

CERRITOS COLLEGE

Meeting Minutes

January 25, 2018

Board Room

1:30 pm

A. CALL TO ORDER

Meeting Call to order at 1: 34 pm

B. ROLL CALL

Voting Members:

- ☒ Carrie Edwards, Health, Physical Education, and Dance (Chairperson)
- ☐ Rick Miranda, Vice President/Academic Affairs
- ☒ Andrew Maz, Fine Arts & Communications
- ☒ Jessie Lopez, Health Occupations
- ☒ Vykki Morgan, Business Education
- ⌚Arrives at 1:42 pm*
- ☒ Lora Campeau, Science, Engineering, and Math
- ☒ Lynn Serwin, Liberal Arts
- ☒ Monica Lopez, Library
- ☒ Ken Matsuura, Articulation/Counseling
- ☐ Mickey Micic, Technology
- ☒ John Haas, Humanities and Social Sciences
- ☒ Judi Holmes, Disabled Students Programs and Services
- ☐ Vacant, ASCC

Non-Voting Members:

- ☐ Gary Pritchard, Dean of Fine Arts & Communications/Acting Dean of Academic Affairs
- ☒ Scott O'Neil, Faculty Senate
- ⌚Left at 2:42 pm*
- ☒ Stephanie Murguia, Dean of Admissions and Records/ACCME
- ⌚Left at 2:59 pm*
- ☒ David Fabish, Dean of Liberal Arts/ACCME
- ⌚Arrives at 2:42 pm*
- ⌚Left at 2:56 pm*
- ☒ Phally Lay, Curriculum Specialist

M=Motion

S=Second

P=Pass

Guest(s):

James MacDevitt, Carlos Arce, Evelyn Mattison, Stephen Clifford, Ana Torres-Bower

C. MEETING MINUTES

- October 26, 2017
M/S/P Hass/J. Lopez approved minutes as presented.
(7 Yes, 0 No, 1 Abstentions from Holmes)
- November 9, 2017
M/S/P Hass/J. Lopez approved minutes as presented
(8 Yes, 0 No, 0 Abstentions)
- January 4, 2018
M/S/P Hass/J. Lopez approved minutes as presented.

(7 Yes, 0 No, 1 Abstentions from Campeau)

D. CONSENT CALENDAR

4. Cross-listing Agreement Form BA 208/WGS 208
5. Cross-listing Agreement Form HUM 107/WGS 107
6. Cross-listing Agreement Form PHIL 109/WGS 109
7. Cross-listing Agreement Form HUM 118/WGS 118
8. Cross-listing Agreement Form SOC 202/WGS 202
9. Cross-listing Agreement Form HIST 204/WGS 204
10. Cross-listing Agreement Form ANTH 205/WGS 205
11. Cross-listing Agreement Form ECON 102/WGS 206
12. Cross-listing Agreement Form ART 207/ WGS 207
13. Cross-listing Agreement Form KIN 108/WGS 108

M/S/P Haas/ J. Lopez approved cross-listing agreement form numbers 4-12 as presented
(8 Yes, 0 No, 0 Abstentions)

E. ACTION ITEMS

➤ Business, Humanities, and Social Sciences

14. Chicano Studies – Associate in Arts
Modification: Prefix change with cross-listed program WGS (formerly known as WS) and adding/removing courses in program.
M/S/P Holmes/J. Lopez modification approved with minor changes
(9 Yes, 0 No, 0 Abstentions)
15. History – Associate in Arts for Transfer
Modification: Updating prefix change WS to WGS
This program was tabled at November 9, 2017 Curriculum meeting and re-scheduled for January 25, 2018 meeting. Petitioner did not send corrections before the deadline. No paper work in packet.
M/S/P Holmes/J. Lopez tabling program to February 08, 2018 Curriculum meeting
(9 Yes, 0 No, 0 Abstentions)
16. Sociology – Associate in Arts for Transfer
Modification: Updating prefix change WS to WGS
M/S/P Campeau/J. Lopez modification approved with minor corrections
(9 Yes, 0 No, 0 Abstentions)
17. Economics – Associate in Arts
Modification: Updating prefix change WS to WGS
M/S/P J. Lopez/ Holmes modification approved with minor corrections
(9 Yes, 0 No, 0 Abstentions)
18. Art History- Associate in Arts for Transfer
Modification: Updating prefix change WS to WGS; TMC update request from Chancellor's Office kick back from February 25, 2016 Curriculum meeting
M/S/P J. Matsuura/ J. Lopez modification approved with minor corrections
(9 Yes, 0 No, 0 Abstentions)
19. Visual and Cultural Studies – Associate in Arts
Modification: Updating prefix change WS to WGS

- M/S/P J. Matsuura/ J. Lopez modification approved with minor corrections
(9 Yes, 0 No, 0 Abstentions)
20. Global Studies – Certificate of Achievement
Modification: Updating prefix change WS to WGS
M/S/P J. Holmes/ J. Lopez modification approved with minor corrections
(9 Yes, 0 No, 0 Abstentions)
21. Business Administration: Retail Management – Certificate of Achievement
Modification: Updating prefix change WS to WGS
M/S/P J. Matsuura/ J. Lopez TABLED program to February 8, 2018 Curriculum meeting to make needed corrections to the Program Narrative prior to approval
(9 Yes, 0 No, 0 Abstentions)
- **Liberal Arts**
22. ENGL 242 – Writing Poetry
General Education
New Course (Approved at October 12, 2017 Meeting)
Associated Programs: Creative Writing Certificate of Achievement (in the works)
M/S/P J. Holmes/ Serwin approved General Education with minor corrections
(9 Yes, 0 No, 0 Abstentions)
23. ENGL 243 - Playwriting
General Education
New Course (Approved at November 9, 2017 Meeting)
Associated Programs: Creative Writing Certificate of Achievement (in the works)
M/S/P J. Holmes/ Serwin approved General Education with minor corrections
(9 Yes, 0 No, 0 Abstentions)
24. ENGL 244 – Writing Short Fiction
General Education
New Course (Approved at October 12, 2017 Meeting)
Associated Programs: Creative Writing Certificate of Achievement (in the works)
M/S/P J. Holmes/ Serwin approved General Education with minor corrections
(9 Yes, 0 No, 0 Abstentions)
25. ENGL 247 –Writing Creative Nonfiction
General Education
New Course (Approved at November 9, 2017 Meeting)
Associated Programs: Creative Writing Certificate of Achievement (in the works)
M/S/P J. Holmes/ Serwin approved General Education with minor corrections
(9 Yes, 0 No, 0 Abstentions)

F. TABLED ITEMS

TABLED for Inactivation – At the September 14, 2017 Curriculum Meeting – Pending Chancellor's Office approval of new WGS prefix change

- WS 101 – Issues for Women in American Society
- WS 102 – Women and Religion
- WS 103 – Women, their Bodies and Health
- WS 104 – Community Organizing and Activism
- WS 105 - Gender Studies and the Chicana/Latina Experience

WS 107 – Men and Masculinities: Constructing Manhood in America
WS 108 – Women in Sports
WS 109 – Philosophy of the Body, Feminism, and Gender
WS 118 – History of Women in Visual Art
WS 202 – Gender and Society
WS 204 – Women in American History
WS 205 – Anthropology of Sexuality and Gender
WS 206 – Women in the Global Economy
WS 207 – Women and Media
WS 208 – Leadership for Women in Business

TABLED for Inactivation – At the September 28, 2017 Curriculum Meeting – Pending
Chancellor's Office approval of impacted programs

AUTO 1 – Engine Maintenance
AUTO 2 – Fuel Systems
AUTO 3 – Lubrication and Cooling
AUTO 4 – Electrical Systems
AUTO 5 – Brakes and Suspension
AUTO 6-Transmission and Drive Train
AUTO 7 – Air Conditioning and Heating
AUTO 60 – Introduction to Intelligent Transportation System (ITS) and Telematics
AUTO 108 – Energy and Transportation Systems
AB 50A – Trim and Minor Repairs
AB 50B – Panel Replacement
AB 50C – Structural Repair Set Up
AB 58 – Collision Repair Update
AB 59P – Structural Repair Planning
AB 183 – Computerized Damage Estimating Modification
AB 281 – Structural Damage Analysis for Estimator
AB 60A – Sanding & Paint Prep
AB 60B – Mix and Apply Paint
AB 60C – Defects: Causes & Cure
AB 68 – Refinishing Update
AB 79 – Automotive Fab Projects
AB 80A – Vehicle Staging
AB 80B – Analysis & Auto Systems
AB 80C – Veh Type/Cust Relations
WMT 185 – Alphacam for CNC Woodworking
WMT 186 – CNC Router for Woodworking
WMT 189L – CNC Woodworking Lab1
WMT 285 – Intermediate Alphacam for CNC Woodworking
WMT 286 – Intermediate CNC Router for Woodworking
WMT 289L – Intermediate CNC Woodworking Lab
SPCH 240 – Oral Interpretation of Literature: Readers' Theatre

TABLED for Inactivation – At the October 12, 2017 Curriculum Meeting – Pending
Chancellor's Office approval of impacted programs

ENGL 22 – Spelling Bees

Edwards state for the record that all items in area G will remain tabled pending Chancellor's Office approval of new prefix changes and impacted programs, respectively.

G. DISCUSSION ITEMS

- **Multiple Measures & AB705 changes – Lynn Serwin and Ken Matsuura**
Ken Matsuura provided handouts on AB705 from the Chancellor's Office to the committee (handouts will be available online at cerritos.edu/curriculum). From December 2017 "AB 705 requires community college districts to maximize the probability that students will enter and complete transfer-level coursework in math and English within a one-year timeframe by utilizing assessment measure that include high school performance to achieve his goal." The Multiple Measures committee will be in charge of looking into implementing this new policy. The college is now required to use high school transcript and GPA to maximize the possibility of students completing English and Math courses in one year. Counselors are able to look at high school data through a Cal-Pass system. The college is expected to be fully compliant to AB705 by Fall 2019. Matsuura recommends that curriculum should move the approval of all locally developed curriculum in Math and English to Fall 2018 to meet the AB705 deadline.

During the course of this discussion regarding AB705 the following concerns were raised in regards to its impact:

- Students that self-declare will have trouble adding a class if they are trying to enter a class that has prerequisite in PeopleSoft
- Some CSU may still require prerequisite as part of their transfer
- The assessment test may no longer be an option
- Blue slips are to be submitted to Admissions to have record that the student has self-declare themselves to a certain class (example ENGL 100)
- Some departments are not fully aware of the prerequisite changes and has not brought changes to curriculum. The Curriculum Chair Person and Curriculum Specialist will visit the All Chairs meeting in February to provide information related to prerequisite changes.
- Removal of requisite in PeopleSoft may impact transferability
- Students will not except recommendation from counselor and take a course they are not ready for

Lynn Serwin also shared her conversation with Stephanie Murguia regarding ENGL 100s prerequisite. ENGL 100s is a new combination course of ENGL 100 and 5L. The goal of offering ENGL 100s will eventually eliminate ENGL 5L option.

- **Courses with GE approval vs Standalone courses – Carrie Edwards**
Carrie Edwards explains that the Chancellor's Office did not allow standalone courses for a few years, but is now allowing standalone courses again. Standalone courses are non-degree applicable courses. The courses will need to "meet a specific need to be offered". Edwards learned recently at the Regional Curriculum Workshop, that courses with general education could be offered before the program has been approved, since general education is considered part of a degree. She would like the college to consider this new practice.

H. ANNOUNCEMENTS

- Kathy Azzam, ASCC representative, has informed via email that her spring class schedule conflicts with the Curriculum Committee meeting time therefore she will not be able to continue as the student representative. This position is now vacant until a new ASCC representative is identified.

I. REMINDERS

- Corrections are due back February 1, 2018
- Items will be submitted to February 28, 2018 Board Meeting pending final corrections

J. ADJOURNMENT

M/S/P Haas/J. Lopez approved to adjourn the meeting at 3:00pm

**Please review in eLumen*

CE/pl