote faculty participation. Faculty who participates will be eligible to receive a stipend and learn how to use data dashboards to improve their courses. The initiative is designed to be both engaging and practical.
5. **Flex Update:** Faculty will receive updated report in April 2026, as well as an updated Division report.
6. **Faculty Luncheon – April 23, 2026:** The Faculty Luncheon will be held on April 23, 2026, and will include special recognition of faculty for their years of service.
7. **Open Forum/Additional Items:** None

Next FPDC Meeting: April 14, 2026, at 1:00 PM