

CERRITOS COLLEGE

Meeting Minutes
September 13, 2018
1:00 pm
Cheryl A. Epple Board Room

A. CALL TO ORDER

Meeting call to order at 1:06 pm

B. ROLL CALL

Voting Members:

- | | |
|--|--|
| <input type="checkbox"/> VACANT | ASCC |
| <input checked="" type="checkbox"/> Brandt Reiter | Fine Arts & Communication |
| <input checked="" type="checkbox"/> Jessie Lopez | Health Occupations |
| <input type="checkbox"/> VACANT | Business Education |
| <input checked="" type="checkbox"/> Lora Campeau | Science, Engineering, and Math |
| <input checked="" type="checkbox"/> Lynn Serwin | Liberal Arts |
| <input checked="" type="checkbox"/> Monica Lopez | Library |
| <input checked="" type="checkbox"/> Carrie Edwards (Chair) | Health, Physical Education, Dance, and Athletics |
| <input checked="" type="checkbox"/> Ken Matsuura | Counseling |
| <input checked="" type="checkbox"/> Mickey Micic | Technology |
| ⌚ Arrived at 1:10 pm | |
| ⌚ Departed at 1:42 pm | |
| <input type="checkbox"/> VACANT | Humanities and Social Sciences |
| <input checked="" type="checkbox"/> Judi Holmes | Disabled Students Programs and Services |
| <input type="checkbox"/> Rick Miranda | Vice President of Academic Affairs |

Non-Voting Members:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Stephanie Murguia | Dean of Admissions and Records/Registrars |
| <input checked="" type="checkbox"/> Gary Pritchard | Dean of Fine Arts & Communications/Acting Dean |
| <input checked="" type="checkbox"/> Of Academic Affairs | |
| <input checked="" type="checkbox"/> Frank Mixson | Dean of Liberal Arts/ACCME |
| <input checked="" type="checkbox"/> Andrew Maz | Vice President of Academic Senate |
| <input checked="" type="checkbox"/> Phally Lay | Curriculum Specialist |

**Action items not in eLumen; please review pdf copy*

M=Motion
S=Second
P=Pass

GUEST: Evelyn Mattison, Teresa Alenikov, William Tsang

C. PUBLIC COMMENTS

None

D. MEETING MINUTES

1. April 26, 2018

M/S/P Holmes/Campeau approved April 26, 2018 meeting minutes as presented
7 yes/0 no/1 abstentions (Reiter)

2. August 23, 2018

M/S/P Holmes/Campeau approved April 26, 2018 meeting minutes as presented
7 yes/0 no/1 abstentions (Reiter)

E. CONSENT CALENDAR

- WGS 298 – Direct Studies
Modification: *Prefix change from WS to WGS*
- WGS 299 – Direct Studies
Modification: *Prefix change from WS to WGS*
- Cosmetology – Associate in Arts
Modification: *Chancellor's Office requested to update catalog description*
- Cosmetology - Certificate of Achievement
Modification: *updating to match Associates degree changes from February 8, 2018 curriculum meeting*
- Kinesiology – Associate in Arts for Transfer
Modification: *Chancellor's office requested the removal of ~~WGS 108/KIN 108~~ because it was not yet CID approved.*
Modification: Chancellor's office requested the removal of HED 110 due to pending CID approval.
- Computer Information Systems Verification of Completion:
 - Computer Support Technician
 - Systems Analyst
 - Cybersecurity
 - Database Application Development for Microsoft Access
 - IBM iSeries 400 Server Operators
 - Linux Application Productivity Verification of Completion
 - Microsoft Systems Administrator
 - Network Administrator
 - Project Management for Information Technology
 - Software Development in C++/Visual C#
 - Software Development in Database Application
 - Software Development in Java
 - Software Development in the Unix/Linux Environment
 - Software Development in Visual BasicNetInactivation
- Physical Education: Coaching Verification of Completion
Inactivation
- Chemistry – Associate in Arts
Inactivation

- Engineering - Associate in Arts
Inactivation
- Apprenticeship: Fire Sprinklers – Certificate of Achievement
Correcting total units. Printed in Catalog as 33 units total; should be 28.5

M/S/P J. Lopez/Micic approved all items on consent calendar with minor corrections to Kinesiology – Associate in Arts for Transfer modification.

8 yes/ 0 no/ 0 abstentions

F. ACTION ITEMS

❖ BUSINESS, HUMANITIES, AND SOCIAL SCIENCES

3. ACCT 260 – Governmental and Not-For-Profit Accounting
New Course, Content Review, Distant Education
M/S/P Micic/J. Lopez approved new course with minor corrections
M/S/P Micic/J. Lopez approved content review with minor corrections
M/S/P Holmes/ Micic approved distant education as presented
7 yes/0 no/1 abstentions (Reiter)
 4. ACCT 101 – Fundamentals of Accounting I
Modification: Correcting unit to match current class hours
Content Review
M/S/P Campeau/J. Lopez approved modification with minor corrections
M/S/P Campeau/J. Lopez approved content review with minor corrections
7 yes/0 no/1 abstentions (Reiter)
 5. ACCT 102 – Fundamentals of Accounting II
Modification: Correcting unit to match current class hours
Content Review
M/S/P Campeau/J. Lopez approved modification with minor corrections
M/S/P Campeau/Holmes approved content review with minor corrections
7 yes/0 no/1 abstentions (Reiter)
 6. ACCT 201 - Intermediate Accounting I
Modification: Correcting unit to match current class hours
Content Review
M/S/P Holmes/J. Lopez approved modification as presented
M/S/P Matsuura/Holmes approved content review as presented
7 yes/0 no/1 abstentions (Reiter)
 7. ACCT 202 - Intermediate Accounting II
Modification: Correcting unit to match current class hours
Content Review
M/S/P Matsuura/Holmes approved modification as presented
M/S/P Matsuura/Holmes approved content review as presented
7 yes/0 no/1 abstentions (Reiter)
- 🕒 *Micic departs the meeting at 1: 42 pm*

8. ACCT 240 – Cost Accounting
Modification: Correcting unit to match current class hours
Content Review
M/S/P Matsuura/Holmes approved modification as presented
M/S/P Matsuura/Holmes approved content review as presented
6 yes/0 no/1 abstentions (Reiter)
9. Professional Accounting – Associate in Arts
Modification: unit change to ACCT 101, 102, 201, 202, 240
M/S/P Matsuura/Holmes approved modification with minor corrections
6 yes/0 no/1 abstentions (Reiter)
10. *Professional Accounting – Certificate of Achievement
Modification: unit change to ACCT 101, 102, 201, 202, 240
M/S/P Matsuura/Holmes approved modification with minor corrections
6 yes/0 no/1 abstentions (Reiter)
11. *Vocational Accounting – Associate in Arts
Modification: unit change to ACCT 101, 102, ~~201, 202, 240~~; replacing LAW 111 to LAW 112
Modification: unit change to ACCT 101, 102; replacing LAW 111 with LAW 110
M/S/P Matsuura/Holmes approved modification with minor corrections
6 yes/0 no/1 abstentions (Reiter)
12. Vocational Accounting – Certificate of Achievement
Modification: unit change to ACCT 101, 102, ~~201, 202, 240~~
Modification: unit change to ACCT 101, 102; replacing LAW 111 with LAW 110
M/S/P Matsuura/Holmes approved modification with minor corrections
6 yes/0 no/1 abstentions (Reiter)
13. *Business Administration – Associate in Science Degree for Transfer (AS-T)
Modification: unit change to ACCT 101 and 102; Changing LAW 111 to ~~LAW 112~~; Updating TMC
Modification: unit change to ACCT 101 and 102; Changing LAW 111 to LAW 110; adding PSYC 210; Updating TMC
M/S/P Holmes/J. Lopez approved modification with minor corrections
6 yes/0 no/1 abstentions (Reiter)
14. Economics – Associate in Arts Degree for Transfer (AA-T)
Modification: unit change to ACCT 101, 102, 201, 202, 240; Updating TMC
Modification: unit change to ACCT 101 and 102; Changing LAW 111 to LAW 110; adding PSYC 210; Updating TMC
M/S/P Holmes/J. Lopez approved modification with minor corrections
6 yes/0 no/1 abstentions (Reiter)

❖ LIBERAL ARTS

15. Creative Writer's Studio – Certificate of Achievement

New Program

M/S/P Holmes/J. Lopez approved new program with minor corrections

6 yes/0 no/1 abstentions (Reiter)

16. Creative Writing– Certificate of Achievement

Proposed new title: Creative Writing and Global Poetics – Certificate of Achievement

Modification

M/S/P Holmes/J. Lopez approved new proposed title and modification with minor corrections

6 yes/0 no/1 abstentions (Reiter)

❖ SCIENCE, ENGINEERING, AND MATHEMATICS

17. ENGR 112 – Engineering Graphics

Modification, Distant Education

M/S/P Holmes/Campeau approved modification as presented

M/S/P Holmes/Campeau approved content review as presented

7 yes/0 no/1 abstentions (Reiter)

G. TABLED ITEMS

TABLED for Inactivation – At the September 28, 2017 Curriculum Meeting – Pending Chancellor's Office approval of impacted programs:

AB 50A – Trim and Minor Repairs

AB 50B – Panel Replacement

AB 50C – Structural Repair Set Up

AB 58 – Collision Repair Update

AB 59P – Structural Repair Planning

AB 183 – Computerized Damage Estimating Modification

AB 281 – Structural Damage Analysis for Estimator

AB 60A – Sanding & Paint Prep

AB 60B – Mix and Apply Paint

AB 60C – Defects: Causes & Cure

AB 68 – Refinishing Update

AB 79 – Automotive Fab Projects

AB 80A – Vehicle Staging

AB 80B – Analysis & Auto Systems

AB 80C – Veh Type/Cust Relations

M/S/P Holmes/J. Lopez approved to address the above AB courses that were tabled at September 28th meeting

M/S/P Holmes/J. Lopez approved to withdraw AB courses due to the retirement of the submitter

7 yes/0 no/0 abstentions

TABLED for Inactivation – At the April 26, 2018 Curriculum Meeting – Pending Chancellor's Office approval of impacted programs:

EDT 30 - Fundamentals Of Instruction Multi-Media Production

EDT 68 - Using KidPix
EDT 101 - Creating Curriculum Projects Using the Internet
EDT 102 - Creating Technology-Based Curriculum
EDT 107 - Desktop Publishing for Educators
EDT 108 - Photoshop Elements for Educators
EDT138 - Teaching with Clay Animation

H. DISCUSSION ITEMS

- **Changes to prerequisite wording in relationships to AB705**
Carrie Edwards begins the open discussion regarding prerequisite wording for Math and English in relationships to AB705. Our current catalog wording for English/Math is "...or completion of the current English/Math placement process with eligibility for x" will need to be removed. AB705 no longer uses assessment testing or Accuplacer testing to place a student in a specific course. Students may use their high school transcript or self declare into a math or English college level class. Edwards would like the committee to speak to their department to help replace the words "English placement process". The committee will gather wording suggesting and vote at the next curriculum meeting. A blanket change will be implemented for all prerequisite wording (that contains any wording implying to placement testing) for the next catalog year.

I. REPORTS

None

J. REMINDERS

- *All corrections are due on September 20, 2018 at 11:59 pm in eLumen.*

K. ADJOURNMENT

M/S/P Holmes/J. Lopez approved to adjourn the meeting at 2:23 pm
7 yes/0 no/0 abstentions

CE/pl

Items 3-16 relates to Goal A – Strengthening the culture of completion

Items 3-13 relates to Goal B – Ensuring program alignment by strengthening partnership