

CERRITOS COLLEGE

Meeting Minutes
April 11, 2019
1:00 pm
Auto Partners AP-11

A. CALL TO ORDER

Meeting call to order at 1:06 pm

B. ROLL CALL

Voting Members:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Brandt Reiter | Fine Arts & Communication |
| <input checked="" type="checkbox"/> Jessie Lopez | Health Occupations |
| ⌚ Arrive at 1: 56 pm | |
| <input type="checkbox"/> VACANT | Business Education |
| <input checked="" type="checkbox"/> Lora Campeau | Science, Engineering, and Math |
| <input checked="" type="checkbox"/> Lynn Serwin | Liberal Arts |
| <input checked="" type="checkbox"/> Monica Lopez | Library |
| <input checked="" type="checkbox"/> Carrie Edwards (Chair) | Health, Physical Education, Dance, and Athletics |
| <input checked="" type="checkbox"/> Ken Matsuura | Articulation |
| <input type="checkbox"/> Mickey Micic | Technology |
| <input type="checkbox"/> VACANT | Humanities and Social Sciences |
| <input type="checkbox"/> Judi Holmes | Disabled Students Programs and Services |
| <input checked="" type="checkbox"/> Proxy: Irving Bartikofsky | |
| <input type="checkbox"/> Rick Miranda | Vice President of Academic Affairs |

Non-Voting Members:

- | | |
|--|--|
| <input type="checkbox"/> Stephanie Murguia | Dean of Admissions and Records/Registrars |
| <input type="checkbox"/> Frank Mixson | ACCME/Acting Dean of Liberal Arts |
| <input type="checkbox"/> Gary Pritchard | ACCME/Dean of Fine Arts & Communications/Acting Dean of Academic Affairs |
| <input checked="" type="checkbox"/> Andrew Maz | Vice President of Academic Senate |
| <input checked="" type="checkbox"/> Phally Lay | Curriculum Specialist |
| <input type="checkbox"/> VACANT | ASCC |

Quorum: Yes
M=Motion
S=Second
P=Pass

GUEST:

Evelyn Mattison, Fernando Jimenez, Ed Kelly, ASL Interpreter, Yiran Zhao

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Any individual with a disability, who requires reasonable accommodation to participate in a meeting, may request assistance by contacting the:

Academic Affairs Office – 11110 Alondra Boulevard – Norwalk, California 90650
(562) 860-2451, Extension 2227 – (562) 860-1104 – FAX

Copies of the agenda materials are available in the Academic Affairs Office or could be found on our website at <http://cms.cerritos.edu/curriculum/agendas/>

C. PUBLIC COMMENTS

No public comments

D. MEETING MINUTES

1. March 28, 2019

M/S/P Campeau/Matsuura approved March 28, 2019 meeting minutes as presented

6 yes/0 No/0 abstentions

E. CONSENT CALENDAR

Health, Physical Education, Dance, and Athletics

Family of Courses:

New:

- Adapted Aquatics
 - PEX 106A – Adapted Aquatic Group Fitness

Inactivate:

- Adapted Sports

M/S/P Campeau/Reiter approved consent calendar as presented

6 yes/0 No/0 abstentions

F. ACTION ITEMS

❖ LIBERAL ARTS

AMERICAN SIGN LANGUAGE

2. American Sign Language – Associate in Arts

Modification: updating program requirements

M/S/P Campeau/Reiter approved program modification as presented

6 yes/0 No/0 abstentions

CHINESE

3. CHIN 103 – Introduction to Business Chinese

New Course, Class size: 30

Associated Program

- *Chinese – Associate in Arts*

M/S/P Campeau/Reiter approved new course with minor corrections; Class size: 30

6 yes/0 No/0 abstentions

4. CHIN 101 – Elementary Chinese

Proposed title: Elementary Chinese I

Modification: updating title

Impact:

- *Chinese – Associate in Arts*
- *English – Associate in Arts for Transfer*
- *History – Associate in Arts for Transfer*
- *LAS: Literature and Languages – Associate in Arts*

M/S/P Campeau/Reiter approved course modification with new title and minor corrections

6 yes/0 No/0 abstentions

5. CHIN 102 –Elementary Chinese

Proposed title: Elementary Chinese II

Modification: updating title

Impact:

- *Chinese – Associate in Arts*
- *English – Associate in Arts for Transfer*
- *History – Associate in Arts for Transfer*
- *LAS: Literature and Languages – Associate in Arts*

M/S/P Campeau/Reiter approved course modification with new title and minor corrections
6 yes/0 No/0 abstentions

6. Chinese – Associate in Arts

Modification: updating title to CHIN 101 and CHIN 102; adding new course CHIN 103

M/S/P Campeau/Reiter approved program modification as presented

6 yes/0 No/0 abstentions

ENGLISH

7. ENGL 155 – Technical Writing

Distance Education

ENGL 221A – Literature in the Bible, Hebrew Scriptures

Distance Education

ENGL 221B – Literature in the Bible, Christian Scriptures

Distance Education

ENGL 222 – Children’s Literature

Distance Education

ENGL 223 – Chicana/o Literature

Distance Education

ENGL 224 – Native American Literature

Distance Education

ENGL 226 – African – American Literature

Distance Education

ENGL 228 – Shakespeare’s Play

Distance Education

ENGL 230A – Introduction to American Literature

Distance Education

ENGL 230B – Introduction to American Literature

Distance Education

ENGL 232 – Readings in Poetry

Distance Education

ENGL 233 – Readings in the Novel

Distance Education

ENGL 234 – Readings in Short Fiction
Distance Education

ENGL 235 – Readings in the Drama
Distance Education

ENGL 236 – Studies in Women’s Literature
Distance Education

ENGL 237 – Asian American Literature
Distance Education

ENGL 239 – Literature of India
Distance Education

ENGL 240 – Creative Writing
Distance Education

ENGL 241 – Screenwriting
Distance Education

ENGL 242 – Writing Poetry
Distance Education

ENGL 243 – Playwriting
Distance Education

ENGL 244 – Writing Short Fiction
Distance Education

ENGL 245 – World Mythology as Literature
Distance Education

ENGL247 – Writing Creative Nonfiction
Distance Education

ENGL 248A – Masterpieces of World Literature
Distance Education

ENGL 248B – Masterpieces of World Literature
Distance Education

ENGL 250 – Advanced Creative Portfolio
Distance Education

M/S/P Serwin/Reiter approved distance education with minor corrections
6 yes/0 No/0 abstentions

8. AJ 113 - Report Writing Procedures
Formerly AJ 91 - Report Writing Procedures

New Course

Content Review:

- Recommendation: ENGL 52, or ENGL 72, or ESL 152, or READ 54, or Completion of the English placement/assessment process with eligibility for ENGL 100, AND READ 97, or READ 102, or Completion of the Reading placement/assessment process with eligibility as “Reading Exempt”.

Associated Programs:

- *Administration of Justice – Associate in Arts*

M/S/P Campeau/Reiter approved new course as presented; Class size: 30

M/S/P Campeau/Reiter approved content review as presented

6 yes/0 No/0 abstentions

9. AJ 91 - Report Writing Procedures

Inactivation: AJ 113 will replace this course

Associated Programs:

- *Administration of Justice – Associate in Arts*

M/S/P Matsuura Reiter TABLED AJ 91 pending Chancellor’s Office approval

6 yes/0 No/0 abstentions

10. Administration of Justice – Associate in Science for Transfer

Modification: adding AJ 113 as an option; updating TMC

M/S/P Matsuura/Reiter approved course modification with minor corrections

6 yes/0 No/0 abstentions

11. Administration of Justice – Associate in Arts

Modification: replacing AJ 91 with AJ 113

M/S/P Matsuura/Reiter approved course modification with minor corrections

6 yes/0 No/0 abstentions

G. TABLED ITEMS

**Tabled items to be addressed at April 25, 2019 curriculum meeting*

Woodworking Manufacture Technologies

TABLED for Inactivation – At the September 13, 2018 Curriculum Meeting – Pending Chancellor’s Office approval of impacted programs:

- WMT 235 – Windsor Chair
- WMT 287 – 5-Axis CNC Woodworking

English

TABLED for Inactivation – At the October 11, 2018 Curriculum Meeting – Pending Chancellor’s Office approval of impacted programs:

- ENGL 101 – Critical Thinking through Literature
- ENGL 238 – Classic Islamic Literature

Interdisciplinary Program

TABLED – At the October 25, 2018 Curriculum Meeting – for pending multiple changes from several departments

- *Liberal Arts and Science: Self-Development & Social Behavior – Associate in Art
Modification: adding new course READ 101 and READ 102

Business, Humanities, and Social Sciences

TABLED – At the January 31, 2019 Curriculum Meeting – for incomplete narrative

- *Business Essentials – Certificate of Achievement
Modification: updating SPCH prefix to COMM

TABLED – At the January 31, 2019 Curriculum Meeting – department chair will be making additional changes to the program

- Business Administration: Small Business Management Entrepreneurship – Certificate of Achievement
Modification: updating SPCH prefix to COMM
- Business Administration: Small Business Management Entrepreneurship – Associate in Arts
Modification: updating SPCH prefix to COMM

TABLED – At the January 31, 2019 Curriculum Meeting – Faculty requested to postponed to another meeting (TBA)

- *RE 50 – Introduction to Real Estate Application
Proposed new title: Computer Application in Real Estate
Modification: Updating course title
- *California Real Estate – Certificate of Achievement
Modification: Updating course title to RE 50 and updating units to ACCT 101
- *Real Estate – Associate in Arts
Modification: updating course title to RE 50
- *Real Estate – Certificate of Achievement
Modification: updating course title to RE 50

Technology

TABLED – At February 14, 2019 Curriculum meeting – for missing General Education Questions

- *ENGT 137 – Cloud Based

Health Education

TABLED – At February 28, 2019 Curriculum meeting – for further discussion

- *HED 102 – Introduction to Public Health
New course (Cross-listed with HO 102), Class Size: 32
- * HED 202 – Health System and Perspectives
Modification: updating prerequisite, adding distance education; adding to new Public Health Science – Associate in Science for Transfer

TABLED – At the February 14, 2019 Curriculum Meeting – for pending Chancellor’s Office approval of impacted programs:

- MTT 50 – CNC Shop Math
- MTT 75 – GibbsCam Multi-Axis Machining
- MTT 77 – GibbsCam Turning
- MTT 93L – Virtual Gibbs Laboratory
- MTT 177 – Advanced GibbsCam

Health Occupations

TABLED – At February 28, 2019 Curriculum meeting – for further discussion

- *HO 102 – Introduction to Public Health
New Course (Cross-listed with HED 102), Class size: 32
- *HO 103 – Health and Social Justice
New Course, Class size: 32

- HO 104 – Drugs, Health, and Society
New Course, Class size: 32

No Department TBA

TABLED – At February 28, 2019 Curriculum meeting – for further discussion

- *Public Health Science – Associate in Science for Transfer
New Program

Liberal Arts

TABLED – At the January 31, 2019 Curriculum Meeting – Incomplete Narrative

- Journalism – Associate in Arts
- Mass Communications: Public Relations – Associate in Arts

H. DISCUSSION ITEMS

I. REPORTS

J. REMINDERS

- Corrections are due May 5, 2019.

K. ADJOURNMENT

M/S/P J.Lopez/Campeau approved to adjourn meeting at 1:58 pm

7 yes/0 no/o abstentions

CE/pl

*Items 3-5, 8-9 relates to Goal A – Strengthening the culture of completion
Items 4, 6, 10-11 relates to Goal B – Ensuring program alignment by strengthening partnership*