

# **CERRITOS COLLEGE**

Meeting Minutes

April 12, 2018

1:30 pm

Board Room

## **A. CALL TO ORDER**

Meeting call to order at 1:45 pm

## **B. ROLL CALL**

### **Voting Members:**

<input type="checkbox"/> ASCC	VACANT
<input checked="" type="checkbox"/> Fine Arts/Communications	Andrew Maz
<input type="checkbox"/> Health Occupations	Jessie Lopez
<input type="checkbox"/> Business Education	Vykki Morgan
<input checked="" type="checkbox"/> Science, Engineering, Math	Lora Campeau
<input checked="" type="checkbox"/> Liberal Arts	Lynn Serwin
<input type="checkbox"/> Library	Monica Lopez
<input checked="" type="checkbox"/> HPEDA	Carrie Edwards (Chair)
<input checked="" type="checkbox"/> Counseling	Ken Matsuura
<input type="checkbox"/> Technology	Mickey Micic
<input checked="" type="checkbox"/> Humanities, Social Sciences	John Haas
<input checked="" type="checkbox"/> DSPS	Judi Holmes
<input type="checkbox"/> Vice President	Rick Miranda

### **Non-Voting Members:**

<input checked="" type="checkbox"/> Registrar/ACCME	Stephanie Murguia
<input type="checkbox"/> Liberal Arts/ACCME	David Fabish
<input checked="" type="checkbox"/> Acting Dean of Academic Affairs	Gary Pritchard
<input type="checkbox"/> Senate	Scott O'Neil
<input checked="" type="checkbox"/> Curriculum Assistant	Phally Lay

M=Motion  
S=Second  
P=Pass

### **Guests:**

Evelyn Mattison, Graciela Vasquez

## **C. PUBLIC COMMENTS**

No public comments

## **D. MEETING MINUTES**

1. March 8, 2018

M/S/P Haas/Holmes approved minutes as presented

7 yes/0 No/0 Abstentions

## **E. CONSENT CALENDAR**

a.) Blanket recommendation wording change for the following courses to:

Completion of ENGL 52, or ENGL 72, or ESL 152 or equivalent with a grade of "C" or higher, or "Pass" or completion of the English Placement Process with eligibility for ENGL 100.

- AJ 71, 91, 103, 104, 110, 173, 202, 221, 222
- ANTH 170, 205
- ART 106, 108, 109
- ECON 204
- ENGL 155
- FILM 159
- HO 100
- HIST 204, 210, 220, 221, 235, 245, 246, 250, 255, 275
- HUM 108, 109
- INST 100
- JOUR 106, 107
- NRSG 215
- PHIL 200
- POL 201, 210, 220, 240, 250, 260
- PSYC 150, 220, 271
- SPCH 200
- SLP 101

*Edwards recommend the change "Completion of ENGL 20, or ENGL 52, or ENGL 72, or ESL 152 or equivalent with a grade of "C" or higher, or "Pass" or completion of the English Placement Process with eligibility for ENGL 100. "*

b.) Dental Assisting

Updating graduating requirement section C to "Completion of ENGL 20, or ENGL 52, or ENGL 72, or ESL 152 or equivalent, with a grade of "C" or higher or "Pass".

c.) Pharmacy Technician

Updating writing proficiency requirement to "Completion of ENGL 52, or ENGL 72, or ESL 152 or equivalent, with a grade of "C" or higher or "Pass".

*Edwards recommend the change "Completion of ENGL 20, or ENGL 52, or ENGL 72, or ESL 152 or equivalent, with a grade of "C" or higher or "Pass".*

d.) ANTH 101 – Faces of Culture

Inactivation

e.) ANTH 201 - Native Peoples of California

Tabling for Inactivation pending Anthropology Associate in Arts

f.) Paralegal: Commercial  
Inactivation

Paralegal: Criminal  
Inactivation

Paralegal: Probate & Estate Planning  
Inactivation

Paralegal: Family Law  
Inactivation

Paralegal: Litigation  
Inactivation

M/S/P Haas/Holmes approved consent calendar with minor changes to item C  
7 yes/0 No/0 Abstentions

## **F. ACTION ITEMS**

### **➤ Technology**

2. AUTO 54 - Introduction To Electric Vehicle  
\*Modification: Top code change  
M/S/P Serwin/Haas approved modification with minor changes  
7 yes/0 No/0 Abstentions
3. AUTO 55 - Advanced Technology Electric Vehicle  
\*Modification: Top code change  
M/S/P Serwin/Haas approved modification with minor changes  
7 yes/0 No/0 Abstentions
4. AUTO 101 - Auto Service Tools & Equipment  
\*Modification: Credit by Exam  
M/S/P Holmes/Haas approved with minor corrections  
7 yes/0 No/0 Abstentions

### **➤ Business, Humanities, and Social Sciences**

5. EDT 117 - Creating Digital Project-Based Curriculum Projects  
\*New Course, Distant Education  
M/S/P J. Lopez/ Campeau tabled to April 26, 2018 Curriculum meeting  
7 yes/0 No/0 Abstentions

*It was recommended by the committee that items 5-10 be rescheduled for April 26 2018 curriculum meeting. Vykki Morgan was not able to attend.*

6. EDT 118 - Emerging Trends in Educational Technology

\*New Course, Distant Education

M/S/P J. Lopez/ Campeau tabled to April 26, 2018 Curriculum meeting

7 yes/0 No/0 Abstentions

7. EDT 127 - Fundamentals of Multimedia for Education

\*New Course, Distant Education

M/S/P J. Lopez/ Campeau tabled to April 26, 2018 Curriculum meeting

7 yes/0 No/0 Abstentions

8. EDT 30 - Fundamentals Of Instruction Multi-Media Production

Inactivation

EDT 68 - Using KidPix

Inactivation

EDT 101 - Creating Curriculum Projects Using the Internet

Inactivation

EDT 102 - Creating Technology-Based Curriculum

Inactivation

EDT 107 - Desktop Publishing for Educators

Inactivation

EDT 108 - Photoshop Elements for Educators

Inactivation

EDT138 - Teaching with Clay Animation

Inactivation

M/S/P J. Lopez/ Campeau tabled EDT inactivation to April 26, 2018 Curriculum meeting

7 yes/0 No/0 Abstentions

9. Educational Technology - Certificate of Achievement

\*Modification

M/S/P J. Lopez/ Campeau tabled to April 26, 2018 Curriculum meeting

7 yes/0 No/0 Abstentions

10. Instructional Multimedia – Certificate of Achievement

\*Modification

M/S/P J. Lopez/ Campeau tabled to April 26, 2018 Curriculum meeting

7 yes/0 No/0 Abstentions

➤ **Adult Education**

11. FSAP 72.01 – Introduction to Sprinklers

Distant Education

M/S/P Haas/Holmes approved distant education as presented

7 yes/0 No/0 Abstentions

12. FSAP 72.02 – Fire Sprinklers Hand and Power Tools

Distant Education

M/S/P Haas/Holmes approved distant education as presented

7 yes/0 No/0 Abstentions

13. FSAP 72.03 – Fire Sprinklers Construction Plans

Distant Education

M/S/P Haas/Holmes approved distant education as presented

7 yes/0 No/0 Abstentions

14. FSAP 72.04 – Fire Sprinklers Steel Pipe

Distant Education

M/S/P Haas/Holmes approved distant education as presented

7 yes/0 No/0 Abstentions

15. FSAP 72.05 – Fire Sprinklers CPVC

Distant Education

M/S/P Haas/Holmes approved distant education as presented

7 yes/0 No/0 Abstentions

16. FSAP 72.06 – Fire Sprinklers Copper Tube Systems

Distant Education

M/S/P Haas/Holmes approved distant education as presented

7 yes/0 No/0 Abstentions

17. FSAP 72.07 – Fire Sprinklers Underground Pipe

Distant Education

M/S/P Haas/Holmes approved distant education as presented

7 yes/0 No/0 Abstentions

18. FSAP 72.08 – Fire Sprinklers Residential  
Distant Education  
M/S/P Haas/Holmes approved distant education as presented  
7 yes/0 No/0 Abstentions
19. FSAP 72.09 – Fire Sprinklers Supports and Attachments  
Distant Education  
M/S/P Haas/Holmes approved distant education as presented  
7 yes/0 No/0 Abstentions
20. FSAP 72.10 – Fire Sprinklers Flanged, Grooved, and Plain End Pipe  
Distant Education  
M/S/P Haas/Holmes approved distant education as presented  
7 yes/0 No/0 Abstentions
21. FSAP 72.11 – Fire Sprinklers General Trade Math  
Distant Education  
M/S/P Haas/Holmes approved distant education as presented  
7 yes/0 No/0 Abstentions
22. FSAP 72.12 – Fire Sprinklers Shop Drawings  
Distant Education  
M/S/P Haas/Holmes approved distant education as presented  
7 yes/0 No/0 Abstentions
23. FSAP 72.13 – Standard Spray Fire Sprinklers  
Distant Education  
M/S/P Haas/Holmes approved distant education as presented  
7 yes/0 No/0 Abstentions
24. FSAP 72.14 – Fire Sprinklers Wet Pipe Systems  
Distant Education  
M/S/P Haas/Holmes approved distant education as presented  
7 yes/0 No/0 Abstentions
25. FSAP 72.15 – Fire Sprinklers Dry Pipe Systems  
Distant Education  
M/S/P Haas/Holmes approved distant education as presented  
7 yes/0 No/0 Abstentions
26. FSAP 72.16 – Fire Sprinklers Preaction and Deluge

Distant Education

M/S/P Haas/Holmes approved distant education as presented

7 yes/0 No/0 Abstentions

27. FSAP 72.17 – Fire Sprinklers Standpipes

Distant Education

M/S/P Haas/Holmes approved distant education as presented

7 yes/0 No/0 Abstentions

28. FSAP 72.18 – Fire Sprinklers Water Supplies

Distant Education

M/S/P Haas/Holmes approved distant education as presented

7 yes/0 No/0 Abstentions

29. FSAP 72.19 – Fire Sprinklers Fire Pumps

Distant Education

M/S/P Haas/Holmes approved distant education as presented

7 yes/0 No/0 Abstentions

30. FSAP 72.20 – Specific Sprinklers and Nozzles Application

Distant Education

M/S/P Haas/Holmes approved distant education as presented

7 yes/0 No/0 Abstentions

31. FSAP 72.21 – Fire Sprinklers System Layout

Distant Education

M/S/P Haas/Holmes approved distant education as presented

7 yes/0 No/0 Abstentions

32. FSAP 72.22 – Fire Sprinklers Inspection, Testing, and Maintenance

Distant Education

M/S/P Haas/Holmes approved distant education as presented

7 yes/0 No/0 Abstentions

33. FSAP 72.23 – Fire Sprinklers Extinguishing Systems

Distant Education

34. FSAP 72.24 – Fire Sprinklers Foremanship

Distant Education

M/S/P Haas/Holmes approved distant education as presented

7 yes/0 No/0 Abstentions

35. FSAP 72.25 – Fire Sprinklers Procedures and Documentation  
Distant Education  
M/S/P Haas/Holmes approved distant education as presented  
7 yes/0 No/0 Abstentions

## **G. TABLED ITEMS**

TABLED for General Education – At the February 8, 2018 Curriculum Meeting  
READ 101 – Reading and Learning Strategies for College Success

TABLED for Inactivation – At the September 14, 2017 Curriculum Meeting – Pending  
Chancellor's Office approval of new WGS prefix change

- WS 101 – Issues for Women in American Society
- WS 102 – Women and Religion
- WS 103 – Women, their Bodies and Health
- WS 104 – Community Organizing and Activism
- WS 105 - Gender Studies and the Chicana/Latina Experience
- WS 107 – Men and Masculinities: Constructing Manhood in America
- WS 108 – Women in Sports
- WS 109 – Philosophy of the Body, Feminism, and Gender
- WS 118 – History of Women in Visual Art
- WS 202 – Gender and Society
- WS 204 – Women in American History
- WS 205 – Anthropology of Sexuality and Gender
- WS 206 – Women in the Global Economy
- WS 207 – Women and Media
- WS 208 – Leadership for Women in Business

TABLED for Inactivation – At the September 28, 2017 Curriculum Meeting – Pending  
Chancellor's Office approval of impacted programs

- AUTO 1 – Engine Maintenance
- AUTO 2 – Fuel Systems
- AUTO 3 – Lubrication and Cooling
- AUTO 4 – Electrical Systems
- AUTO 5 – Brakes and Suspension
- AUTO 6-Transmission and Drive Train
- AUTO 7 – Air Conditioning and Heating
- AUTO 60 – Introduction to Intelligent Transportation System (ITS) and Telematics
- AUTO 108 – Energy and Transportation Systems
- AB 50A – Trim and Minor Repairs
- AB 50B – Panel Replacement
- AB 50C – Structural Repair Set Up
- AB 58 – Collision Repair Update



AB 59P – Structural Repair Planning  
 AB 183 – Computerized Damage Estimating Modification  
 AB 281 – Structural Damage Analysis for Estimator  
 AB 60A – Sanding & Paint Prep  
 AB 60B – Mix and Apply Paint  
 AB 60C – Defects: Causes & Cure  
 AB 68 – Refinishing Update  
 AB 79 – Automotive Fab Projects  
 AB 80A – Vehicle Staging  
 AB 80B – Analysis & Auto Systems  
 AB 80C – Veh Type/Cust Relations  
 WMT 185 – Alphacam for CNC Woodworking  
 WMT 186 – CNC Router for Woodworking  
 WMT 189L – CNC Woodworking Lab1  
 WMT 285 – Intermediate Alphacam for CNC Woodworking  
 WMT 286 – Intermediate CNC Router for Woodworking  
 WMT 289L – Intermediate CNC Woodworking Lab  
 SPCH 240 – Oral Interpretation of Literature: Readers' Theatre

TABLED for Inactivation – At the October 12, 2017 Curriculum Meeting – Pending  
 Chancellor's Office approval of impacted programs  
 ENGL 22 – Spelling Bees  
 ENGL 108 – Vocabulary Building for Professionals  
 ENGL 201 – Tutoring Writing

## H. DISCUSSION ITEMS

### ➤ 2018-2019 Curriculum Calendar

- New format

*The purpose of a new calendar format is to align with eLumen workflows. Changes may include:*

- *Removing department deadlines and adding new deadlines for types of curriculum requests*
  - *Serwin recommends we add links to the PDF version with examples for different curriculum requests*
- *Maximum of 30 items would be accepted per meeting*
- *Time change from 1:30-3:30 pm to 1:00 pm -3:00 pm*
- *Moving catalog cut off to March's Board meeting date*

### ➤ 2018 Curriculum Institute

- Hosted by: ASCC
- When: July 11-14, 2018
- Where: Riverside convention
- Additional Information can be found at: <https://asccc.org/events/2018-07-11-150000-2018-07-14-210000/2018-curriculum-institute>

*It was announced that if any committee member were interested, Lay would let the Vice President know and ask for additional funding to participate. Subject to approval.*

➤ **ASCCC Spring Regional Meeting**

- Hosted by: Cerritos College
- When: May 19, 2018
- Time: 9:00 am – 3:00 pm
- Where: Cerritos College
  - Room: Fine Arts 133/134
  - Breakout Session: MCIS 104, 105, 106, 107

➤ **eLumenation Campus Event**

- When: June 20-21, 2018
- Where: Cerritos College
- Time: TBA

**I. REPORTS**

No reports

**J. REMINDERS**

- Corrections are due back April 19, 2018 by noon

**K. AJOURNMENT**

M/S/P Haas/Holmes called the meeting to adjourn at 2:26 pm

CE/pl