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Cerritos College
Faculty Senate

April 4, 2017
11:05 A.M.
Cheryl A. Epple Board Room

MINUTES

Regular Meeting ♦ April 4, 2017

	LAST NME	FIRST NAME	DIVISION	TERM
X	Beyene	Aemiro	SEM	2018
X	Casas	Ralph	Health Occupations	2018
E	Clifford	Stephen	Liberal Arts	2017
X	Falcon	Dennis	Humanities/Social Science	2017
E	Fernandez	Christina	Fine Arts	2017
X	Garriott	Don	DSPS	2017
E	Greenberg	Bruce	Business Education	2017
E	Griffin	April	Liberal Arts (Secretary)	2018
X	Hoppe-Nagao	Angela	Liberal Arts	2017
X	Juntilla	Tim	Liberal Arts	2018
X	Krayer	Adelle	Health Occupations	2018
E	Lacy	Tor	SEM	2018
E	Lefebvre	Lyndsey	Part-Time Faculty Rep	2017
X	Lewellen	Michelle	Humanities/Social Science (President)	2018
X	Lundeen	Brittany	Counseling	2017
X	Mc Cance	Ian	SEM	2017
E	May	Russ	HPE/A	2017
X	Miranda	Veronica	Part-Time Faculty Rep	2017
E	Moore	Deb	Library	2017
X	Moriarty	Cindy	Business Education	2018
X	Mulleary	Joe	Technology	2017
X	Mullins	Terrance	Humanities/Social Science	2017
E	Negrete	Bernie	SEM	2017
X	O'Neil	Scott	SEM (Vice President)	2017
X	Obasohan	Victor	Humanities/Social Sciences	2018
E	Richardson	Chris	HPE/Athletics	2018
X	Soto	Armando	Counseling	2018
X	Trager	Julie	Fine Arts	2018
X	Ukita	Traci	Counseling	2017
X	Vega	Frank	Technology	2018
X	Voorhies	Ann	Health Occupations	2017
X	Worrel	Dara	SEM	2017

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-			CCFF Liaison <i>(Non-Voting)</i>	
X	Malfavon	Allen	Student Liaison <i>(Non-Voting)</i>	

GUESTS: Dr. Renee De Long, Lucinda Aborn, Graciela Vasquez, Martha Robles, Gary Pritchard, Gabriella Barrera De Contreras, Joseph Van De Mortel

1. CALL TO ORDER (11:05 A.M.)

Pledge of Allegiance

2. ANNOUNCEMENTS/INFORMATION ITEMS

- A. President Lewellen: State Legislature working on passing legislation to make California a Sanctuary State.
 - B. Passed in senate
 - C. Moving on to assembly where there is a Democratic super majority
 - D. This can affect funding
- B. Senator Kraye: 100% pass rate on National Board for Dental Hygiene
- C. Senator Moriarty: As of two weeks ago there were 517 Certificate of Completions and AA degrees within the Business Department
- D. Senator Ukita: Annual Job Fair Thursday April 6 9:30-1:00
 - B. Bring resumes and dress for interview
- E. Senator Lundeen: Save the date the Transfer Celebration is May 12, 2017. This is the Friday before graduation

3. APPROVAL OF MINUTES

- A. Minutes for 3/28
 - a. Motioned for approval from Senator O'Neil
 - i. Seconded by Angela Hoppe-Nagao
 - ii. Abstentions Senators Mullins, Bernie, and Veronica

4. APPOINTMENTS AND NOMINATIONS

5. STANDING COMMITTEE REPORTS

- A. Enrollment Management – Michelle Lewellen
- B. Coordinating – Michelle Lewellen/April Griffin
 - a. Changed commencement back to the way it used to be
 - i. Moved commencement back to the end zone
 - ii. May 19, 2017
- C. Student Equity – Michelle Lewellen
- D. Planning & Budget – Michelle Lewellen
- E. Board Meeting – Michelle Lewellen
- F. EMP – Michelle Lewellen/April Griffin
 - a. Friday April 14
- G. Outstanding Faculty Awards – Joe Van De Mortel
 - a. Faculty have been notified
 - b. The ceremony is Thursday April 27, 2017
 - c. Most Outstanding is James MacDevitt-Fine Arts
 - d. Sylvia Bello-Gardner-Counseling
 - e. Jeffrey Bradbury-Chemistry
 - f. Ja'net Danielo-Liberal Arts

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- g. Steven La Vigne-DSPS
- h. Miodrag Micic-Technology
- i. Connie Mayfield-Music
- j. Chace Tydell-Biology
- k. Kim Berling-Philosophy

6. SENATE DISCUSSION/ACTION ITEMS

A. FHP Update (Faculty Hiring Prioritization) – Angela Hoppe-Nagao

- a. Defined key terms for the first part of the task force
- b. Task force worked to decide what should be determined first: Committee structure or what data will be used to determine what departments will receive a hire
- c. Administration does not want FHP to be housed in Senate
 - i. One suggestion was to house as a subcommittee in Planning and Budget
 - 1. Argument against that is that faculty hiring isn't truly determined by Planning and Budget. It is determined by the FON. Planning and Budget does not plan for the growing or shrinking of faculty, that is determined by the FON, which comes from the State.
 - 2. Faculty hiring is tied in with the actual college budget, but that is approved by the Board
 - 3. Planning and Budget subcommittee would not achieve the transparency wanted
 - ii. The compromise will be that this will be a college committee
 - 1. This could mean that the committee structure might look a bit different than what was originally proposed as college committees typically have equal representation of faculty and administration
 - a. Hypothetical example: Senate President, VP of Instruction, 5 faculty, 5 administration
- d. Very cooperative meeting, looking toward continued movement toward a standing committee
- e. Proposed that the list will come to senate before it goes to Planning and Budget, it would go to the Deans as well.
 - i. A list would be created by the committee, approved by Senate and Deans.
 - ii. Take the list to Planning and Budget, not to alter the list, but to determine how many "slots" are available.
 - iii. Planning and Budget will not re-rank the list
- f. Report and list must come through Faculty Senate so that faculty will have a voice before the list is officially decided.
 - i. Giving faculty a voice was the intent behind the original senate committee
 - ii. Goal is to streamline the process and make it transparent and easy to understand
- g. The hope is that the Deans will support this so that we can move forward
 - i. One reason the Deans might resist is because this eliminates the Deans meeting where the Deans rank together. It is natural to expect that there might be some resistance.

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- h. The idea is that we honor the decisions of the committee, with exceptions of extraordinary circumstances. Senate would not reject the list, they would say there was a breakdown in the process and the committee needs to go back and re-rank.
- i. This will be a data informed process
 - i. Participants will receive training and handbook with key terms about the data
 - ii. You can add a brief qualitative statement. But it will not be driven solely by narrative
 - iii. The process will be set and this should be consistent from year to year. The manual will include the process.
- j. Could coordinating committee bypass the senate and just make changes?
 - i. College and Senate committees pass through coordinating
 - ii. Most of the reports at Coordinating are purely informational and not voted on for approval
- k. Why not have the divisions rank?
 - i. There is anecdotal evidence that the process has not worked within the division and has caused tension
 - ii. Really the idea is that this will be a data driven process and so a ranking within the divisions will not be necessary
 - iii. If there was the same data for two departments within a division might have to go to a division ranking. But ultimately this will be data driven
- B. Senate representation for DSPS, Adult Education and some Counselors – Michelle Lewellen
 - a. Meeting Tuesday at 3pm
 - b. At this time move forward on all committees as committee structure will change with the addition of these departments.
 - c. Will come back to the senate in three weeks
- C. Committee on Professional Development Shared Governance Document – Michelle Lewellen
 - a. Committee name has changed
 - b. CTX has been taken out of the committee name
 - c. Would the CTX Director automatically be the chair?
 - i. Chair is written as other senate committees.
 - ii. SLO director is nominated by the Senate and then is chair. That is the only director that is appointed as chair by the Senate
 - iii. Dr. Betancourt's position is a college appointed position
 - iv. Chair would coordinate with the CTX Director
 - d. Is the function of the senate committee to do more than advise?
 - i. Discussion on if the movement from an advisory committee to a senate committee does more than simply change the name.
 - ii. The change is an effort to move more toward a committee that provides "input", "guidance" and/or may "establish" professional development
 - iii. The word "establish" is taken out
 - iv. The words "guidance, input, and recommend" are offered as replacement
 - e. With the new language (guidance, input, recommend) what happens if the senate disagrees with the direction of the committee?

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- i. Since the committee is a Senate Committee and the Director is under Academic Affairs the senate would work with the VP of Academic Affairs and the director to find a solution.
 - ii. When reviewing Senate Goals we may want to review policies for how Senate Committees are run
 - f. How would part time faculty be chosen for the committee?
 - i. Many senate committees do not have part time faculty represented
 - ii. Senate has part timers apply to a position on the senate
 - iii. One Senate Goal may be to work with the union on compensation for part time faculty serving on committees
 - iv. One way part timers may be encouraged to apply to participate on the professional development committee is that now this would be a Senate committee it would be more regularly reported on during division meetings.
 - v. Part time representatives have added a lot of value to the senate
 - g. Add in wording about this being the “flex coordinating committee”
 - i. This is who the state has on record when flex calendars are sent in
 - h. Quorum is decided by the committee itself
 - i. Meeting times determined by the committee
 - j. Motion to accept document with proposed changes from Senator O’Neil.
Second by Senator Hoppe Nagao
- D. Hiring Procedures – Angela Hoppe-Nagao
 - a. Tabled until next week
 - b. Investigation of President is over and President Lewellen has requested the EEO data to see the demographics of the hiring this past year.
 - c. Senator Hoppe Nagao requests the document on hiring procedures be read over in all hiring committees.
 - i. Document says we should send three candidates for final interview.
 - 1. Also says can send one or two with a rationale.
 - a. President can reject this
 - b. You have another chance to meet and decide if you can send more candidates.
 - ii. Question for Dr. Fierro: under what circumstances he will allow departments to send forward one candidate? If the committee’s professional opinion is that there is only one candidate who is truly qualified for the position.
 - d. A question that might better get at the issue is “what is the rubric for choosing a candidate in final interviews?”
 - e. President Lewellen will request the document be more easily found on the HR site and send out the link to the document.

7. REPORTS

- A. Student Senate Liaison (Allen Malfavon)
 - a. Students are allotted a \$40 per diem for conferences
 - b. Veterans visited Sacramento for resources on a Veterans Resource Center
 - c. There was about \$10,000 left over from the January Leadership Conference and that money will be used to buy a color printer to be used to print posters.

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- d. Library hours have been extended for finals season (the week before finals and the week of finals) Weekend hours(Fri-Sun) 3pm-midnight. Weekday (Mon-Thur) hours: 9am-midnight
 - B. CCFF Liaison
 - a. No report
 - C. Secretary (April Griffin)
 - a. Absent
 - D. Senate Vice President (Scott O'Neil)
 - a. No Report
 - E. President (Michelle Lewellen)
 - a. No Report
8. ADJOURNMENT (12:20 P.M.)