

# AGENDA

## 1. CALL TO ORDER (11:05 A.M.)

- a. Pledge of allegiance

## 2. APPROVAL OF MINUTES

- a. **Review, correct, and accept minutes from 1/29/19**
  - i. Motion for approval from Senator Juntilla; seconded by Senator Hoppe-Nagao.
    1. Vote: approved.
    2. Abstention: Senator Loera.
- b. **Review, correct, and accept minutes from 2/5/19**
  - i. Motion for approval from Senator Lovejoy-Robold; seconded by Senator Hugen.
    1. Vote: approved.
    2. Abstention: President Griffin.

## 3. ANNOUNCEMENTS

- a. Senator Lundeen announced that there will be a university fair on March from 11 am to 1 pm. Senator Lundeen will send an e-mail to inform the college community.
- b. President Griffin announced the SanFACC Mentorship program. The program is intended to build leadership skills among community college faculty. President Griffin is the Cerritos College representative for the program. The application deadline is March 29.

## 4. INFORMATION ITEMS

- a. Coordinating Committee—April Griffin
  - i. The committee is continuing to review Chapter 5. There was a discussion about the proposed no-smoking policy (BP and AP 3570). President Griffin was concerned that the policy had gone directly to coordinating committee and not to other constituent groups. Other groups and committees are now being consulted. Details of the new policy are still being finalized.
  - ii. Senator Greenberg inquired if there was a problem with smoking on campus, and President Griffin responded that the Chancellor's Office has encouraged a movement towards smoke and tobacco free campuses. The Health Center has secured a grant to transition to a smoke and tobacco free campus.
- b. Adult Education – Martha Robles, Gabriela Barrera De Contreras, and Graciela Vasquez

- i. A presentation was given about noncredit programs. Non-Credit Liaison Robles reported that they take a holistic approach to students becoming part of the college community. They have a goal of empowering students. Images were shared of events and classes that they provide. Current offerings on and off campus include GED preparation courses, ESL courses, Occupational Preparation, Apprenticeship courses, and Older Wiser Learner Program. CASAS testing provides a means for tracking student progress. New initiatives include collaborations with noncredit and credit programs and partnerships with industry, nonprofits, and community. Adult Education would like to develop additional partnerships, so please contact them if interested in a partnership. Adult Education is now part of Cerritos Complete. Adult Education can function as a safety net for students who need extra support succeeding in classes and also as means of building a positive relationship with Cerritos College.

## **5. DISCUSSION/ACTION ITEMS**

- a. Full Time Faculty Hiring Committees
  - i. CIS – Dean Mellas, Kenny Lou, Phuong Nguyen
  - ii. PTA – Valeria Christensen, Angela Beck, Dani Carroll
    - 1. Committees were reviewed and approved.
- b. BP and AP 3570 Smoking – Hillary Mennella
  - i. Associate Dean of Student Health and Wellness Hillary Mennella discussed the movement among California colleges and universities to create smoke and tobacco free campuses. Cerritos College received an F for our school score. Our policy is that smoking cannot take place within 20 feet of buildings, but our current policy is not well publicized. Grant for \$69,000 was received to support a smoke and tobacco free campus. This grant could provide the opportunity to create a well thought-out campaign. The policy would go into effect June 2020. There will be a town hall meeting (date/time TBA).
  - ii. Senator Lo Vetere inquired about a previous student movement to create a smoke and tobacco free campus. Assoc. Dean Mennella responded that there had been earlier discussion, but there was concern about certain student groups being disproportionately effected.
  - iii. Senator Mullins voiced concern about the punitive nature of the codes referenced in the policy. He was also concerned about students or faculty being cited for having any tobacco product including a nicotine patch. Assoc. Dean Mennella responded that the policy can be made more flexible and that the codes included mirror what other colleges have included.
  - iv. Senator Greenberg is also concerned about the program for many reasons.

- v. CCFF Liaison Greenblatt added that not being able to smoke in your car is too extreme. She also voiced concern about staff being terminated as a result of the policy and about staff needing to be the enforcers of the policy. She suggested that the policy continue to be refined.
- vi. Assoc. Dean Mennella explained the the current draft of the AP/BP is the first draft and will continued to be edited. A task force will be developed.

## **6. REPORTS**

- a. Student Liaison—
  - i. Not present/no report
- b. CCFF President—Stephanie Rosenblatt
  - i. CCFF has settled with the district on a one-year deal for salary, and three years on health/welfare and other contract issues.
  - ii. There is currently a grievance about the scheduling of office hours. There is also a grievance about returning retiree seniority; past practice is that these returning faculty should have seniority in available classes.
  - iii. LC 134
- c. Senate Vice President—Andrew Maz
  - i. No report
- d. Senate Secretary—Lisa Boutin-Vitela
  - i. No report.
- e. Senate President—April Griffin
  - i. The next senate meeting is February 26, 2019.
  - ii. The SanFACC application is open.
  - iii. There is a new adult hourly worker in Academic Affairs who is assisting with the clean up of courses in eLumen.
  - iv. The scheduling task force is continuing to meet.
  - v. Enrollment management committee is considering strategies for improving enrollment including scheduling. All ideas for improving enrollment should be sent to President Griffin.

## **ADJOURNMENT (12:20 P.M.)**

### **REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY**

Any individual with a disability, who requires reasonable accommodation to participate in a meeting, may request assistance by contacting the:

President's Office – 11110 Alondra Boulevard – Norwalk, California 90650  
(562) 860-2451, Extension 2204 – (562) 860-1104 – FAX