

Week 9 RSI Focus

RSI Self-Assessment Form



Week 9: RSI Self-Assessment Form

Hi Faculty,

Cerritos College faculty are kicking tail and doing great work, and it shows—our courses continue to improve in meaningful ways around Regular Substantive Interaction. As we near the end of the semester, let's **finish strong and keep this momentum going**.

This week's RSI focus is on **updating and uploading your RSI Form** in Canvas.

All instructors teaching in any online modality (fully online, hybrid, etc) are required to complete and upload an RSI Form.

Please take a few minutes to:

- Update your RSI Form with all your improvements you've made this semester (announcements, feedback practices, discussions, video presence, etc.)
- Upload the updated form into your Canvas course

Important Upload Tips

- Keep your **"ACCJC Evaluator" module set to *Not Published***
- Make sure your **RSI Form itself is *published*** so it is visible when needed

Why The RSI Form Matters

Documenting your Regular Substantive Interaction (RSI) is not just a requirement—it's how you **demonstrate the meaningful, consistent engagement** you're already creating with students. The RSI Form provides clear evidence of:

- Instructor-initiated interaction
- Ongoing feedback
- Active teaching presence

Compliance Reminder

All faculty **must upload their completed RSI Form before the end of the semester.**

ACCJC evaluators will be conducting **random sampling across ALL departments**, and we are expected to meet an **85% pass rate**.

We've made strong progress as a college—thank you for that—but we still have work to do to ensure we meet (and exceed) this benchmark.

Need a Model?

Here are four examples of excellent RSI Forms to guide you:

- [Example 1 \(Earth Science\)](#)
- [Example 2 \(Math\)](#)
- [Example 3 \(Geology\)](#)

[Example 4 \(Business\)](#)

Why This Matters

Proactive, individual outreach is a cornerstone of **Regular and Substantive Interaction (RSI)** and **student success**.

Reaching out early:

- Improves retention
- Builds student trust
- Demonstrates instructor presence
- Strengthens accreditation compliance

If you would like help setting up a check-in assignment or thinking through documentation strategies, Janet Mitchell Lambert, the entire DE Team and the CTX is available weekly! Please don't hesitate to reach out.

For more information about Regular and Substantive Interaction (RSI), please visit the [CTX website](#).

Thank you for the care you continue to show your students.

CTX Staff

"Your partner in Professional Growth"



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