

# Faculty Preparation for Teaching Online During COVID-19 Pandemic

In response to the state Chancellor's Office mandate regarding faculty preparation for distance education during the current COVID-19 pandemic, Cerritos College will offer several new pathways in Fall 2020 for faculty to: 1) meet **minimum competency** related to key areas of online teaching (i.e., regular and effective contact; accessibility); or 2) attain **full certification** to teach online beyond the current pandemic.

MINIMUM COMPETENCY
<p>1. <b>CTX Pro Tips Workshops on <i>Regular and Effective Contact and Accessibility</i></b> To meet the minimum competency requirement to teach online during Fall 2020:</p> <ul style="list-style-type: none"> <li>Attend two of the Pro Tips workshops approved to address <i>Regular and Effective Contact</i></li> <li>Attend both Pro Tips workshops focused on <i>Accessibility</i></li> </ul> <p>2. <b>Canvas Course Modules on <i>Regular and Effective Contact and Accessibility</i></b> To meet the minimum competency requirement to teach online during Fall 2020:</p> <ul style="list-style-type: none"> <li>Complete both course modules (i.e., <i>Regular and Effective Contact; Accessibility</i>)</li> </ul> <p><b>NOTE:</b> Faculty who have previously attended all workshops indicated above (or external workshops that comparably address <i>Regular and Effective Contact</i> and <i>Accessibility</i> in scope and hours) should submit appropriate documentation via the <a href="#">Cerritos College Depository of Online Teaching Training and Certification</a>; upon validation, no additional training will be required for Fall 2020. Please note that faculty will be required to document full certification to continue teaching online beyond the current pandemic.</p> <p><b>NOTE:</b> Faculty who have previously been certified to teach online will be considered as having met the minimum competency requirement, and no additional action is required on their part to continue teaching online.</p>

OR

FULL CERTIFICATION
<p>1. <b>Online Teaching Certification Bootcamp*</b> To qualify for certification to teach beyond the current pandemic:</p> <ul style="list-style-type: none"> <li>Complete an intensive synchronous bootcamp experience which will be centered around a relevant book on distance education and will include the development of course artifacts reflecting mastery of key online teaching principles.</li> </ul> <p><i>* Bootcamps experiences will likely be offered during Flex Week or otherwise outside of primary terms to accommodate faculty schedules.</i></p> <p>2. <b>CTX Pro Tips Workshop Series and Book Seminar</b> To qualify for certification to teach beyond the current pandemic:</p> <ul style="list-style-type: none"> <li>Attend specified series of CTX Pro Tips workshops (or complete Canvas course modules where approved as an alternative)</li> <li>Complete an accompanying seminar experience which will be centered around a relevant book on distance education and will include the development of course artifacts reflecting mastery of key online teaching principles</li> </ul> <p>3. <b>Online Teaching Certification from Accredited Institution</b> Faculty who submit appropriate documentation of (e.g., copy of certificate; transcripts) via the <a href="#">Cerritos College Depository of Online Teaching Training and Certification</a> may qualify for certification to teach beyond the current pandemic</p> <p><b>NOTE:</b> Faculty can currently become fully certified by completing the @ONE Certificate in Online Teaching &amp; Design program or the EDT 125 course. Faculty who are already fully certified to teach online may submit appropriate documentation via the <a href="#">Cerritos College Depository of Online Teaching Training and Certification</a>; no additional training is required to continue teaching online during and beyond the current pandemic.</p>

For additional information about the competency and certification pathways, please contact Dean of Academic Affairs & Strategic Initiatives [Linda Clowers](#) or Distance Education (DE) Coordinator [Janet Mitchell Lambert](#).