

MINUTES

Regular Meeting ♦ February 27, 2018

	LAST NME	FIRST NAME	DIVISION	TERM
X	Beyene	Aemiro	SEM	2018
X	Cabuto	Froylan	Liberal Arts	2019
	Casas	Ralph	Health Occupations	2018
X	Falcon	Dennis	Humanities/Social Science	2019
X	Garriott	Don	DSPS	2017
X	Greenberg	Bruce	Business Education	2019
X	Griffin	April	Liberal Arts (Secretary)	2018
	Hitch	Ryan	Part-Time Representative	2018
X	Hoppe-Nagao	Angela	Liberal Arts	2019
X	Juntilla	Tim	Liberal Arts	2018
X	Krayer	Adelle	Health Occupations	2018
X	Lacy	Tor	SEM	2018
X	Lewellen	Michelle	Humanities/Social Science (President)	2018
X	Lovejoy-Robold	Niki	Liberal Arts	2019
X	Lundeen	Brittany	Counseling	2019
	May	Russ	HPE/A	2019
X	Maz	Andrew	Fine Arts	2018
X	Miller	Kirk	Fine Arts	2019
	Moore	Deb	Library	2017
X	Moriarty	Cindy	Business Education	2018
	Mulleary	Joe	Technology	2019
X	Mullins	Terrance	Humanities/Social Science	2019
X	Negrete	Bernie	SEM	2019
X	O'Neil	Scott	SEM (Vice President)	2019
X	Obasohan	Victor	Humanities/Social Sciences	2018
	Richardson	Chris	HPE/Athletics	2018
X	Salgado	Martin	Part-Time	2018
X	Soto	Armando	Counseling	2018
X	Stieber	Michelle	SEM	2019
X	Ukita	Traci	Counseling	2019
	Vega	Frank	Technology	2018
X	Voorhies	Ann	Health Occupations	2019
X	Worrel	Dara	SEM	2019

X	Rosenblatt	Stephanie	CCFF Liaison <i>(Non-Voting)</i>	
X	Motesdeoca	Sarah	Student Liaison <i>(Non-Voting)</i>	

GUESTS: Robert Hammond for Ryan Hitch, Monica Lopez for Deb Moore

1. CALL TO ORDER (11:05 A.M.)
Pledge of Allegiance

2. ANNOUNCEMENTS/INFORMATION ITEMS

- A. In light of the Florida school shooting it has been requested that we run a shelter in place drill. The goal is to do this in the current semester. It looks like Mid April would be the general date.
 - B. Send feedback on this timeline
- B. Senator Lundeen
 - B. University fair March 7 in Falcon Square. If it is raining we will be in the student center
- C. Senator Griffin: SanFACC mentor program applications are open. The information is available via the Daily Falcon and campus social media sites. If you need the flyer please email agriffin@cerritos.edu
 - B. Applications due March 28

3. APPROVAL OF MINUTES

- A. Minutes for 2/6/18 and 2/13/18
 - B. Move approval for February 6 Senator Ukita, Second from Senator O Neil
 - 1. Abstentions Monica (for Senator Moore)
 - C. February 13 minutes
 - 1. Move approval from Senator O'Neil
 - 2. Second from Senator Juntilla
 - D. Abstentions: Senators Worrel, Monica (for Senator Moore), and Negrete

4. APPOINTMENTS/ AND NOMINATIONS

5. STANDING COMMITTEE REPORTS

- A. Enrollment Management – Michelle Lewellen
- B. Coordinating – Michelle Lewellen
 - a. Website is coming out soon. There will be communication about this via email today.
 - b. April 6, 2018 SLO extravaganza starting at 8:30am
 - i. Keynote speaker from WASC, Cheryl Hamill
- C. Student Equity – Michelle Lewellen
- D. Planning & Budget – Michelle Lewellen
- E. Board Meeting – Michelle Lewellen
 - a. Study session
- F. FHP – Angela Hoppe-Nagao
 - a. Presenting to Dr. Fierro next week

6. SENATE DISCUSSION/ACTION ITEMS

- A. Guided Pathways – David Fabish

- a. Presentation of the Guided Pathways plan
- b. 14 areas of self-assessment
 - i. Includes what is currently available
 - ii. What we need to do
 - iii. What the outcomes will be
- c. How will this be presented on the website? Will this be easy to find and advertise?
 - i. It has to be easily available for students to access the information for this to be successful.
 - ii. This cannot be a footnote, this must be central.
- d. Is money allocated each year?
 - i. First year is 607,000
 - ii. Second year is 729,000
 - iii. Third year 607,000
 - iv. Years 4 and 5 are 243,000
- e. David Fabish emailed a copy out to the college
- f. Link at the college's guided pathways page and there is also a discussion board there for feedback
- g. Shared with chairs council
- h. Sharing with planning and budget in the next few days
- i. Thank you David for putting so much work into Guided Pathways.

EMP Goal A – Strengthening the Culture of Completion

B. Resolution – LA Resolution – LA Div Senators

- a. David Fabish will be leaving the college at the end of the academic year.
- b. Background of the resolution
 - i. January 11, 2018 Dr. Fierro came to the division meeting and was asked what was being done regarding filling the position. Division was told Rick Miranda would be contacting the division in the next couple of weeks
 - ii. A month later Rick sent an email asking for feedback on what qualities the division would want in a new Dean. The email included an attached job description, which led faculty to believe that they would have input on the job flyer. The email indicated feedback would be open until February 23, 2018.
 - iii. On February 15, 2018 a job announcement was published and faculty were confused because they thought they had more time to submit feedback on the position.
 - iv. The goal is to do this right and to get a dean in a position to be successful for the foreseeable future.
 - v. A resolution was passed in 2013 to support the hiring of tenure track faculty that includes a resolved that asks the administration to follow the written hiring procedures
 - 1. The resolution was in support of hiring tenure track faculty as opposed to non-tenure track faculty
 - 2. The title of the resolution provides context
 - vi. We are not saying the procedures were violated, the procedures were written ambiguously enough that each division can honor their past practice and procedures. The Liberal Arts Division past practice allows the selection committee to add to the profile

- vii. In 2012 the social sciences department lost a dean and the department waited for communication to determine what the next steps were to hire a dean. Instead the social sciences and the business division were merged without consultation.
- viii. If we have an issue with a procedure we should work to change the procedure and not just gloss over the procedure.
- ix. Management changed the process in 2013 to make the job profile statement and the announcement the perview of the management
 - 1. The ambiguous part is the routing of information, it is unclear if faculty need a voice for this.
 - 2. When the Library dean was hired we had to bring the job description to the senate because the way the job was written a librarian wouldn't have been qualified to serve as the dean.
 - 3. In the past when we have had an issue with the process it has been brought to the senate to correct it
- x. Past practice, as far as routing, has been to include the faculty voice in the process from the beginning.
- xi. Suggestion: division meet again with the VP and try to work this process out.
- xii. Interim dean may not be the best option because an interim dean may not have the leadership and focus on the long term projects.
 - 1. The interim allows a reset almost for the division. This allows us to look for an individual that fits the need of the division.
- xiii. If there are procedures and policies that are outdated and no longer applicable we need to address those through the shared governance process.
- xiv. It could go through shared governance as quickly as March 26 (next coordinating committee)
- xv. Let's not push the practice/policy if it is a broken policy.
- xvi. Senator Lovejoy: Motion to work with administration to assess and/or update the management selection procedures prior to hiring a Liberal Arts Dean.
 - 1. Second from Senator Mullins
 - 2. Unanimous approval

EMP Goal D – Improving Internal and External Communication

C. 3SP Update – Dr. Johnson

EMP Goal A – Strengthening the Culture of Completion

D. IT Software Purchasing Process and Committee – Michelle Lewellen

- a. Memo will be sent out electronically for the next week.

EMP Goal D – Improving Internal and External Communication

EMP Goal E – Upgrading Education Infrastructure

7. REPORTS

A. College President (Dr. Fierro)

- B. Budget formula is half baked so there is not a true way to determine how much money will be lost or gained from this new formula. However, it seems based on the formula we will be losing about one million dollars.

- 1. Advocating and creating awareness for the issues that single college districts will face with this new budget.

2. Contact your local representatives and let them know about your concerns regarding the formula. We need to change how the calculations are done so we at least break even.
- C. This is the issue with performance based funding and the reason CA hasn't gone this way. Performance based in this case is based on the school itself and not the need of the student body.
 1. This is the same issue that the K-12 districts are facing already.
- D. We have a population that needs the assistance, even if our college doesn't appear to need the assistance based on the funding formula.
- E. Not a lot of people are paying attention to the vision for success. In order to receive the full 50% the college would have to align to the vision of success completely.
 1. This bill will not go uncontested by the State Senate
 2. Other colleges are writing resolutions opposed to the vision. We might consider writing a resolution opposing the vision

B. Student Senate Liaison (Sarah Montesdeoca)

- B. Implementing a financial code into ASCC bylaws
- C. Implemented a rule that you have to fundraise 15% prior to asking for conference funds

C. CCFF Liaison (Stephanie Rosenblatt)

- B. New budget formula is troubling, but las year we ended with a surplus so this may not lose us as much money
- C. If you don't like how they are allocating the budget call your representative

D. Secretary (April Griffin)

- B. No report

E. Senate Vice President (Scott O'Neil)

- B. No report

F. Senate President (Michelle Lewellen)

- B. No report

8. ADJOURNMENT (12:20 P.M.)