

# CERRITOS COLLEGE

Meeting Minutes

October 25, 2018

1:00 pm

~~Cheryl A. Epple Board Room~~

Auto Partners – Room 11

## A. CALL TO ORDER

Meeting call to order at 1:10 pm

## B. ROLL CALL

### Voting Members:

- |                                       |  |
|---------------------------------------|--|
| <input type="checkbox"/> VACANT       | ASCC   |
| ✓ Brandt Reiter                       | Fine Arts & Communication                        |
| ✓ Jessie Lopez                        | Health Occupations                               |
| <input type="checkbox"/> VACANT       | Business Education                               |
| ✓ Lora Campeau                        | Science, Engineering, and Math                   |
| ✓ Lynn Serwin                         | Liberal Arts                                     |
| ✓ Monica Lopez                        | Library  |
| ✓ Carrie Edwards (Chair)              | Health, Physical Education, Dance, and Athletics |
| ✓ Ken Matsuura                        | Articulation                                     |
| ✓ Mickey Micic                        | Technology                                       |
| 🕒 Arrived at 1:39 pm                  |  |
| <input type="checkbox"/> VACANT       | Humanities and Social Sciences                   |
| <input type="checkbox"/> Judi Holmes  | Disabled Students Programs and Services          |
| <input type="checkbox"/> Rick Miranda | Vice President of Academic Affairs               |

### Non-Voting Members:

- |  |   |
|--|---|
| <input type="checkbox"/> Stephanie Murguia | Dean of Admissions and Records/Registrars                 |
| • Frank Mixson                             | ACCME/Acting Dean of Liberal Arts                         |
| 🕒 Arrived at 1:32 pm                       |   |
| • Gary Pritchard                           | ACCME/Dean of Fine Arts & Acting Dean of Academic Affairs |
| • Andrew Maz                               | Vice President of Academic Senate                         |
| 🕒 Left at 1:25 pm                          |   |
| • Phally Lay                               | Curriculum Specialist                                     |

**Quorum: Yes**  
**M=Motion**  
**S=Second**  
**P=Pass**

GUEST: Angela Beck, Barbara Belroy, Teresa Alenikov, Angela Connelly, Evelyn Mattison

## C. PUBLIC COMMENTS

No public comments

## D. MEETING MINUTES

### 1. October 11, 2018

M/S/P J. Lopez/ Campeau approved meeting minutes as presented

6 Yes/ 0 No/ 1 Abstentions (M. Lopez)

## E. CONSENT CALENDAR

- Inactivation
  - BA 50 – Business Math for Manage
  - BA 62 – Business for Internet
  - BA 63 – How to Start a Home-Based Business
  - BA 98 – Directed Studies
  - BA 99 – Directed Studies
  - BA 105 – Personnel Policies and Procedures
  - BA 200 –Principles of Banking
  - BA 201 – Money and Banking

*Impact: None*

M/S/P J. Lopez/Campeau approved consent calendar as presented  
7 Yes/ 0 No/ 0 Abstentions

## F. ACTION ITEMS

### ❖ CURRICULUM COMMITTEE

2. Changing ASCC voting member to non-voting member

M/S/P J. Lopez/Campeau approved to move ASCC voting member to non-voting member  
7 Yes/ 0 No/ 0 Abstentions

### ❖ HEALTH OCCUPATIONS

#### Child Development

3. CD 139 – Observation, Assessment, and Positive Guidance of Childhood Behavior

Modification: *adding distant education option,*

Distant Education,

Content Review: Recommendation: CDEC 111 and CD 110, equivalent with grades of “C”, or higher or "Pass".

M/S/P J. Lopez/Campeau approved modification as presented

M/S/P J. Lopez/Campeau approved content review as presented

M/S/P J. Lopez/Campeau approved distant education with minor corrections

7 Yes/ 0 No/ 0 Abstentions

### ❖ LIBERAL ARTS

#### Read

4. READ 101 – Reading and Learning Strategies for College Success

New Course (*resubmission from November 10, 2017 Curriculum meeting*), General Education, Distant Education

*Associated Programs: LAS: Self-Development & Social Behavior – Associate in Art*

M/S/P Campeau/M. Lopez approved new course with minor corrections; Class size: 35

M/S/P Campeau/M. Lopez approved general education with minor corrections; Plan A – 6B: Social and Behavioral Sciences, Plan B- E. Self-Development

M/S/P Campeau/M. Lopez approved distant education with minor corrections

7 Yes/ 0 No/ 0 Abstentions

5. READ 102 – Academic Reading in the Content Areas

New Course, General Education, Distant Education

*Associated Programs: LAS: Self-Development & Social Behavior – Associate in Art*

M/S/P Micic/Campeau approved new course with minor corrections; Class size: 30

M/S/P Micic/Campeau **REMOVED** general education request; will meet reading proficiency for

Plan A, but will not be approved for general education  
M/S/P Micic/Campeau approved distant education with minor corrections  
7 Yes/ 0 No/ 0 Abstentions

6. Liberal Arts and Science: Self-Development & Social Behavior – Associate in Art  
Modification: adding new course READ 101 and READ 102  
M/S/P Micic/ J. Lopez **TABLED**; it was recommended by the committee to table the program to March 2019 curriculum meeting due to future revisions by ENGL, SPCH, and COUN department  
8 Yes/ 0 No/ 0 Abstentions

## ❖ **BUSINESS, HUMANITIES, AND SOCIAL SCIENCES**

### Accounting

7. ACCT 250 – Income Tax Accounting  
Modification: adding distant education option effective spring 2019  
Distant Education  
Content Review: Prerequisite: ACCT 100 or ACCT 101 or equivalent with a grade of “C” or higher or "Pass".  
M/S/P Micic/Campeau approved modification with minor corrections  
M/S/P Micic/Campeau approved distant education with minor corrections  
M/S/P Micic/Campeau approved content review as presented  
8 Yes/ 0 No/ 0 Abstentions
8. ACCT 251 – Advanced Income Tax Accounting  
Modification: adding distant education option effective spring 2019  
Distant Education  
Content Review: Prerequisite: ACCT 250 or equivalent with a grade “C” or higher or "Pass".  
M/S/P Micic/Campeau approved modification with minor corrections  
M/S/P Micic/Campeau approved distant education with minor corrections  
M/S/P Micic/Campeau approved content review as presented  
8 Yes/ 0 No/ 0 Abstentions

## ❖ **SCIENCE, ENGINEERING, AND MATH**

### Mathematics

9. MATH 75 - Mathematical Literacy for College Students  
Modification: Class size change  
Content Review  
M/S/P J. Lopez/Campeau approved modifications with minor corrections; Class Size 30  
M/S/P Micic/Campeau approved content review with minor corrections  
7 Yes/ 0 No/ 0 Abstentions
10. MATH 112 – Elementary Statistics Modification:  
adding MATH 75 as a prerequisite Content  
Review  
M/S/P J. Lopez/Campeau approved modifications with minor corrections  
M/S/P Micic/Campeau approved content review with minor corrections  
7 Yes/ 0 No/ 0 Abstentions

## G. TABLED ITEMS

### Woodworking Manufacture Technologies

TABLED for Inactivation – At the September 13, 2018 Curriculum Meeting – Pending Chancellor’s Office approval of impacted programs:

- WMT 235 – Windsor Chair
- WMT 287 – 5-Axis CNC Woodworking

### English

TABLED for Inactivation – At the October 11, 2018 Curriculum Meeting – Pending Chancellor’s Office approval of impacted programs:

- ENGL 101 – Critical Thinking through Literature
- ENGL 238 – Classic Islamic Literature

TABLED – At the October 11, 2018 Curriculum Meeting – Submitter would like additional time to review changes to ENGL 102; Changes may impact UC Berkley requirements

- ENGL 102 – Freshman Composition and literature  
Modification: title change to “Introduction to Literature”
- English – Associate in Arts for Transfer  
Modification: Adding new courses ENGL 229, ENGL 231; name change to ENGL 102

## H. DISCUSSION ITEMS

Follow-up to changes in prerequisite wording in relationships to AB705

- The committee will vote on the prerequisite wording at the November 8, 2018 meeting

## I. REPORTS

- No Reports

## J. REMINDERS

- Corrections are due back October 31, 2018 in eLumen

## K. ADJOURNMENT

M/S/P Micic/Serwin approved to adjourn meeting at 2: 26 pm

8 Yes/ 0 No/ 0 Abstentions

*Items 3-5, 7-10 relates to Goal A – Strengthening the culture of completion  
Items 6 relates to Goal B – Ensuring program alignment by strengthening partnership*

CE/pl