

COLLEGE COMMITTEE ON FACILITIES PLANNING  
MEETING MINUTES  
OCTOBER 16, 2018

PRESENT:	Felipe Lopez	ABSENT:	Shawna Baskette
	David Moore		Steven Hirohama
	Dr. Kristi Blackburn		Ilva Mariani
	Patrick O'Donnell		Tim Kyllingstad
	Dr. Crystal LoVetere		Lucy Self
	Linda Kaufman		

GUEST(S):

**1. CALL TO ORDER**

Mr. Lopez called the meeting to order at 11:08 a.m.

**2. APPROVAL OF THE SEPTEMBER 18, 2018 MEETING MINUTES**

It was moved by Mr. O'Donnell and seconded by Dr. LoVetere to approve the September 18, 2018 meeting minutes. The minutes were approved as presented.

**3. CONSTRUCTION STATUS REPORT/GO BOND UPDATE**

**Health and Wellness Complex**

This project continues to progress. A site walk with the architects is scheduled to take place the week of October 22, 2018. Building furniture has been ordered and is expected to be delivered on December 10, 2018. Occupancy is expected either late December or early January. Once faculty are moved in, the old PE building will be demolished and construction on Phase II will begin and is anticipated to be completed in 2020.

**Shade Structures**

The shade structures are installed except for the panel attachment. The panel wind testing criteria has been approved, but DSA continues to defer approval. The testing is being paid for by the contractor/manufacturer.

**Social Sciences Elevator**

The elevator is expected to have a State inspection on October 19, 2018, and a Fire Alarm test on October 20. If the elevator passes inspection, it is anticipated to be in operation the week of October 22, 2018. The two classrooms that were impacted during construction will be cleaned and ready to be scheduled.

**Upcoming New Buildings/Construction**

**Performing Arts Center (PAC)**

This bids for this project closed September 20. As expected, the bids came in excess of the estimate. The college is taking some of the bids (there were 28 bid categories) forward to the Board on November 14 for approval. The college is going to reject and rebid a few categories for various reasons, e.g. unresponsive bid, one bidder, etc. These are categories that are considered “non-critical.” If the Board approves the bids on November 14, construction will begin in late December. This is a three year construction schedule, with expected occupancy in January 2022.

**Programming/Planning**

**Admin/Student Services Building**

There has been a significant escalation in construction costs, so the college has had to tailor the proposed budget for the new Admin/Student Services Building to the current cost of construction. The Executive Construction Cabinet will now discuss what kind of budget to establish for this building and advertise the RFP within the next few months.

**4. FACILITIES MASTER PLAN UPDATE**

The Facilities Master Plan subcommittee is schedule to meet on Friday, October 19 at 10:00 a.m. in the Board Room. The subcommittee has met once, and has plans to meet through the academic year so that the Facilities Master Plan can be given to the Board for approval in May.

The visioning session that took place on September 20, 2018 was a success and many staff and students participated. A campus experience survey was sent to the campus community and the deadline to participate in the survey is November 2, 2018. Mr. Lopez encouraged the committee to complete the survey.,

**5. NEXT MEETING DATE – NOVEMBER 20, 2018**

The next meeting date is scheduled for November 20, 2018.

**6. OTHER ITEMS FROM THE FLOOR**

There were no items from the floor.

**7. ADJOURNMENT**

The meeting adjourned at 11:25 a.m.