

CERRITOS COLLEGE

Meeting Minutes

February 8, 2018

Board Room

1:30 pm

A. CALL TO ORDER

Meeting call to order at 1:37 pm

B. ROLL CALL

Voting Members:

- ☒ Carrie Edwards, Health, Physical Education, and Dance (Chairperson)
- ☒ Rick Miranda, Vice President/Academic Affairs
- ☐ Andrew Maz, Fine Arts & Communications
- ☒ Jessie Lopez, Health Occupations
- ☐ Vycki Morgan, Business Education
- ☒ Lora Campeau, Science, Engineering, and Math
 - ⌚ Left at 3:15 pm
- ☒ Lynn Serwin, Liberal Arts
- ☒ Monica Lopez, Library
- ☒ Ken Matsuura, Articulation/Counseling
- ☐ Mickey Micic, Technology
- ☐ John Haas, Humanities and Social Sciences
- ☒ Judi Holmes, Disabled Students Programs and Services

Non-Voting Members:

- ☐ Gary Pritchard, Dean of Fine Arts & Communications/Acting Dean of Academic Affairs
- ☒ Stephanie Murguia, Dean of Admissions and Records/ACCME
 - ⌚ Arrived at 1:56 pm
 - ⌚ Left at 2:57
- ☒ Scott O'Neil, Faculty Senate
 - ⌚ Left at 2:44
- ☐ David Fabish, Dean of Liberal Arts/ACCME
 - ⌚ Left at 1:38
- ☒ Phally Lay, Curriculum Specialist

M=Motion

S=Second

P=Pass

Guest(s):

Lydia Cosio, Anne Contreras, Steve LaVigne, Rachel Martinez, Ana Torres Bower, Jan Connal, Evelyn Mattison, Nick Real, Janet Ramirez, Sandy Marks, Roxanne Mitchel, Ni Bueno, Alycia Wagner, Bryan Ramos, Dan Smith

C. MEETING MINUTES

1. January 25, 2018

M/S/P Lora/Holmes approved minutes as presented

D. CONSENT CALENDAR

2. UC Approvals

M/S/P J. Lopez/Holmes approved UC Approvals as presented
(8 Yes, 0 No, 0 Abstentions)

E. ACTION ITEMS

➤ **Health Occupations**

3. DA 85 – Orthodontic Assisting Permit Course

*New Course, Content Review

Standalone

M/S/P J. Lopez/Holmes approved as presented
(8 Yes, 0 No, 0 Abstentions)

4. DA 86 - Clinical Experience In A Specialty Practice

*New Course, Content Review

Standalone

M/S/P Matsuura/J. Lopez approved with title change to Clinical Experience In A
Orthodontic Specialty Practice
(8 Yes, 0 No, 0 Abstentions)

5. ACLR101 – Increasing Your Access Potential

*New Course, Content Review

M/S/P Holmes/J. Lopez approved new with minor corrections
(8 Yes, 0 No, 0 Abstentions)

M/SP Holmes/J. Lopez approved content review as presented
(8 Yes, 0 No, 0 Abstentions)

➤ **Technology**

6. COS 55- Esthetics Crossover

*New Course, Content Review

Associated program: Esthetician degree and certificate

M/S/P Holmes/J. Lopez approved new with minor corrections
(8 Yes, 0 No, 0 Abstentions)

M/S/P J. Lopez/Campeau approved new with minor corrections
(8 Yes, 0 No, 0 Abstentions)

7. COS 54 – Introductory Esthetician

Modification: changing prerequisite, Content Review

M/S/P Holmes/J. Lopez approved new with minor corrections
(8 Yes, 0 No, 0 Abstentions)

M/S/P J. Lopez/Campeau approved new with minor corrections
(8 Yes, 0 No, 0 Abstentions)

8. COS 60A – Introductory Cosmetology I

Modification: changing prerequisite, Content Review

M/S/P Holmes/J. Lopez approved new with minor corrections
(8 Yes, 0 No, 0 Abstentions)

M/S/P J. Lopez/Campeau approved new with minor corrections

(8 Yes, 0 No, 0 Abstentions)

9. COS 70A – Introductory Cosmetology

*Modification: Updating ENGL prerequisites to remove ENGL 20, Content Review

M/S/P Holmes/J. Lopez approved new with minor corrections

(8 Yes, 0 No, 0 Abstentions)

M/S/P J. Lopez/Campeau approved new with minor corrections

(8 Yes, 0 No, 0 Abstentions)

10. Esthetician – Associate in Arts

Modification: adding new course COS 55

M/S/P J. Lopez/Campeau approved new with minor corrections

(8 Yes, 0 No, 0 Abstentions)

11. Esthetician – Certificate of Achievement

*Modification: adding new course COS 55

M/S/P J. Lopez/Campeau approved new with minor corrections

(8 Yes, 0 No, 0 Abstentions)

12. Cosmetology – Associate in Arts

*Modification: Updating degree requirement to include COS62A, COS62B, COS53, and COS70C

M/S/P Serwin/Campeau approved new with minor corrections

(8 Yes, 0 No, 0 Abstentions)

13. WMT 144 – Jigs and Fixtures

*Modification: Change top code (substantial change)

M/S/P Holmes/Campeau approved modification with minor corrections

(7 Yes, 0 No, 0 Abstentions)

14. WMT 151 - Introduction to Faceframe Cabinetmaking

*Modification: Changing top code (substantial change)

M/S/P Holmes/Campeau approved modification with minor corrections

(7 Yes, 0 No, 0 Abstentions)

15. WMT 153 - 32Mm System of Cabinetmaking

*Modification: Changing top code (substantial change)

M/S/P Holmes/Campeau approved modification with minor corrections

(7 Yes, 0 No, 0 Abstentions)

16. WMT 183 - SketchUp for Woodworkers

*Modification: Changing top code (substantial change)

M/S/P Holmes/Campeau approved modification with minor corrections

(7 Yes, 0 No, 0 Abstentions)

17. WMT 201 – Woodworking with Hand Tools

*Modification: Changing top code (substantial change)

M/S/P Holmes/Campeau approved modification with minor corrections

- (7 Yes, 0 No, 0 Abstentions)
18. WMT 204 – Advanced Tables
*Modification: Changing top code (substantial change)
M/S/P Holmes/Campeau approved modification with minor corrections
(7 Yes, 0 No, 0 Abstentions)
 19. WMT 211 – The Workbench Class
*Modification: Changing top code (substantial change)
M/S/P Holmes/Campeau approved modification with minor corrections
(7 Yes, 0 No, 0 Abstentions)
 20. WMT 222 – Advanced Handtools-Joinery
*Modification: Changing top code (substantial change)
M/S/P Holmes/Campeau approved modification with minor corrections
(7 Yes, 0 No, 0 Abstentions)
 21. WMT 223 – Advanced Handtools - Layout Tools
*Modification: Changing top code (substantial change)
M/S/P Holmes/Campeau approved modification with minor corrections
(7 Yes, 0 No, 0 Abstentions)
 22. WMT 224 – Advanced Handtools – Dovetails
*Modification: Changing top code (substantial change)
M/S/P Holmes/Campeau approved modification with minor corrections
(7 Yes, 0 No, 0 Abstentions)
 23. WMT 244 – Chest of Drawers
*Modification: Changing top code (substantial change)
M/S/P Holmes/Campeau approved modification with minor corrections
(7 Yes, 0 No, 0 Abstentions)
 24. WMT 250 – Intermediate Faceframe Cabinetmaking
*Modification: Changing top code (substantial change)
M/S/P Holmes/Campeau approved modification with minor corrections
(7 Yes, 0 No, 0 Abstentions)
 25. WMT 252 – Intermediate 32mm System of Cabinetmaking
*Modification: Changing top code (substantial change) and removing prerequisite
M/S/P Holmes/Campeau approved modification with minor corrections
(7 Yes, 0 No, 0 Abstentions)
- **Business, Humanities, and Social Sciences**
26. FIN 125M – Personal Finance
General Education
Approved new course at November 9, 2017 Meeting
Approved Distant Education at November 9, 2017 Meeting
M/S/P J. Lopez/ Lora approved with General education as presented
(7 Yes, 0 No, 0 Abstentions)

27. INST 100 – Principles and Strategies for Problem Solving
*Modification: Updating course description and outline
M/S/P J. Lopez/ Holmes approved modification as presented
28. Business Administration – Retail management – Certificate of Achievement
Modification: Updating prefix WS to WGS
M/S/P Holmes/J. Lopez approved modification as presented

➤ **Liberal Arts**

29. ENGL 100S – Enhanced Freshman Composition
*New course, Content Review, General Education
Associated Programs: English Associate in Arts Degree
M/S/P Serwin/J. Lopez approved new program with minor corrections
(7 yes, 1 No (Matsuura), 0 Abstentions)
M/S/P J. Lopez/ Serwin approved content review with minor corrections
(7 yes, 1 No (Matsuura), 0 Abstentions)
M/S/P Serwin/Holmes approved general education as presented
(8 yes, 0 No, 0 Abstentions)
- ENGL 5L - Freshman Composition Supplemental Seminar
Modification
Approved Distant Education at Special Meeting on January 4, 2018
M/S/P J. Lopez/Holmes approved modification as presented
(8 yes, 0 No, 0 Abstentions)
30. READ 101 - Reading and Learning Strategies for College Success
General Education
Approved new course at November 9, 2017 Curriculum meeting
M/S/P Matsuura/Serwin tabled – Edwards will contact petitioner to update general education and to resubmit at a later Curriculum meeting date.
(7 yes, 0 No, 0 Abstentions)
31. English – Associate in Arts
*Modification: Adding new course ENGL 100S
M/S/P Matsuura/Serwin approved modification with minor corrections
(7 yes, 0 No, 0 Abstentions)
32. History – Associate in Arts
*Modification: Updating prefix WS to WGS
M/S/P Matsuura/Serwin approved modification with minor corrections
(7 yes, 0 No, 0 Abstentions)

➤ **Health, Physical Education, and Dance**

33. HED 104 - Introduction to Health and Society
*New Course, Distant Education
Associate Program: Health Education Associate in Arts
M/S/P Holmes/Campeau approved new course with minor corrections

- (7 yes, 0 No, 0 Abstentions)
M/S/P Holmes/Matsuura approved distant education with minor corrections
(7 yes, 0 No, 0 Abstentions)
34. HED 105 – Mindy, Body, and Health
*New Course, Distant Education
Associate Program: Health Education Associate in Arts
M/S/P Holmes/Campeau approved new course with minor corrections
(7 yes, 0 No, 0 Abstentions)
M/S/P Holmes/Matsuura approved distant education with minor corrections
(7 yes, 0 No, 0 Abstentions)
35. HED 201 – Health Education and Promotion
*New Course, Content Review, Distant Education
Associate Program: Health Education Associate in Arts
M/S/P Holmes/J .Lopez approved new course with minor corrections
(7 yes, 0 No, 0 Abstentions)
M/S/P Holmes/Serwin content review as presented
(7 yes, 0 No, 0 Abstentions)
M/S/P Holmes/Matsuura approved distant education with minor corrections
(7 yes, 0 No, 0 Abstentions)
36. HED 202 – Health Systems and Perspectives
*New Course, Content Review, Distant Education
Associate Program: Health Education Associate in Arts
M/S/P Holmes/J .Lopez approved new course with minor corrections
(7 yes, 0 No, 0 Abstentions)
M/S/P Holmes/Serwin content review as presented
(7 yes, 0 No, 0 Abstentions)
M/S/P Holmes/Matsuura approved distant education with minor corrections
(7 yes, 0 No, 0 Abstentions)
37. Health Education – Associate in Arts
New Program
M/S/P Matsuura/Holmes approved new program with minor corrections
(7 yes, 0 No, 0 Abstentions)
38. ATH 202L – Basketball, Men
Modification: Unit change from 0.5 to 3.0 (substantial change)
M/S/P Matsuura/J. Lopez approved modification as presented
(7 yes, 0 No, 0 Abstentions)

F. TABLED ITEMS

TABLED for Inactivation – At the September 14, 2017 Curriculum Meeting –
Pending Chancellor's Office approval of new WGS prefix change
WS 101 – Issues for Women in American Society
WS 102 – Women and Religion

WS 103 – Women, their Bodies and Health
WS 104 – Community Organizing and Activism
WS 105 - Gender Studies and the Chicana/Latina Experience
WS 107 – Men and Masculinities: Constructing Manhood in America
WS 108 – Women in Sports
WS 109 – Philosophy of the Body, Feminism, and Gender
WS 118 – History of Women in Visual Art
WS 202 – Gender and Society
WS 204 – Women in American History
WS 205 – Anthropology of Sexuality and Gender
WS 206 – Women in the Global Economy
WS 207 – Women and Media
WS 208 – Leadership for Women in Business

TABLED for Inactivation – At the September 28, 2017 Curriculum Meeting –
Pending Chancellor's Office approval of impacted programs

AUTO 1 – Engine Maintenance
AUTO 2 – Fuel Systems
AUTO 3 – Lubrication and Cooling
AUTO 4 – Electrical Systems
AUTO 5 – Brakes and Suspension
AUTO 6-Transmission and Drive Train
AUTO 7 – Air Conditioning and Heating
AUTO 60 – Introduction to Intelligent Transportation System (ITS) and Telematics
AUTO 108 – Energy and Transportation Systems
AB 50A – Trim and Minor Repairs
AB 50B – Panel Replacement
AB 50C – Structural Repair Set Up
AB 58 – Collision Repair Update
AB 59P – Structural Repair Planning
AB 183 – Computerized Damage Estimating Modification
AB 281 – Structural Damage Analysis for Estimator
AB 60A – Sanding & Paint Prep
AB 60B – Mix and Apply Paint
AB 60C – Defects: Causes & Cure
AB 68 – Refinishing Update
AB 79 – Automotive Fab Projects
AB 80A – Vehicle Staging
AB 80B – Analysis & Auto Systems
AB 80C – Veh Type/Cust Relations
WMT 185 – Alphacam for CNC Woodworking
WMT 186 – CNC Router for Woodworking
WMT 189L – CNC Woodworking Lab1
WMT 285 – Intermediate Alphacam for CNC Woodworking

WMT 286 – Intermediate CNC Router for Woodworking
WMT 289L – Intermediate CNC Woodworking Lab
SPCH 240 – Oral Interpretation of Literature: Readers’ Theatre

TABLED for Inactivation – At the October 12, 2017 Curriculum Meeting – Pending
Chancellor’s Office approval of impacted programs
ENGL 22 – Spelling Bees
ENGL 108 – Vocabulary Building for Professionals
ENGL 201 – Tutoring Writing

G. DISCUSSION ITEMS

H. REPORTS

I. REMINDERS

- Corrections are due back February 15, 2018 by noon
- Items will be submitted to February 28, 2018 Board Meeting pending final corrections

J. ADJOURNMENT

M/S/P Holmes/ J. Lopez approved meeting adjournment at 4:15 pm

CE/pl