

MINUTES

Regular Meeting ♦ April 24, 2018

	LAST NME	FIRST NAME	DIVISION	TERM
X	Beyene	Aemiro	SEM	2018
X	Cabuto	Froylan	Liberal Arts	2019
	Casas	Ralph	Health Occupations	2018
X	Falcon	Dennis	Humanities/Social Science	2019
X	Garriott	Don	DSPS	2017
	Greenberg	Bruce	Business Education	2019
X	Griffin	April	Liberal Arts ( <b>Secretary</b> )	2018
	Hitch	Ryan	Part-Time Representative	2018
X	Hoppe-Nagao	Angela	Liberal Arts	2019
	Juntilla	Tim	Liberal Arts	2018
X	Krayer	Adelle	Health Occupations	2018
	Lacy	Tor	SEM	2018
X	Lewellen	Michelle	Humanities/Social Science ( <b>President</b> )	2018
X	Lovejoy-Robold	Niki	Liberal Arts	2019
X	Lundeen	Brittany	Counseling	2019
X	May	Russ	HPE/A	2019
X	Maz	Andrew	Fine Arts	2018
X	Miller	Kirk	Fine Arts	2019
X	Moore	Deb	Library	2017
X	Moriarty	Cindy	Business Education	2018
X	Mulleary	Joe	Technology	2019
X	Mullins	Terrance	Humanities/Social Science	2019
X	Negrete	Bernie	SEM	2019
X	O'Neil	Scott	SEM ( <b>Vice President</b> )	2019
X	Obasohan	Victor	Humanities/Social Sciences	2018
	Richardson	Chris	HPE/Athletics	2018
X	Salgado	Martin	Part-Time	2018
X	Soto	Armando	Counseling	2018
X	Stieber	Michelle	SEM	2019
X	Ukita	Traci	Counseling	2019
X	Vega	Frank	Technology	2018
X	Voorhies	Ann	Health Occupations	2019
X	Worrel	Dara	SEM	2019

X	Rosenblatt	Stephanie	CCFF Liaison <i>(Non-Voting)</i>	
	Motesdeoca	Sarah	Student Liaison <i>(Non-Voting)</i>	

GUESTS: Nick Matthews for Senator Hoppe-Nagao for first half of senate meeting, Joseph Van De Mortel for Senator Greenburg, VP of ASCC David Ramirez for Student rep Sarah Montesdeoca

1. CALL TO ORDER (11:05 A.M.)
  - Pledge of Allegiance
  
2. ANNOUNCEMENTS/INFORMATION ITEMS
  - A. Part-time Faculty Job Fair – Friday 5/4 9am-1pm
  - B. Part-time Senate Representation Process 4/2/18 – 4/30/18
  - C. CCM Pre-Health Conference – David Ramirez
  - D. This week is the announcement of UC Berkeley, SD, LA. Check in with students regarding their applications.
  
3. APPROVAL OF MINUTES
  - A. Minutes for 4/10/18
    - B. Change in minutes: vote was 14-12 in favor of the positions. Phrase that the job was contingent upon bringing the job description is incorrect. The minutes should read that the objections to the job were because of the lack of job description.
    - C. Moved for approval from Senator Lundeen, Second from Senator O’Neil
    - D. Minutes approved with changes
    - E. Abstentions from Senators May and Steiber
  
4. APPOINTMENTS AND NOMINATIONS
  
5. STANDING COMMITTEE REPORTS
  - A. Program Review – Stephanie Rosenblatt
    - a. New Co-chairs elected: Angie Conley and Sunday Obazuaye (208-2020)
    - b. Recommendation from the committee: faculty senate adopt a policy that Senators from divisions that do not have representation on a specific Faculty Senate committee help the faculty senate president identify potential new members to committees have appropriate representation
  - B. Hiring Standards – Bob Livingston
    - a. Nick Matthews will be the new chair for the next two years
    - b. Question: has the prior conviction question been removed from the application? The state law does not allow this to be asked. You can only ask as a contingency to employment offer.
  - C. Enrollment Management – Michelle Lewellen
    - a. The sexual assault policy did pass. The policy outlines who is a confidential resource for students who may have experienced sexual assault or domestic violence. This is a separate policy than the one that will be worked on regarding responsible employee process.
  - D. Coordinating – Michelle Lewellen
  - E. Student Equity – Michelle Lewellen
  - F. Planning & Budget – Michelle Lewellen

G. Board Meeting – Michelle Lewellen

6. SENATE DISCUSSION/ACTION ITEMS

A. Senate Leadership Elections

- i. April Griffin is announced as the President
  1. 21-7 votes
- ii. Andrew Maz is announced as the Vice President
  1. Unanimous vote
- iii. Secretary is still open
- iv. For roll call vote results please see Rebecca Rios in Academic Affairs

*EMP Goal C – Promoting Leadership and Staff Development*

B. Senator of the Year Elections – Michelle Lewellen

- A. Votes will be counted by Rebecca Rios and it will be announced in senate in two weeks when the award will be presented

*EMP Goal C – Promoting Leadership and Staff Development*

C. IT Software Process – Felipe Lopez

- A. Will be using some of the tools that the CSUs are using to track approved software
- B. In the meantime reach out to Felipe Lopez with questions regarding specific software
- C. Goal is to get this taken care of by June 30
- D. Taskforce is looking at current make up and will be looking at faculty involvement on the committee
- E. Goal is to have a process that is easy to use and transparent
- F. Goal is to streamline the process
- G. Question: Can you bring this back in the fall and be flexible with changes the faculty may want to implement or to answer questions faculty might have
  - i. Yes, no procedure or process is permanent. We will present to this body in the fall. The goal is to also have this on the website.
- H. Question: will this take the place of the current process?
  - i. Yes
- I. Will the taskforce move away from the goal of universal access, which is not what federal law requires?
  - i. Yes, we know that not all software will be universally accessible. There just needs to be an equally effective alternative plan.

*EMP Goal D – Improving Internal and External Communication*

*EMP Goal F – Enhancing Organizational Effectiveness*

D. Online Initiative Job Descriptions – Michelle Lewellen

- A. Plan was shown to Rick and Dr. Fierro and they did not make any changes. The OEI plan will be fully funded from the President's Innovation Fund
- B. This is outside of the TBLC scope because its focus is on enrollment management
- C. The developer is not only focusing on oral communication courses. There were specific things like making videos accessible and creating a classroom environment for classes that might have difficulty like oral communication and science labs.
- D. Senator Hoppe-Nagao shared the speech department is building a master class for oral communication (SPCH 100) and there has been no plan presented for the creation of an online master class for SPCH 130.

- E. The speech and science departments are concerned about lack of consultation with the departments and creating lab or oral communication courses without input
  - i. The position is to find resources that would be helpful for both labs and oral communication courses. This is not a creation of the classes, simply garnering resources that would be useful to those unique classes.
- F. Concern with not upholding the process of opening reassigned time to the entire full-time faculty body was expressed
- G. Senator Griffin stated a vote to appoint individuals as guided pathways liaisons occurred in senate in the last month, there were no job descriptions offered at the time and the positions were not flown to the entirety of the college. The process of opening positions to the entirety of the full-time faculty is a new one and was initially intended for reassigned time positions that were permanent within the district. Since the process is new, it is still unclear, and there are points where there will be confusion. This is one of those points. In the next year the process will need to be further developed and clarified in the senate.
- H. In the future, include the job descriptions earlier out. Include the senate in the process.
- I. Change the developer position to eliminate the discipline specific references and to include “gathering of resources/best practices for courses that are not traditionally offered online”
- J. Make a change to: Collaborate with the departments.

*EMP Goal A – Strengthening the Culture of Completion*

#### E. Senate Plenary Update

- A. General feeling was that the faculty are not happy with Eloy Oakley
- B. Resolution against the online college did pass.
- C. On the record at assembly/senate that Eloy said “no faculty oppose this”
- D. Break out session on the proposed budget discussed the issues with the performance based portion of the funding. And presenters disclosed frustration with the lack of consultation
- E. General feeling is that faculty are frustrated with lack of consultation regarding important legislation

*EMP Goal C – Promoting Leadership and Staff Development*

## 7. REPORTS

### A. College President (Dr. Fierro)

#### B. Met with lobbyists in Sacramento

1. Most people think FLOW (online college) will pass, it might be a different structure, but it will pass
2. People are not optimistic about the budget being passed: 50-30-20 the thirty percent would be need based and the 20 would be performance based.
3. Send letters to local legislators opposing the budget.
4. As of today, we have not seen any public budget besides the original proposal sent a month ago.
- 5.

### B. Student Senate Liaison (Sarah Montesdeoca)

1. 2018-2019 see a decrease in funds
  - a. 1.6 million this year to 1.3 million next year

- b. Presented budget to Dr. Fierro, the BOT, and Felipe Lopez there was concern that money from reserves was being spent
- c. Wednesdays senate meeting will be motions from the floor cutting funding from areas. First cuts will come from administration and support services.
- d. PBL was denied additional funding to travel to Maryland for nationals
- e. Senior preview day and STEM open house 4/27/18
- f. Congrats to Carlos for winning outstanding faculty of the year
- g. Frustration that there isn't continuing leadership and institutional memory. David will be working on the financial code over the summer with the new VP and President to come up with some financial changes.

C. CCFF Liaison (Stephanie Rosenblatt)

B. Write/call your legislators regarding the budget

C. May 2 BOT meeting come out and support faculty 6:15pm. Pizza will be provided

D. Secretary (April Griffin)

B. May 2 BOT meeting is also a celebration of student success. There will be several programs showcasing student success.

E. Senate Vice President (Scott O'Neil)

F. Senate President (Michelle Lewellen)

G. Congrats to April and Andrew and we still need a secretary.

8. ADJOURNMENT (12:20 P.M.)