

# CERRITOS COLLEGE

Meeting Minutes  
October 11, 2018  
1:00 pm  
Chery A. Epple Board Room

## A. CALL TO ORDER

## B. ROLL CALL

### Voting Members:

- VACANT
- Brandt Reiter
- Jessie Lopez
- VACANT
- Lora Campeau
- Lynn Serwin
- Monica Lopez
- Carrie Edwards (Chair)
- Ken Matsuura
- Mickey Micic
- ⌚ Arrived at 2:31 pm
- VACANT
- Judi Holmes
- Rick Miranda

- ASCC
- Fine Arts & Communication
- Health Occupations
- Business Education
- Science, Engineering, and Math
- Liberal Arts
- Library
- Health, Physical Education, Dance, and Athletics
- Articulation
- Technology
  
- Humanities and Social Sciences
- Disabled Students Programs and Services
- Vice President of Academic Affairs

### Non-Voting Members:

- Stephanie Murguia
- Frank Mixson
- Gary Pritchard
  
- Andrew Maz
- Phally Lay

- Dean of Admissions and Records
- ACCME/Acting Dean of Liberal Arts
- ACCME/Dean of Fine Arts & Communications/Acting Dean  
Of Academic Affairs
- Vice President of Academic Senate
- Curriculum Specialist

**Quorum: Yes**  
**M=Motion**  
**S=Second**  
**P=Pass**

### GUEST:

Evelyn Mattison, Steve Clifford, Lance Kayser, Joann Sugihara, Gabriela Barrera-Contreras

## C. PUBLIC COMMENTS

No public Comments

## D. MEETING MINUTES

### 1. September 27, 2018

M/S/P J. Lopez/Campeau approved September 27, 2018 meeting minutes as presented  
7 Yes/ 0 No/ 1 Abstentions

## E. CONSENT CALENDAR

None

## F. ACTION ITEMS

### ❖ ADULT EDUCATION

#### 2. AED 22.06 – Career Skills

New Course

*Associated Programs: Workforce Preparedness – Certificate of Completion*

M/S/P Campeau/J. Lopez approved new course with minor corrections; Class size: 25

7 Yes/ 0 No/ 0 Abstentions

#### 3. AED 36.06 – Occupational Training

New Course

*Associated Programs: Workforce Preparedness – Certificate of Completion*

M/S/P Campeau/J. Lopez approved new course with minor corrections; Class size: 25

7 Yes/ 0 No/ 0 Abstentions

#### 4. AED 90.04 – Introduction to Automotive Tools and Equipment

New Course

*Associated Programs: Automotive Tools and Equipment (Certificate of Completion)*

M/S/P J. Lopez/Campeau approved new course with minor corrections; Class size: 25

7 Yes/ 0 No/ 0 Abstentions

#### 5. Workforce Preparedness – Non-Credit Certificate of Completion

New Program

M/S/P J. Lopez/Campeau approved new program with minor corrections

7 Yes/ 0 No/ 0 Abstentions

#### 6. Automotive Tools and Equipment – Certificate of Completion

New program

M/S/P J. Lopez/Campeau approved new program with minor corrections

7 Yes/ 0 No/ 0 Abstentions

### ❖ BUSINESS, HUMANITIES, AND SOCIAL SCIENCES

#### 7. PSYC 210 - Elementary Statistics

Modification: adding prerequisite

Content Review: Math 75 or Math 80 or equivalent with a grade of "C" or higher or "pass" **OR** satisfactory completion of the assessment/placement process with eligibility for Math 100.

M/S/P Holmes/J. Lopez approved modification with minor corrections

M/S/P Holmes/J. Lopez approved content review with minor corrections

7 Yes/ 0 No/ 0 Abstentions

#### 8. PSYC 241 - Introduction to Psychobiology

Modification: changing prerequisite

Content Review: PSYC 101 or equivalent with a grade of "C" or higher or "Pass".

M/S/P Holmes/J. Lopez approved modification with minor corrections

M/S/P Holmes/J. Lopez approved content review with minor corrections  
7 Yes/ 0 No/ 0 Abstentions

## ❖ LIBERAL ARTS

### English

#### 9. ENGL 231 – Literature & Film

New Course, Content Review, General Education, Distant Education

*Associated Programs:*

- *English Associate in Arts (currently stuck in eLumen)*
- *English Associate in Arts for Transfer (currently stuck in eLumen)*

M/S/P J. Lopez/Holmes approved new course with minor corrections; Class size: 35

M/S/P J. Lopez/Holmes approved content review with minor corrections; *ENGL 52 or ENGL 72 or ESL 152 or equivalent with a grade of “C” or higher or “Pass” OR satisfactory completion of the assessment/placement process with eligibility for ENGL 100.*

M/S/P Matsuura/J. Lopez approved general education as presented; *Plan A – C2: Humanities, Plan B – C2: Humanities, Plan C – 3B. Humanities*

M/S/P Matsuura/J. Lopez approved distant education as presented

7 Yes/ 0 No/ 0 Abstentions

#### 10. ENGL 229 – LGBT Literature

New Course, Content Review, General Education, Distant Education

*Impact:*

- *English Associate in Arts (currently stuck in eLumen)*
- *English – Associate in Arts for Transfer*

M/S/P J. Lopez/Matsuura approved new course with minor corrections; Class size: 35

M/S/P J. Lopez/Matsuura approved content review with minor corrections; *ENGL 52 or ENGL 72 or ESL 152 or equivalent with a grade of “C” or higher or “Pass” OR satisfactory completion of the assessment/placement process with eligibility for ENGL 100.*

M/S/P Matsuura/J. Lopez approved general education as presented; *Plan A – C2: Humanities, Plan B – C2: Humanities, Plan C – 3B. Humanities*

M/S/P Serwin/J. Lopez approved distant education as presented

7 Yes/ 0 No/ 0 Abstentions

#### 11. ENGL 102 – Freshman Composition and literature

*Proposed new title: Introduction to Literature*

Modification, Content Review, General Education, Distant Education

*Impact:*

- *English – Associate in Arts for Transfer*
- *English – Associate in Arts (currently stuck in eLumen)*
- *Creative Writing and Global – Certificate of Achievement (Approved at September 13, 2018 meeting)*
- *Elementary Teacher Education – Associate in Arts for Transfer*
- *Liberal Arts: Literature and Languages – Associate in Arts*
- *Communication Studies – Associate in Arts for Transfer*

M/S/P J. Lopez/Campeau TABLED ENGL 102 modification, content review, general education, and distant education

*It was recommended by Ken Matsuura to delay changes to ENGL 102 as it may affect UC Berkley admission requirements.*

7 Yes/ 0 No/ 0 Abstentions

12. ENGL 103 – Critical and Argumentative Writing  
Modification, Content Review

*Impact: None*

M/S/P Campeau/Matsuura approved modifications with minor corrections

M/S/P Campeau/Matsuura approved content review with minor corrections

7 Yes/ 0 No/ 0 Abstentions

13. ENGL 110 – Critical Thinking through Literature  
Modification, Content Review, Distant Education

*Impact: None*

M/S/P J. Lopez/Campeau approved modifications with minor corrections

M/S/P Holmes/J. Lopez approved content review with minor corrections

M/S/P Holmes/J. Lopez approved distant education with minor corrections

7 Yes/ 0 No/ 0 Abstentions

14. ENGL 238 – Classic Islamic Literature  
Inactivation

*Impact:*

- *English – Associate in Arts for Transfer*
- *English – Associate in Arts*
- *History – Associate in Arts for Transfer*
- *Religious Studies – Associate in Arts*
- *Religious Studies – Certificate of Achievement*
- *Historical Perspectives – Associate in Arts*
- *Liberal Arts: Culture and Society – Associate in Arts*
- *Liberal Arts: Literature and Languages – Associate in Arts*
- *Liberal Arts: Visual and Cultural Studies – Associate in Arts*
- *Liberal Arts: Literature and Languages – Associate in Arts*

M/S/P Holmes/Campeau TABLED Inactivation for pending programs

7 Yes/ 0 No/ 0 Abstentions

15. ENGL 101 – Critical Thinking through Literature  
Inactivation

*Impact:*

- *Liberal Arts: Communication – Associate in Arts*
- *Liberal Arts: Literature and Languages – Associate in Arts*
- *Liberal Arts: Elementary Teacher Education – Associate in Arts for Transfer*
- *Journalism – Associate in Arts for Transfer*

M/S/P Holmes/Campeau TABLED Inactivation for pending programs

7 Yes/ 0 No/ 0 Abstentions

16. English – Associate in Arts for Transfer

Modification: Adding new courses ENGL 229, ENGL 231; name change to ENGL 102

M/S/P Holmes/Campeau TABLED program modification

*It was recommended by Ken Matsuura to delay changes to ENGL 102 as it may affect UC Berkley admission requirements. Phally Lay also asked on behalf of Froylan Cabuto to remove SPAN 205 and SPAN 206.*

7 Yes/ 0 No/ 0 Abstentions

### **English as a Second Language**

#### **17. ESL 3 – ESL Grammar, Reading, and Writing 3**

Modification, ~~Content Review~~

*Impact: None*

M/S/P J. Lopez/Campeau approved modification with minor changes

No action taken on content review

7 Yes/ 0 No/ 0 Abstentions

#### **18. ESL 4 – ESL Grammar, Reading, Writing 4**

Modification, Content Review

*Impact: None*

M/S/P Micic/Reiter approved modification with minor changes

M/S/P Micic/Reiter approved content review with minor changes

8 Yes/ 0 No/ 0 Abstentions

#### **19. ESL 5 - ESL Grammar, Reading, and Writing 5**

Modification, Content Review

*Impact: None*

M/S/P Micic/Campeau approved modification with minor changes

M/S/P Micic/Campeau approved content review with minor changes

8 Yes/ 0 No/ 0 Abstentions

### **❖ COUNSELING**

#### **20. COUN 50 – Orientation/Edu Planning**

Inactivation

*Impact: None*

M/S/P Matsuura/Micic approved inactivation as presented

8 Yes/ 0 No/ 0 Abstentions

### **G. TABLED ITEMS**

#### **Woodworking Manufacture Technologies**

TABLED for Inactivation – At the September 13, 2018 Curriculum Meeting – Pending Chancellor’s Office approval of impacted programs:

- WMT 235 – Windsor Chair
- WMT 287 – 5-Axis CNC Woodworking

### **H. DISCUSSION ITEMS**

- Follow up to changes in prerequisite wording in relationships to AB705

- Lora Campeau
  - A faculty member was concerned with the word “assessment”
    - Frank Mixson clarified that assessment is still needed in the prerequisite wording as ESL department is still allowed to give students assessment testing. The word “placement process” is in reference to multiple measures where students transcripts will help determine what level of Math or English course they will get placed in
- Lynn Serwin
  - Lynn stated that her department did not have any problems with adding the word “assessment/placement process” to prerequisite.

The committee will continue to communicate with their department with the additional wording to prerequisites, but would like a letter (or memorandum) to take back to their department before discussing the matter any further. The letter of intent will help members relay the message properly and reduce potential miscommunication. Pass/no pass option will also be added to the letter to ask their department to consider adding this option for students.

- Removing ASCC vote to non-voting member  
The committee will take a vote to move ASCC vote to non-voting member at the October 25<sup>th</sup> meeting.

#### **I. REPORTS**

- Judi Holmes announced that Falcon Day will have a session on Digital awareness and would like the committee to attend the breakout session, as it will address many issues regarding disabled student learning and services.
- Stephanie Murguia asked to inform students that priority enrollment is running out.

#### **J. REMINDERS**

- Corrections are due back on October 18, 2018.

#### **K. ADJOURNMENT**

M/S/P Holmes/Micic approved to adjourn the meeting at 3:06 pm

CE/pl

*Items 1-18 relates to Goal A – Strengthening the culture of completion  
Items 5-6, 13 relates to Goal B – Ensuring program alignment by strengthening partnership*