

# CERRITOS COLLEGE

Meeting Minutes

April 25, 2019

1:00 pm

LC - 51

## A. CALL TO ORDER

Meeting call to order at 1:03 pm

## B. ROLL CALL

### Voting Members:

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Brandt Reiter          | Fine Arts & Communication                        |
| <input checked="" type="checkbox"/> Jessie Lopez           | Health Occupations                               |
| <input type="checkbox"/> VACANT                            | Business Education                               |
| <input checked="" type="checkbox"/> Lora Campeau           | Science, Engineering, and Math                   |
| <input type="checkbox"/> Lynn Serwin                       | Liberal Arts                                     |
| <input checked="" type="checkbox"/> Proxy: Nishi Shah      |  |
| <input checked="" type="checkbox"/> Monica Lopez           | Library  |
| <input checked="" type="checkbox"/> Carrie Edwards (Chair) | Health, Physical Education, Dance, and Athletics |
| <input checked="" type="checkbox"/> Ken Matsuura           | Articulation                                     |
| <input checked="" type="checkbox"/> Mickey Micic           | Technology                                       |
| <input type="checkbox"/> VACANT                            | Humanities and Social Sciences                   |
| <input checked="" type="checkbox"/> Judi Holmes            | Disabled Students Programs and Services          |
| <input type="checkbox"/> Rick Miranda                      | Vice President of Academic Affairs               |

### Non-Voting Members:

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Stephanie Murguia | Dean of Admissions and Records/Registrars                                |
| <input type="checkbox"/> Frank Mixson                 | ACCME/Acting Dean of Liberal Arts  |
| <input type="checkbox"/> Gary Pritchard               | ACCME/Dean of Fine Arts & Communications/Acting Dean of Academic Affairs |
| <input type="checkbox"/> Andrew Maz                   | Vice President of Academic Senate  |
| <input checked="" type="checkbox"/> Phally Lay        | Curriculum Specialist  |
| <input type="checkbox"/> VACANT                       | ASCC   |

**M=Motion**

**S=Second**

**P=Pass**

**Quorum: Yes**

## GUEST:

Evelyn Mattison, Ni Bueno, Ralph Casas, Cindy Moriarty, Michelle Lewellen, Choung Vo, Ryan Good, Yiran Zhao

### **REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY**

Any individual with a disability, who requires reasonable accommodation to participate in a meeting, may request assistance by contacting the:

Academic Affairs Office – 11110 Alondra Boulevard – Norwalk, California 90650

(562) 860-2451, Extension 2227 – (562) 860-1104 – FAX

Copies of the agenda materials are available in the Academic Affairs Office or could be found on our website at

<http://cms.cerritos.edu/curriculum/agendas/>

## C. PUBLIC COMMENTS

Michelle Lewellen – Informed the committee that she has been in conversation with Ralph Casas regarding PSYC 245 and the overlapping contents. Both departments are working on adding options to for minimum qualifications and possibility adding a cross-listing course.

#### **D. MEETING MINUTES**

1. April 11, 2019

M/S/P J. Lopez/ Campeau approved April 11, 2019 meeting minutes as approved

6 yes/ 0 no/ 0 abstention

#### **E. CONSENT CALENDAR**

##### Technology

WMT 237 - Traditional American Furniture

Modification: Top code alignment

##### Liberal Arts & Sciences Degrees

Modification: adding/removing courses

- Art and Culture – Associate in Arts
- Communication– Associate in Arts
- Culture & Society – Associate in Arts
- Earth & Space Sciences – Associate in Arts
- Historical Perspectives – Associate in Arts
- Literature and Languages – Associate in Arts
- Self-Development and Social Behavior – Associate in Arts
- Social and Behavioral Science – Associate in Arts
- Visual Communication – Associate in Arts

##### COR Clean-Up

*See attachment*

M/S/P J. Lopez/ Campeau approved consent calendar as presented

6 yes/ 0 no/ 0 abstention

#### **F. ACTION ITEMS**

##### Curriculum Committee

2. 2019-2020 Curriculum Calendar

M/S/P J. Micic/ Campeau approved 2019-2020 curriculum calendar with minor corrections

6 yes/ 0 no/ 0 abstention

3. Revision of Proficiency requirements for catalog

- *See Attachment*

M/S/P Micic/ Campeau approved revision of proficiency requirement for catalog as presented

6 yes/ 0 no/ 0 abstention

4. Adult Education Non-Voting Member

M/S/P Micic/ Campeau approved Adult Education as a non-voting member effective fall 2019

6 yes/ 0 no/ 0 abstention

5. Financial Aid Non-Voting Member

M/S/P Micic/ Campeau approved Financial Aid as a non-voting member effective fall 2019

6 yes/ 0 no/ 0 abstention

❖ **HEALTH OCCUPATIONS**

Child Development/Early Childhood

6. CDEC 133 - Experiences/Math & Science  
Modification: adding distance education option  
Distance Education  
M/S/P Matsuura/ Campeau approved course modification as presented  
M/S/P Matsuura/ Campeau approved distance education as presented  
6 yes/ 0 no/ 0 abstention

Child Development

7. Child Development Core – Certificate of Achievement (CTE)  
New Program  
M/S/P Matsuura / Campeau approved new program with minor corrections  
6 yes/ 0 no/ 0 abstention
8. Child Development Core Plus – Certificate of Achievement (CTE)  
New Program  
M/S/P Matsuura / Campeau approved new program with minor corrections  
6 yes/ 0 no/ 0 abstention

❖ **SCIENCE, ENGINEERING, AND MATH**

Computer Information and Sciences

9. CIS 171A – Introduction to Cloud Computing  
New Course, Class size: 30  
Distance Education  
*Associated Programs:*
  - *Cloud Computing – Certificate of Achievement*M/S/P J. Lopez/ Campeau TABLED for no representative present  
6 yes/ 0 no/ 0 abstention
10. CIS 171B – Amazon web Services-Data Storage  
New Course, Class size: 30  
Distance Education  
*Associated Programs:*
  - *Cloud Computing – Certificate of Achievement*M/S/P J. Lopez/ Campeau TABLED for no representative present  
6 yes/ 0 no/ 0 abstention
11. CIS 171C – Amazon Web Services-Computing Services  
New Course, Class size: 30  
Distance Education  
*Associated Programs:*
  - *Cloud Computing – Certificate of Achievement*M/S/P J. Lopez/ Campeau TABLED for no representative present  
6 yes/ 0 no/ 0 abstention
12. CIS 171D – Amazon Web Services-Security  
New course, Class size: 30  
Distance Education  
*Associated Programs:*
  - *Cloud Computing – Certificate of Achievement*M/S/P J. Lopez/ Campeau TABLED for no representative present  
6 yes/ 0 no/ 0 abstention

13. Cloud Computing – Certificate of Achievement  
New Program  
*Associated Programs:*
- *Cloud Computing – Certificate of Achievement*
- M/S/P J. Lopez/ Campeau TABLED for no representative present  
6 yes/ 0 no/ 0 abstention
14. Computer and Information Sciences: Microcomputer Specialist – Certificate of Achievement  
*Proposed title: IT Support Specialist – Certificate of Achievement*  
Modification: title change, program requirement changes  
M/S/P J. Lopez/ Campeau TABLED for no representative present  
6 yes/ 0 no/ 0 abstention
15. Network/System Administration – Associate in Arts  
*Proposed award change: Network/System Administration – Associate in Science*  
Modification: changing award goal to Associate in Science  
M/S/P J. Lopez/ Campeau TABLED for no representative present  
6 yes/ 0 no/ 0 abstention
16. Network/System Administration – Certificate of Achievement  
Modification: reducing program requirement  
M/S/P J. Lopez/ Campeau TABLED for no representative present  
6 yes/ 0 no/ 0 abstention
17. Cybersecurity – Associate in Science  
Modification: updating program requirements  
M/S/P J. Lopez/ Campeau TABLED for no representative present  
6 yes/ 0 no/ 0 abstention
18. Cybersecurity – Certificate of Achievement  
Modification: updating program requirements  
M/S/P J. Lopez/ Campeau TABLED for no representative present  
6 yes/ 0 no/ 0 abstention

#### Earth Science

19. ESCI 106 – Weather and Climate  
Modification: adding distance education  
Distance Education  
M/S/P J. Lopez/ Campeau approved course modification with minor corrections  
M/S/P J. Lopez/ Campeau approved distance education with minor corrections  
6 yes/ 0 no/ 0 abstention

#### ❖ LIBERAL ARTS

##### CHINESE

20. CHIN 103 – Introduction to Business Chinese  
Modification: Decreasing from 5 units to 3 units  
*Impact:*
- *Chinese – Associate in Arts*
- M/S/P Holmes/ Micic approved program modification with minor corrections  
6 yes/ 0 no/ 0 abstention

21. Chinese – Associate in Arts

Modification: Decreasing CHIN 103 from 5 units to 3 units

M/S/P Holmes/ Reiter approved program modification with minor corrections

6 yes/ 0 no/ 0 abstention

❖ **TECHNOLOGY**

Machine Tool Technology

22. Machine Tool Technology: Tool and Die Maker Option – Certificate of Achievement

Modification: removing ENGT 258

M/S/P Holmes/ Reiter approved program modification as presented

6 yes/ 0 no/ 0 abstention

23. Machine Tool Technology - Numerical Control Tool Programmer Option – Certificate of Achievement

Modification: removing MTT 75

M/S/P Holmes/ Reiter approved program modification as presented

6 yes/ 0 no/ 0 abstention

24. Machine Tool Technology - Numerical Control Tool Programmer Option – Associate in Arts

Modification: removing MTT 75 and MTT 93L

M/S/P Holmes/ Reiter approved program modification as presented

6 yes/ 0 no/ 0 abstention

25. Industrial Arts Education – Associate in Arts

Modification: removing PHOT 100

M/S/P Holmes/ Reiter approved program modification as presented

6 yes/ 0 no/ 0 abstention

**G. TABLED ITEMS**

**Technology**

TABLED for Inactivation – At the September 13, 2018 Curriculum Meeting – Pending Chancellor’s Office approval of impacted programs:

- WMT 235 – Windsor Chair
- WMT 287 – 5-Axis CNC Woodworking

M/S/P J. Lopez/Campeau approved to address tabled item

M/S/P J. Lopez /Campeau approved to inactivate WMT 235 and WMT 287

6 yes/ 0 no/ 0 abstention

**Interdisciplinary Program**

TABLED – At the October 25, 2018 Curriculum Meeting – for pending multiple changes from several departments

- Liberal Arts and Science degree

Modification: adding new course READ 101 and READ 102

M/S/P J. Lopez/ Campeau approved to pull item from tabled item; READ 101 and READ 102 has been added to Liberal Arts and Science degree via consent calendar

6 yes/ 0 no/ 0 abstention

**Business, Humanities, and Social Sciences**

TABLED – At the January 31, 2019 Curriculum Meeting – for incomplete narrative

- Business Essentials – Certificate of Achievement

Modification: updating SPCH prefix to COMM

TABLED – At the January 31, 2019 Curriculum Meeting – department chair will be making additional changes to the program

- Business Administration: Small Business Management Entrepreneurship – Certificate of Achievement  
Modification: updating SPCH prefix to COMM
- Business Administration: Small Business Management Entrepreneurship – Associate in Arts  
Modification: updating SPCH prefix to COMM

TABLED – At the January 31, 2019 Curriculum Meeting – Faculty requested to postponed to another meeting (TBA)

- RE 50 – Introduction to Real Estate Application  
Proposed new title: Computer Application in Real Estate  
Modification: Updating course title  
M/S/P J. Lopez/Campeau approved to address tabled item  
M/S/P J. Lopez /Campeau approved to modification and title change to course with minor corrections  
6 yes/ 0 no/ 0 abstention
- California Real Estate – Certificate of Achievement  
Modification: Updating course title to RE 50 and updating units to ACCT 101  
M/S/P J. Lopez/Campeau approved to address tabled item  
M/S/P J. Lopez /Campeau approved to program modification with minor corrections  
6 yes/ 0 no/ 0 abstention
- Real Estate – Associate in Arts  
Modification: updating course title to RE 50  
M/S/P J. Lopez/Campeau approved to address tabled item  
M/S/P J. Lopez /Campeau approved to program modification with minor corrections  
6 yes/ 0 no/ 0 abstention
- Real Estate – Certificate of Achievement  
Modification: updating course title to RE 50  
M/S/P J. Lopez/Campeau approved to address tabled item  
M/S/P J. Lopez /Campeau approved to program modification with minor corrections  
6 yes/ 0 no/ 0 abstention

### **Technology**

TABLED – At February 14, 2019 Curriculum meeting – for missing General Education Questions

- ENGT 137 – Cloud Based

TABLED – At the February 14, 2019 Curriculum Meeting – for pending Chancellor’s Office approval of impacted programs:

- MTT 50 – CNC Shop Math
- MTT 75 – GibbsCam Multi-Axis Machining
- MTT 77 – GibbsCam Turning
- MTT 93L – Virtual Gibbs Laboratory
- MTT 177 – Advanced GibbsCam  
M/S/P J. Lopez/Campeau approved to address tabled item  
M/S/P J. Lopez /Campeau approved to inactivate MTT 50, 75, 77, 93L, and 177  
6 yes/ 0 no/ 0 abstention

### **Health, Physical Education, Dance, and Athletics**

TABLED – At February 28, 2019 Curriculum meeting – for further discussion

- HED 102 – Introduction to Public Health

New course (Cross-listed with HO 102), Class Size: 32  
M/S/P J. Lopez/Campeau approved to address tabled item  
M/S/P J. Lopez /Campeau approved new course with minor corrections; Class Size: 32  
6 yes/ 0 no/ 0 abstention

- HED 202 – Health System and Perspectives  
Modification: updating prerequisite, adding distance education; adding to new Public Health Science – Associate in Science for Transfer  
M/S/P J. Lopez/Campeau approved to address tabled item  
M/S/P J. Lopez /Campeau approved course modification with minor corrections  
M/S/P J. Lopez /Campeau approved distance education with minor corrections  
6 yes/ 0 no/ 0 abstention

### **Health Occupations**

TABLED – At February 28, 2019 Curriculum meeting – for further discussion

- HO 102 – Introduction to Public Health  
New Course (Cross-listed with HED 102), Class size: 32  
M/S/P J. Lopez/Campeau approved to address tabled item  
M/S/P J. Lopez /Campeau approved new course with minor corrections; Class Size: 32  
6 yes/ 0 no/ 0 abstention
- HO 103 – Health and Social Justice  
New Course, Class size: 32  
M/S/P J. Lopez/Campeau approved to address tabled item  
M/S/P J. Lopez /Campeau approved new course with minor corrections; Class Size: 32  
6 yes/ 0 no/ 0 abstention
- HO 104 – Drugs, Health, and Society  
New Course, Class size: 32  
M/S/P J. Lopez/Campeau approved to address tabled item  
M/S/P J. Lopez /Campeau approved new course with minor corrections; Class Size: 32  
6 yes/ 0 no/ 0 abstention

### **No Department TBA**

*It has been decided by Vice President, Rick Miranda, that Public Health Science – Associate in Science for transfer degree, will be housed in the **Health Education** department.*

TABLED – At February 28, 2019 Curriculum meeting – for further discussion

- Public Health Science – Associate in Science for Transfer  
New Program  
M/S/P J. Lopez/Campeau approved to address tabled item  
M/S/P J. Lopez /Campeau approved new program with minor corrections  
6 yes/ 0 no/ 0 abstention

### **Liberal Arts**

TABLED – At the January 31, 2019 Curriculum Meeting – Incomplete Narrative

- Journalism – Associate in Arts
- Mass Communications: Public Relations – Associate in Arts

TABLED for Inactivation – At the October 11, 2018 Curriculum Meeting – Pending Chancellor’s Office approval of impacted programs:

- ENGL 101 – Critical Thinking through Literature
- ENGL 238 – Classic Islamic Literature

#### **H. DISCUSSION ITEMS**

- No discussion items

#### **I. REPORTS**

- The committee agrees with Vice President, Rick Miranda that the Health and Public Health and Science degree will be placed in the HPEDA Division.

#### **J. REMINDERS**

- Corrections are due back May 2, 2019

#### **K. ADJOURNMENT**

M/S/P J. Lopez/Campeau approved meeting adjournment at 2:40 pm

CE/pl

*Items 6, 9-12, 20 relates to Goal A – Strengthening the culture of completion  
Items 7-9, 13-19, 21-25 relates to Goal B – Ensuring program alignment by strengthening partnership*