

CURRICULUM MINUTES  
November 3, 2016

Curriculum Members:

ASCC	VACANT
✓ Fine Arts/Communications	Andrew Maz
✓ Health Occupations	Jessie Lopez
Business Education	Vykki Morgan
Science, Engineering, Math	VACANT
✓ Liberal Arts	Lynn Serwin
✓ Library	Monica Lopez
✓ HPEDA	Carrie Edwards (Chair)
✓ Counseling	Ken Matsuura
✓ Technology	Mickey Micic
✓ Humanities, Social Sciences	John Haas
DSPS	Judi Holmes
✓ Registrar/ACCME*	Stephanie Murguia
Acting Vice President of Academic Affairs	Rick Miranda
✓ Academic Affairs	Gary Pritchard
Senate*	Scott O'Neil
Curriculum Assistant*	Anna Edwards

\*Non-voting members

Proxy:

Carrie Edwards for Judi Holmes  
Ken Matsuura for Vykki Morgan

Guests:

Ja'net Dniela, Nishi Shah, Yiran Zhou, Roxanne Mitchell, Nick REal, Ed Rother, Chuong Vo

**A. MINUTES**

1. October 13, 2016  
Approval  
M/S/P Haas/J. Lopez Minutes were voted on and approved

**B. LIBERAL ARTS**

2. ENGL 240 (CAN ENGL 6) – Creative Writing  
Modification  
M/S/P Serwin/Micic Approved with minor corrections
3. Chinese – Associate of Arts  
New AA Degree  
M/S/P Matsuura/M. Lopez Approved with minor corrections

## **C. TECHNOLOGY**

4. ENGT 261 – SolidWorks for Sustainable Design  
New Course  
M/S/P Haas/Micic Approved with no corrections  
M/S/P Matsuura/Haas Approval was made on Content Review
5. ENGT 262 – SolidWorks for Weldments Design  
New Course  
M/S/P Micic/Matsuura Approved with no corrections  
M/S/P Matsuura/Haas Approval was made on Content Review
6. ENGT 263 – SolidWorks for Industrial Mold Tools Design  
New Course  
M/S/P Micic/Serwin Approved with no corrections  
M/S/P Matsuura/J. Lopez Approval was made on Content Review
7. ENGT 131 – Design Fundamentals Including Solid Modeling  
Modification  
M/S/P Matsuura/Haas Approved with no corrections
8. ENGT 133 – Sheet Metal Layout and Applications Using Solid Modeling  
Modification  
M/S/P M. Lopez/Micic Approved with minor corrections
9. ENGT 138 – AutoCAD  
Modification  
M/S/P Micic/Serwin Approved with minor corrections
10. ENGT 237 – Graphical Statics and Strength Of Materials  
Modification  
M/S/P Matsuura/Haas Approved with no corrections
11. ENGT 258 – Design and Production Technology Using Solid Modeling  
Modification  
M/S/P Haas/Matsuura Approved with no corrections
12. ENGT 259 – SolidWorks  
Modification  
M/S/P Serwin/Haas Approved with no corrections
13. MTT 96L – CNC Multi-Axis Mill Machining Lab  
Modification  
M/S/P Matsuura/Micic Approved with no corrections  
M/S/P Micic/Serwin Approval was made on Content Review

14. ET 91L – Engineering Technology Project Laboratory  
Inactivation  
M/S/P Haas/Micic Approved with no corrections
15. ET 104 – Engineering Technology Project Development  
Inactivation  
M/S/P Haas/Micic Approved with no corrections
16. MTT 50 – CNC Shop Math  
Inactivation  
M/S/P Haas/Micic Approved with no corrections
17. MTT 60 – Advanced Machine Tool Concepts  
Inactivation  
M/S/P Haas/Micic Approved with no corrections
18. MTT 170 – Computer Numerical Control Programming  
Inactivation  
M/S/P Haas/Micic Approved with no corrections
19. 3-D Parametric Modeling Design and Presentations – Verification of Completion  
Modification  
M/S/P Micic/Haas Approved with no corrections
20. Engineering Design and Production Technology -Verification of Completion  
Modification  
M/S/P Micic/Matsuura Approved with no corrections
21. Machine Design and Manufacturing – Verification of Completion  
Modification  
M/S/P Micic/Matsuura Approved with no corrections
22. Sheet Metal Layout Applications with 3-D Parametric Solid Modeling – Verification of  
Completion  
Modification  
M/S/P Serwin/Micic Approved with no corrections
23. Architecture Technology – Certificate of Achievement  
Modification  
M/S/P Haas/Matsuura Approved with minor corrections
24. Architectural Technology – Associate of Arts  
Modification  
M/S/P Matsuura/M. Lopez Approved with minor corrections

25. Architecture (Transfer) – Associate of Arts  
Modification  
M/S/P Matsuura/M. Lopez Approved with minor corrections
26. Engineering Design and Production Technology – Certificate of Achievement  
Modification  
M/S/P Micic/M. Lopez Approved with minor corrections
27. Engineering Design Technology – Certificate of Achievement  
Modification  
M/S/P Serwin/J. Lopez Approved with no corrections
28. Engineering Design Technology – Associate in Arts  
Modification  
M/S/P Micic/M. Lopez Approved with minor corrections
29. Automated Manufacturing – Certificate of Achievement  
Modification  
M/S/P Matsuura/Serwin Approved with minor corrections
30. Automated Manufacturing – Associate of Arts  
Modification  
M/S/P Micic/Serwin Approved with minor corrections
31. Machinist Option – Certificate of Achievement  
Modification  
M/S/P Micic Serwin Approved with minor corrections
32. Machinist Option – Associate of Arts  
Modification  
M/S/P Matsuura/Micic Approved with minor corrections
33. Numerical Control Machine Operator Option – Certificate of Achievement  
Modification  
M/S/P Micic/Haas Approved with minor corrections
34. Numerical Control Machine Operator Option – Associate of Arts  
Modification  
M/S/P Pritchard/Matsuura Approved with minor corrections
35. Tool and Die Maker Option – Certificate of Achievement  
Modification  
M/S/P Micic/Lopez, J. Approved with minor corrections
36. Tool and Die Maker Option – Associate of Arts  
Modification  
M/S/P Haas/Matsuura Approved with minor corrections

37. Automotive Aftermarket Product Development Option – Certificate of Achievement Modification  
M/S/P Micic/Pritchard Approved with minor corrections
38. Automotive Aftermarket Product Development Option – Associate in Science Modification  
Item improperly listed and no action was taken. Correct Item will be agendized on the December 8, 2016 meeting.

**D. TABLED ITEMS**

39. EDT 51 – Communicating in the Online Environment  
Inactivation  
TABLED – At the November 19, 2015 Curriculum Meeting
40. EDT 67 – Using Mind-Mapping Tools in Education  
Inactivation  
TABLED – At the November 19, 2015 Curriculum Meeting
41. EDT 100 – Integration of the Internet into Curriculum  
Inactivation  
TABLED – At the November 19, 2015 Curriculum Meeting
42. EDT 103 – Spreadsheets for Educators  
Inactivation  
TABLED – At the November 19, 2015 Curriculum Meeting
43. EDT 104 – Word Processing for Educators  
Inactivation  
TABLED – At the November 19, 2015 Curriculum Meeting
44. EDT 105 – PowerPoint for Educators  
Inactivation  
TABLED – At the November 19, 2015 Curriculum Meeting
45. EDT 106 – Databases in Education  
Inactivation  
TABLED – At the November 19, 2015 Curriculum Meeting
46. EDT 109 – Developing Education-Based Portfolios  
Inactivation  
TABLED – At the November 19, 2015 Curriculum Meeting
47. EDT 111 – Web Design for Educators  
Inactivation  
TABLED – At the November 19, 2015 Curriculum Meeting

48. EDT 120 – Exploring Assistive Technology in Education  
Inactivation  
TABLED – At the November 19, 2015 Curriculum Meeting
49. EDT 121 – Using Mobile Technology in Education  
Inactivation  
TABLED – At the November 19, 2015 Curriculum Meeting
50. PHAR 55 – Pharmacy Introduction  
Inactivation  
TABLED – At the December 10, 2015 Curriculum Meeting
51. PHAR 56 – Pharmacy Skills Lab Introduction  
Inactivation  
TABLED – At the December 10, 2015 Curriculum Meeting
52. ART 196 – Web Design with Flash and Dreamweaver  
Modification, Content Review  
TABLED – At the October 13, 2016 Curriculum Meeting

#### **E. ACTION ITEMS**

- Cross-listing Agreement Form  
M/S/P Pritchard/Haas Approved

#### **F. DISCUSSION ITEMS**

- Update on Advanced Placement option for students – Ken Matsuura  
Ken Matsuura updated the committee on changes to the Advanced Placement option, Community Colleges will most likely adopt the CSU model for future.
- Program Review Check List – Scott O’Neil  
Discussion produced minor suggestions to improve the check list. This will be sent on to Program Review to include in the current handbook.
- CTX iPad/eLumen training requirements  
The Curriculum Committee determined that the CTX Summer Institute will be the correct format to utilize. Lynn Serwin, Carrie Edwards and Rich Cameron will meet to draft SI goals to focus on ELumen use.

#### **G. REMINDER**

#### **H. ANNOUNCEMENTS**

#### **I. ADJOURNMENT**

M/S/P J. Lopez/M. Lopez – Meeting was adjourned at 3:10 p.m.

CE/ae