

COLLEGE COMMITTEE ON FACILITIES PLANNING
MEETING MINUTES
FEBRUARY 19, 2019

PRESENT: Felipe Lopez
David Moore
Patrick O'Donnell
Graciela Vasquez
Steven Hirohama
Dr. Crystal LoVetere
Linda Kaufman
Tim Kyllingstad

ABSENT: Dr. Kristi Blackburn
Ilva Mariani
Lucy Self

GUEST(S):

1. CALL TO ORDER

Mr. Lopez called the meeting to order at 11:04 a.m.

2. APPROVAL OF THE JANUARY 15, 2019 MEETING MINUTES

It was moved by Mr. Kyllingstad and seconded by Ms. Vasquez to approve the January 15, 2019 meeting minutes. The minutes were approved as presented. Dr. LoVetere was not present for the vote.

3. CONSTRUCTION STATUS REPORT/GO BOND UPDATE

EMP Goal D: Improving Internal and External Communication

Health and Wellness Complex

Phase I of the Health and Wellness Complex is complete and faculty/staff have moved in. There is an extensive punch list still to be completed.

Phase II has begun with the demolition of the old P.E. building. The Student Health Center and team rooms will occupy that space. It is expected that construction will be completed in spring 2020.

A grand opening of the Health and Wellness Complex is expected to take place on April 3, 2019.

Shade Structures

DSA has approved the testing criteria for the panel attachments, and the testing will take place on February 26/27, 2019. Once it passes, the panels can be attached to the college's shade structures. The contractor is absorbing all the costs for this testing.

Infrastructure Projects

An RFP for Phase 2 of the energy management system is being prepared.

Social Sciences Elevator

An informal bid is being prepared to upgrade the old social sciences elevator. This will include items such as new cab/cable/pumps. This upgrade will make the aging elevator more efficient in its operation. It is expected that the upgrade will take place over the summer.

Upcoming New Buildings/Construction

Performing Arts Center (PAC)

Groundwork continues at the construction site of the Performing Arts Center. This is a three-year construction schedule, with expected occupancy in January 2022. A groundbreaking is scheduled for March 6.

Programming/Planning

Admin/Student Services Building

The proposals for this building were received and evaluated by a technical review team with the goal of shortlisting the firms for final review by the evaluation committee. This architectural selection evaluation committee is made up of all the campus constituency groups. The kick off meeting for this evaluation committee is scheduled for the week of February 25. At this time, tentative occupancy is expected in 2024.

Health Sciences Modernization

The Health Sciences Modernization project did not make the State short list for 2019-20. The college is working with the chancellor's office to see how we can approach getting future funding. In addition, the college is addressing how this building fits into the master plan, so we may take a step back, re-evaluate the project, and do something different.

4. TOTAL COST OF OWNERSHIP REPORT

EMP Goal E: Upgrading Educational Infrastructure

Mr. Lopez distributed the Total Cost of Ownership Report. He noted that in accordance to accreditation standard IIIB – Physical Resources a total cost of ownership report was developed. This TCO is a model to analyze and quantify resources for future capital improvements. The TCO model is reviewed annually, using current staffing, utility and maintenance expenditures that determine projected future cost impacts per square footage.

Mr. Moore reviewed the report that included APPA (Association of Physical Plant Administrators) guidelines, Physical Plant Historical Workload Data; Old vs. New Building Maintenance Data; TCO Assumptions; TCO Analysis of the Health & Wellness Complex and Performing Arts Center.

The committee reviewed the report and after discussion, Mr. Kyllingstad moved that the committee adopt the Total Cost of Ownership report as a picture of a point in time that the college sits at and it be used to move the college on. Ms. Vasquez seconded the motion. The motion passed unanimously.

5. FACILITIES MASTER PLAN UPDATE

EMP Goal E: Upgrading Educational Infrastructure

Mr. Lopez reported that the Facilities Master Plan subcommittee has been regularly meeting, reviewing data and ensuring that the colleges Educational Master Plan (EMP) guide the FMP. In addition, there have been two campus sessions, which covered visioning, and sustainability. The next step is to have a Campus Forum where the information can be shared with the campus community. The draft FMP report is planning to be shared with this committee and Faculty Senate in April. A status report will also be shared with the Board in April, and it is expected to take to the Board for approval in May or June.

Mr. Lopez encouraged the committee to check the [FMP Subcommittee website](#) for more information.

6. OTHER ITEMS FOR THE FLOOR

There were no items from the floor.

7. NEXT MEETING DATE – APRIL 16, 2019

The next meeting is scheduled for April 16, 2019.

8. ADJOURNMENT

The meeting adjourned at 12:01 p.m.